

Electronic data interchange

With the company

Allegro sp. z o.o.

RELEASE DATE:

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The logo features a large, stylized, teardrop-shaped graphic with a green-to-blue gradient. Inside this shape is a white oval containing the text "ORiON by GRiT".

ORiON
by GRiT

GRiT

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Restrictive conditions for disclosure, provision of data:

This document contains confidential information. It is intended exclusively for the submitter and their suppliers for the purpose of putting into operation electronic communication (EDI) between them. As such, it may not be copied nor transferred to another natural or legal person without prior consent of the author.

Records of issued versions of the document:

Version	Date of issue	Description of changes
1.00	26.5.2025	Basic version of the documentation
1.10	20.6.2025	Added email address for sending delivery notes
1.20	2.9.2025	Correction of the buyer's Company ID (IČ), GLN, and delivery location GLN.
1.30	3.9.2026	Modification of the note for mandatory fields (GLN of distribution warehouse of supplier)

1. Introduction

The Company Allegro spółka z ograniczoną odpowiedzialnością (Allegro) has initiated a project to put into operation an exchange of electronic documents with its suppliers.

The following texts describes individual steps for putting into operation electronic sending of orders to suppliers, despatch advices and invoices to the customer – the Company Allegro spółka z ograniczoną odpowiedzialnością.

Nevertheless, the recommendation of Allegro is to use EDI communication for all types of documents, not only invoices, e.g. credit notes, debit notes etc.

2. Procedure for introducing EDI communication

In case your company is already prepared for EDI communication and currently, you are not exchanging any EDI messages with Allegro, the chapter 2.1 does not concern you and you may proceed to chapter 3.

2.1. Procedure for introducing EDI

If you do not communicate with any customer or supplier electronically using EDI yet, it is necessary to implement the EDI solution in your company first.

For complex consultancy and solutions regarding EDI, you may contact the [Client centre EDI ORiON of the Company GRiT](#), which will offer you, under advantageous conditions, a solution for electronic interchange (EDI) and paperless invoicing not only with Allegro but also with all retail chains using it in the Czech Republic and Slovakia.

More information can be found at the portal www.edizone.cz or at the website <http://www.grit.cz>.

2.2. Basic steps when implementing EDI

- **Selection of an EDI solution and provider** – there are multiple variants of an EDI solution of various types, as well as multiple EDI providers. Verify that the provider can communicate with the company Allegro.
- **Ensuring communication** – EDI solution must communicate with EDI provider, today an Internet connection is generally used, and it is thus necessary to ensure it.
- **Ensuring identification** – In EDI communication, the EAN designation is used for identification. You should thus have a company registered with GS1 ČR (previously EAN), by which you gain a localization number for your company (the so-called GLN).
- **Implementation of a solution** – The entire EDI solution must be implemented in the company and optimally, also integrated in the information system used (accounting/warehouse management). For sending invoices, EDI integration is practically essential. If this concerns only units of invoices per month, it is possible to use creation of invoices in the web interface of the ORiON application by GRiT.

3. Initiating EDI communication with the Company Allegro sp. z o.o.

3.1. Preparation – prior to receiving purchase order

If you already have an EDI solution, proceed as follows:

1. **Fill in an EDI questionnaire** – Fill in „Questionnaire for initiating EDI“ at <https://edi.grit.eu/edi-komunikace/allegro>
2. **Confirmation of receipt of the EDI questionnaire** – At the contact address given in the questionnaire, you will receive an e-mail with the information about system setup and about starting EDI orders.
3. **Listing goods** – Ensure the control of the listing of your goods in advance, including completion of all required data, mainly the EAN of products and packaging (based on which unit you prefer to order goods in) and the current state of your prices.
4. **EDI system settings** – Set up your EDI and information system so that it correctly identifies the business parties used in the purchase orders of Allegro Sp. z o.o. It is also necessary to set the corresponding EDIFACT format for receiving purchase orders.

