

# **Westfield Fire District**

*Of the City of Middletown*

## **Commissioners Monthly Meeting Agenda**

Tuesday, November 11, 2025

6:30 p.m.

- I. Call to order
- II. Open Public Session
- III. Close Public Session
- IV. Accept/Amend the Agenda
- V. Minutes to be approved
  - Regular Meeting on October 14, 2024
- VI. Review of Bills to approve and pay – October Bills
- VII. Tax Collectors Report – October Report / Refunds \$ 188.46
  - October copy distributed
- VIII. Fire Marshal's Report
  - October copy distributed
- IX. Chief's Report
  - See attached detail
- X. Chairman and/or Commissioner Report(s)
  - See attached detail
- XI. Old Business
- XII. New Business
- XIII. Executive Session
  - Staffing Appointments – 2026 Chief & Training Officer Appointments
- XIV. Adjournment

**Chief's Agenda Items**

Monthly Commission Meeting

**11/11/2025**

Physio AED's – 10-year service life ending – replacement of 7 units		\$19,250
Class 2 reflective vests purchase/replacement		\$ 1,204
Rescue rope purchase/replacement		\$ 1,509
Update on Chevrolet Tahoe – storage box completed and installed - Apply Maltese Cross		
WFD sponsoring food/fund drive for sponsored families for Thanksgiving		
WFD Holiday party – December 5 <sup>th</sup>		
<b><u>Training</u></b> Class Status <b><u>Q Endorsement</u></b> – DeRoy (June-July) – working on driving hours to complete <b><u>FFI</u></b> – Waldsmith & Szewczyk (Sept thru November) <b><u>EMS-I</u></b> – A. Balch (Aug-Sept) <b><u>FFII</u></b> – Carver, O'Neill & Terry (Sept-Oct) - <b>PASSED</b> <b><u>FFI/FF2</u></b> – Chan/Kronenberger/Pasquale (Dec thru June)		
Two live burns completed in last 4 weeks		
Submitted by: Darrell Ponzio / Fire Chief		

**Commission Agenda Items**

Monthly Commission Meeting

**11/11/2025**

Liberty Bank – opened M/M A/C – account to start in fee analysis in December

Hometown Benefits / LOSAP Plan / meeting on 11/11 for portfolio review

- American National (annuity matured & 10% surrender w/out penalty)
- Confirm annuity investment purchase
- Assign annuitant / trustees

Shed installation scheduled for November 17<sup>th</sup>

Submitted by: Linda DeManche / Fire District Administrator