

Westfield Fire District

Of the City of Middletown

Commissioners Monthly Meeting Agenda

Tuesday, January 13, 2026

6:30 p.m.

- I. Call to order
- II. Open Public Session
- III. Close Public Session
- IV. Accept/Amend the Agenda
- V. Minutes to be approved
 - Regular Meeting on December 9, 2025
- VI. Review of Bills to approve and pay – December Bills
- VII. Tax Collectors Report – December Report / Refunds \$ 0.00
 - December copy distributed
- VIII. Fire Marshal's Report
 - December copy distributed
- IX. Chief's Report
 - See attached detail
- X. Chairman and/or Commissioner Report(s)
 - See attached detail
- XI. Old Business
- XII. New Business
- XIII. Executive Session
 - Personnel – New Hire
- XIV. Adjournment

Chief's Agenda Items

Monthly Commission Meeting

01/13/2026

Completed responses for 2025' – 1099		
Completed conversion from NFIRS to NERIS reporting – compliant		
2026 Officer Assignments		
Turn-Out gear – 2 sets EMS only gear / MES. Inc.		\$4,627.50
Firefighting Gloves – 20 pair / Ragtop Fire		\$ 2,865.97
Reorganize storage space upstairs – cabinets & storage shelves to be installed		\$570
Line Officer Swearing-in Ceremony – Tuesday, February 10 th @ 6pm		
Banquet – March 28 th @ Inn at Middletown		
Class A Uniforms – reviewing inventory		
Training Course w/United Fire Training – Hog wall Confidence Course		\$4,800
<u>Training - Class Status</u> <u>O Endorsement</u> – DeRoy (June-July) – working on driving hours to complete <u>FF1/FF2</u> – Chan/Kronenberger/Pasquale/Payne (Dec thru June) <u>Fire Officer II</u> – T. Lemay & Velardi (Jan-Feb) <u>Fire Service Instructor 1</u> (May) – Lube & Trevisan		
Submitted by: Darrell Ponzio / Fire Chief		

Commission Agenda Items

Monthly Commission Meeting

01/13/2026

Financial Audit for June 30, 2025 complete / electronic copy available		\$8,500
QB's Enterprise – revised payroll terms effective 2/1/2026		
1/1/2025 -New min wage \$16.94		
Presented 2025 Annual PPC % - 13 made Service Recognition %'s		
Annual EMS Stipend Incentive – review 2025 participation		
Mandatory drill training stipends – review 2025 participation		
Department Stipend review - PPC, EMS & Duty Off Rotation, Weekend Staffing		
W6 Truck Committee – approve financing / order placement w/Firematic		
Commissioner elections Alderman / Scarrozzo / T. Bysiewicz up for re-election		Deadline 01/16/2026 Election 02/03/2026
Submitted by: Linda DeManche / Fire District Administrator		