3.2. Receiving purchase order

1. **Receipt of the first purchase order** - Allegro Sp. z o.o. will send you the first test purchase order. Verify that the assortment from the test purchase order corresponds to the listed goods. If there are differences, it is necessary to resolve the listing in Allegro Sp. z o.o.

AN OVERVIEW OF SENT PURCHASE ORDER FIELDS CAN BE FOUND IN THE CHAPTER [CONTENTS OF EDI ORDER](#)

3.3. Sending despatch advice

1. **Sending first despatch advices** – when prompted, send the first despatch advice via EDI.
2. **Checking the accuracy of the despatch advice** - Allegro Sp. z o.o. and GRiT will check the accuracy of the electronic despatch advice in terms of formal requirements, content and comparison with the printed advice. Possible discrepancies and differences will be resolved in cooperation with the supplier.
3. **Parallel sending of despatch advices** - send all delivery notes in parallel with EDI documents by email to nakup@allegro.com

DESPATCH ADVICES MUST SATISFY THE CONTENT REQUIREMENTS STATED IN THE CHAPTER [REQUIREMENTS FOR THE CONTENT OF EDI DESPATCH ADVICE](#).

3.4. Sending first EDI invoices

1. **Sending first invoices** – when prompted, send the first electronically signed invoice via EDI (for signing, use the hash algorithm SHA-256).
2. **Checking the accuracy of the invoice** - Allegro Sp. z o.o. and GRiT will check the electronic invoice in terms of formal requirements, content and comparison with the printed invoice. Possible discrepancies and differences will be resolved in cooperation with the supplier.
3. **Parallel sending of invoices** - send all invoices in parallel with EDI documents by email to faktury.retail@allegro.com

INVOICES MUST SATISFY CONTENT REQUIREMENTS STATED IN THE CHAPTER [REQUIREMENTS FOR THE CONTENT OF EDI INVOICE](#).

3.5. Test operation

1. **Initiation of test operation** - after confirmation of the accuracy of transmitted invoices, we will email you a request for regular sending of EDI invoices. During the course of test operation, invoices are sent both via EDI and by email in PDF format.
2. **Test operation** - during the course of test operation, Allegro Sp. z o.o. employees will check the conformity of electronically processed invoices with those in PDF version sent via email. In case of discrepancies, they will contact you. These checks take place for at least 30 days; the length of test operation should not exceed two months.
3. **Live operation** – After signing an amendment to the paperless invoicing contract, sending of electronic invoices only begins after the contractually arranged date.

3.6. Frequent errors

- Deficiencies in listing of goods (incomplete and outdated assortment, incorrect labelling of goods) – these must be resolved in cooperation with the customer.
- Incorrect identification of business parties – set your system so that the sent invoice contains the correct identification of business parties.
- Missing data – set your system so that the outgoing invoice contains all mandatory and required data, see chapter [Requirements for the content of EDI invoice](#)
- Other problems – contact [EDI support of Allegro Sp. z o.o. at the Company GRiT](#)

3.7. Contents of EDI order

ATTENTION! THE LIST OF ATTRIBUTES PROVIDED BELOW IS NOT A DESCRIPTION OF THE PURCHASE ORDER FORMAT! It only concerns a selection of fields from the Czech subset EANCOM 2002 of the message ORDERS EDIFACT D.01B. The actual form of the purchase order depends on the EDI solution used. Get in touch with your EDI services or solution provider.

