

## Rules for sending ORDRSP messages

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**NOTINO sro**

**RELEASE DATE:**  
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The logo features a large, abstract, teardrop-shaped graphic with a gradient from light green on the left to dark blue on the right. Inside this graphic is a white, irregularly shaped area containing the text "ORiON by GRiT".

**ORiON**  
by GRiT

**GRiT**

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# 1. Using the ORDRSP message

The ORDRSP message (order response) is sent by the supplier to NOTINO sro as confirmation of receipt and understanding of the order. The supplier has the option to confirm the order, reject it, or adjust the quantity and delivery date of some items from the original order.

The supplier must send the order response message **as soon as possible, no later than 24 hours** after receiving the order from NOTINO sro.

The supplier is required to issue its own confirmation for each order. Order aggregation is not supported.

In the response to the order, it is necessary to correctly identify the individual parties of the business case. The structure of the message must be according to the Czech subset of the EANCOM 2002 ORDRSP EDIFACT D.01B message.

NOTINO sro confirms receipt of the ORDERS message with an APERAK notification informing about the processing result. In case of deficiencies in the content of the message, a negative APERAK message is sent, containing a description of the errors found. The supplier should always pay sufficient attention to the fact that the response to the order (ORDRSP) has been confirmed and, in case of rejection, arrange for a correction and send the document again.

## 2. Confirmation options

NOTINO sro supports 3 possible response scenarios to the original order:

- **Acceptance of the order without reservations**  
In the event that the supplier is able to completely cover the order within the specified deadline. There is no need to send items on the document, just send the acceptance code (29 = accepted).
- **Rejection (cancellation) of an order**  
Sent by the supplier if they disagree with the order or are unable to deliver any of the items within the specified deadline.  
There is no need to send items on the document, just send the acceptance code (27 = not accepted).
- **Change in order**  
The supplier accepts the order but requests a change to one or more items of goods. NOTINO sro accepts changes in the quantity of an item if the supplier is unable to completely cover the ordered quantity within the specified deadline.  
You must send all items of the original order on the document, and then indicate the acceptance code (4 = change) on the document.  
NOTINO sro accepts changes in the order term if the supplier is able to cover the ordered quantity in another term.  
You must send all items of the original order on the document, and then indicate the acceptance code (4 = change) on the document.

In the ORDRSP report, NOTINO sro does not support changes other than reducing the ordered quantity and changing the deadline, in particular:

- Replacement or addition of products. By confirming the order, only the items listed on the order are confirmed.

By changing the dates for individual items, it is possible to divide the order into multiple deliveries.

If the supplier does not know the exact delivery date, they will confirm the most likely delivery date on the header.

## 3. Overview of required fields

The order response (ORDRSP) must meet **the following obligations** :

### Message header

- **Document number (ORDRSP number)**  
A unique order response number (ORDRSP message) must be filled in.
- **Message function (acceptance code)**  
The supplier must send a so-called message acceptance code (see Confirmation options). 3 values are allowed:
  - Accepted without reservation – code 29
  - Not accepted – code 27
  - Change – code 4
- **Customer order number**  
The supplier must send the customer's original order number in the message. This number must be filled in the message header.  
Each order must be confirmed with a separate message. Notino does not support the aggregation of multiple orders into one confirmation.
- **Delivery date**  
The supplier fills in the delivery date or, if the delivery date is not known, the nearest expected date.
- **Customer GLN**  
The GLN code of the customer must be sent - in the case of NOTINO sro it is always GLN 8593085094207
- **GLN of delivery location**  
The supplier must fill in the correct GLN code of the delivery point in the ORDRSP message ((The current list of GLN delivery points is available at <https://edi.grit.eu/notino>)
- **Supplier GLN**  
The supplier's GLN code must be sent in the EDI message. This GLN must match the one reported by the supplier.

## Message lines

The message lines are only mandatory if the supplier notifies a change to the order (acceptance code in the document header = 4). In case of a change, it is always necessary to send all lines from the original order.

- **Item identification**

All items must be identified by supplier code or GTIN (EAN).

- **Action code**

It is necessary to specify the action that is associated with the given line:

- Accepted without reservation – code 5
- Not accepted – the supplier does not accept the given order item – code 7
- Change – The supplier requests a change to the item. NOTINO sro only allows a change in the delivered quantity and a change in the delivery date – code 3
- It is not possible to add additional products to the confirmation. Notino only accepts confirmations for products sent in the order.

- **Quantity supplied**

For all items, the quantity to be delivered must be filled in.

- **Delivery date**

For all items, a delivery date must be entered. Specifying different delivery dates allows the order to be divided into multiple shipments. If the supplier does not know the exact delivery date, they will indicate the most likely date.

- **Additional specification – free text**

Please send the name of the product in the additional specification.

As part of the automatic checks, data type validation will also be performed. For all filled-in data, the filled value must match the field data type.

*For example, a valid date must be entered as a date, a numeric field can only contain a number.*



## CONTACT

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