



COMMISSION MEETING

February 3, 2026

The Westfield Fire Commission met at the East Street Firehouse, Middletown, CT on February 3, 2026. Chairman Amy opened the meeting at 6:31 p.m. with the following Commissioners present – Peterson, Plummer, Alderman, Scarrozzo, Balch, Turner and T. Bysiewicz; Commissioner Bysiewicz joined via Zoom: Commissioner Balch was absent.

Others present were: Chief Coco, DC Lubee and FDA Linda DeManche.

Chairman Amy made a **MOTION** to open the public session, with no public comment closed on a **MOTION** by Comm. Scarrozzo, all in favor.

-On a **MOTION** by Comm. Plummer seconded by Comm. Alderman it was approved to accept the agenda as presented, all in favor.

-On a **MOTION** by Comm. Scarrozzo seconded by Comm. Peterson it was approved to waive the readings of the January 13, 2026 regular meeting minutes and accept as written; all in favor.

The bills for January 2026, including the detailed Liberty & Lowes statements were reviewed; after all questions were answered, the bills were approved on a **MOTION** by Comm. Alderman and seconded by Comm. Turner, all in favor.

Tax Collector's Report

-On a **MOTION** by Turner and seconded by Plummer the January tax collector report submitted by Tax Collector Leanna Harris was reviewed and approved, all in favor.

Fire Marshal's Report

-The Fire Marshal's (FM) monthly report for January was unavailable at the time of this meeting. It will be emailed to the Board upon completion and approved at the next monthly meeting.

-The 2025 Annual Fire Marshal's report was available for review. Chairman Amy stated it was well presented and suggested it be posted on the department website.

-The Board was made aware of the subpoena request for FM Kotowski to give a deposition relative to an incident that took place at Middletown Brooke, LLC

Chief's Report

-Chief Coco reported as part of the driver training program, they are going to try a new street familiarization app; the cost is approx. \$600 and can be customized for Westfield; the cost will go under the Chief's training budget. In addition, they have 6 modules of emergency vehicle operators' on-line courses, which will be mandated for drivers.

-The Chief is in talks with the CT Fire Academy regarding the use of their pump training prop. It can be programmed with WFD's configuration, he feels it will be especially helpful for new members. It is not replacing pump training but it allows you to pump four or five different scenarios without laying hose. If it can be scheduled for a reasonable cost, he will move forward.

-The Hogwall firefighting training wall prop with United Fire Training is scheduled for April 25th & 26th.

- A meeting was held with a new uniform company out of Meriden to explore options and pricing for Class A uniforms & hardware and possible daytime station uniforms. The company had existing technology to build an online store for members, at no cost to the department. The Chief selected some introductory items for members to purchase direct. It should be live in two weeks.
- The new rescue rope was put in-service.
- This weekend (2/7) the department is hosting Middlesex Health for EMS training which will give members the required credit for their EMS recertification. Daytime staff is welcome to participate on their own time if they are in need of CEU's for their recertification.
- The Chief stated they held a scenario-based training event for some of the newer EMT's and they received some good feedback. The Chief is looking at new ways to advance their skills, especially for those that don't encounter live medical calls on their duty nights.
- On Tuesday, February 10th at 6pm there will be a swearing-in ceremony for all of the line officers.
- The Chief previously talked about the department's initiative on enhancing highway safety operations. AC Kohl is leading this action and has set a traffic incident management system training (TIMS) for Saturday, March 7th. The DOT, State Police, etc. are part of this all-day training event. On a **MOTION** by Scarrozzo and seconded by Peterson it was approved the daytime staff to attend.
- The status of training classes for members was reported as follows: Q Endorsement – (1) member finished the classroom portion and is working on their driving hours to complete the course; FFI/FFII Combo – (3) members will be in the class that is hosted at WFD from Dec-June; and (1) member participating in a course offered at Watertown FD from Feb-May; Fire Officer II – Officers Lemay & Velardi are in class (Jan-Feb); Fire Service Instructor I – Chiefs Lube & Trevisan are scheduled (May).
- Comm. Scarrozzo asked if the Chief knew what was being built on the corner of Higby Road; a very large fueling station was the Chief's understanding.

Commissioner(s) Report

- The City's 2025 Grand List (G/L) was released from the Tax Assessor's office. Westfield had a slight increase of 0.072% over last year's 2024 G/L.
- On a **MOTION** by Peterson and seconded by Plummer the following was approved; 1) retain Benesch & Company for completion of an A2 survey to establish a final and correct boundary agreement with 32 Miner Street in the amount of \$6,000; 3) the funds will go under #5013-Contingency and will come from the unassigned fund balance to cover this cost, all in favor. The goal would be to have easier driveway access to the rear lot after the boundaries have been set.

Old Business – None

New Business – None

MOTION to go into Executive Session by Comm. Amy seconded by Comm. Scarrozzo at 7:04 pm, all in favor for discussions regarding: Personnel – New hire pursuant to Statutes Section 1-200(6)(A) and Section 1-225(a) of the Connecticut General Statutes, as amended. In attendance at the Executive Session were Commissioners Amy, Peterson, Plummer, Bysiewicz, Alderman, Scarrozzo, Turner, T. Bysiewicz, Chief Coco and FDA Linda DeManche.

MOTION to come out of Executive Session by Comm. Amy seconded by Comm. Peterson @ 7:26 pm, all in favor.

-Chairman Amy stated that due to an uncontested election the Commissioners currently in office will remain; therefore, the Board could vote on the slate of Commission Officers. Comm. Alderman made a **MOTION** seconded by Turner for the slate of Commissioner Officers to remain the same; therefore E. Gregory Amy/Chairman; Comm. Peterson/Vice Chairman and Comm. Plummer/ Secretary, all in favor.

MOTION to adjourn @ 7:27 pm by Comm. Balch and seconded by Plummer. Unanimously approved.

Respectfully submitted,

Linda DeManche
Fire District Administrator
as Recording Secretary

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