Order – header	Type	Length	Mandatory
Order number	Char	15	M
Date of order issue	Date	8	M
GLN of buyer – customer	Char	17	M
GLN of delivery place (shop, warehouse)	Char	17	M
GLN of invoicing place (cooperative)	Char	17	N
GLN of supplier	Char	17	M
GLN of supplier's distribution warehouse	Char	17	N
Requested delivery date	Date	8	M
Requested delivery time	Time	4	N
Free text - note, contact person, telephone, fax, etc.	Char	70	N
Buyer name – 1	Char	35	M
Buyer name – 2	Char	35	N
Name of delivery place – 1	Char	35	M
Name of delivery place – 2	Char	35	N
Name of invoicing place – 1	Char	35	N
Name of invoicing place – 2	Char	35	N
Supplier name – 1	Char	35	N
Supplier name – 2	Char	35	N
Name of supplier's distribution warehouse – 1	Char	35	N
Name of supplier's distribution warehouse – 2	Char	35	N
Buyer – registered seat – street and number – 1	Char	35	N
Buyer – registered seat – street and number – 2	Char	35	M
Buyer – registered seat – city	Char	35	N
Buyer – registered seat – ZIP code	Char	6	N
Buyer – company identification number	Char	15	M
Buyer – Tax Reg. No.	Char	15	M
Buyer – Extract from the Commercial Register, department, file	Char	140	N
Currency code	Char	3	N

Order – items	Type	Length	Mandatory
Item no.	Num	6	M
EAN of article	Char	25	M
Supplier's article number	Char	25	M
Quantity	Num	12	M
Quantity unit of measure	Char	3	M
Requested delivery date	Date	8	N
Requested delivery time	Time	4	N
Name of article, specification	Char	45	M
Internal code / Customer article number	Char	25	M
Number of pieces in carton / Number of consumer units in packaging	Num	12	N
Unit price	Num	12,4	M

3.8. Requirements for the content of EDI despatch advice

In despatch advices, it is necessary to identify individual parties in the business transaction correctly.

Basic identification:

- Recipient code – GLN of Allegro Sp. z o.o. – **5907222922002**
- Delivery place code
 - o Mailstep, VGP Park, Tovární 3676/26, Ústí nad Labem – centrum, 400 01 – **5907222922965**
 - o Mailstep hala D2, Do Čertous 2760/10, Praha 9, 193 00 - **5907222922972**

Mandatory fields of DESADV message

If a field is mandatory only in certain cases, further specification is provided in the column Note.

ATTENTION! THE LIST OF ATTRIBUTES PROVIDED BELOW IS NOT A DESCRIPTION OF THE DESPATCH ADVICE FORMAT! It only concerns a selection of fields from the Czech subset EANCOM 2002 of the message DESADV EDIFACT D.01B. The actual form of the advice export from your IS/ERP system depends on the EDI solution used. Get in touch with your EDI services or solution provider.

Important warning:

If a document contains advised goods of type gift that Allegro Sp. z o.o. delivery place does not have listed, then such document will be rejected, and the delivery will not be accepted at warehouse.

Despatch advice – header	Type	Length	Mandatory	Notes
Despatch advice number (delivery note number)	Char	15	M	
Document type – code	Char	3	N	
Message function – code	Char	3	N	9 – original
Date of issue	Date	8	N	format YYYYMMDD
Delivery date	Date	8	M	format YYYYMMDD
Departure date of delivery	Date	8	M	format YYYYMMDD
Customer order number	Char	15	M	
Date of order issue	Date	8	N	format YYYYMMDD
Supplier order number	Char	15	N	
Vendor receipt date	Date	8	N	format YYYYMMDD
GLN of buyer - customer	Char	17	M	
Company identification number of buyer – customer	Char	15	N	
Tax Reg. No. of buyer - customer	Char	15	N	
GLN of delivery place	Char	17	M	
GLN of supplier	Char	17	M	
Company identification number of supplier	Char	15	N	
Tax Reg. No. of supplier	Char	15	N	
Name of buyer – 1	Char	35	N	
Name of buyer – 2	Char	35	N	
Name of delivery place - 1	Char	35	N	
Name of delivery place - 2	Char	35	N	

Despatch advice – header – text data	Type	Length	Mandatory	Notes
Department, function of supplier contact person	Char		N	
Name of supplier contact person	Char		N	

Telephone no. of supplier contact person	Char		N	
E-mail of supplier contact person	Char		N	
Transportation type - code	Char		N	
Vehicle identification	Char		N	
Note	Char		N	

Despatch advice – items	Type	Length	Mandatory	Notes
Item no.	Num	6	M	
EAN of article	Char	25	M	EAN code
Supplier article number	Char	25	M	The article number must be filled out according to the supplier or according to the customer of the article
Customer article number	Char	25	M	The article number must be filled out according to the supplier or according to the customer of the article
Specification (Text description (name))	Char	50	M	
Type of item	Char	3	N	Z - goods, O - packaging
Quantity	Num	12	M	separator (period)
Quantity unit of measure	Char	3	M	PCE – a unit for piece
Country of origin	Char	3	N	
Date of minimum durability	Date	8	N	
Declaration of conformity		70	N	
Customer order number	Char	15	M	
Date of order issue	Date	8	N	format YYYYMMDD

Batch number	Char	20	N	
Promo deal	Char	15	N	

3.9. Requirements for the content of EDI invoice

In invoices, it is necessary to identify individual parties in the business transaction correctly.

Basic identification:

- Recipient code – GLN of Allegro Sp. z o.o. – **5907222922002**
- Delivery place code
 - Mailstep, VGP Park, Tovární 3676/26, Ústí nad Labem – centrum, 400 01 – **5907222922965**
 - Mailstep, hala D2, Do Čertous 2760/10, Praha 9 – Horní Počernice, 19300 - **5907222922972**

Electronic signature

For legislative reasons, it will be required that all electronic invoices are provided with an electronic signature. An electronic signature, created on the basis of a qualified certificate will be accepted. In the Czech Republic, you can request the qualified certificate, e.g. at the certification authority PostSignum (www.postsignum.cz), or at I.CA (www.ica.cz).

The Company Allegro Sp. z o.o. will only accept an electronic signature using the hash algorithm SHA-256 on EDI invoices. The supplier will be informed about verification/non-verification of the signature by a message AUTACK.

If you have not resolved the electronic signature so far, GRiT can also sign electronic documents on behalf of you based on power of attorney.

Purchase Price of the Goods

The Purchase Price of the Goods shall include all costs from production through packaging, transport and unloading, as well as recycling fees, royalties and all other statutory payments and charges, excluding VAT.

Please note that transporting and packaging cost mustn't be in the purchase invoice as a separate line. If Allegro is charged with these costs, it must be included in the unit price of goods.

Mandatory fields of INVOIC message

If a field is mandatory only in certain cases, further specification is provided in the column Note.

ATTENTION! THE LIST OF ATTRIBUTES PROVIDED BELOW IS NOT A DESCRIPTION OF THE INVOICE FORMAT! It only concerns a selection of fields from the Czech subset EANCOM 2002, Syntax 3, Edition 2008 of the message INVOIC EDIFACT D.01B. The actual form of the invoice export from your IS/ERP system depends on the EDI solution used. Get in touch with your EDI services or solution provider.

Invoice – header	Type	Length	Mandatory	Notes
Invoice number (of tax document)	Char	15	M	
Document type – code	Char	3	M	
Message function - code	Char	3	M	9 - original

Date of issue	Date	8	M	format YYYYMMDD
Date of delivery / payment receipt (taxable transaction)	Date	8	M	format YYYYMMDD
Date of picking	Date	8	N	format YYYYMMDD
Delivery date	Date	8	N	format YYYYMMDD
Invoicing from: (for aggregate invoice)	Date	8	N	format YYYYMMDD
Invoicing to: (for aggregate invoice)	Date	8	N	format YYYYMMDD
Due date	Date	8	M	format YYYYMMDD
Payment method – code	Char	3	M	„42“ is expected
Contract number	Char	15	N	
Customer order number	Char	15	M	
Date of order issue	Date	8	N	format YYYYMMDD
Vendor order number	Char	15	N	
Vendor delivery receipt date	Date	8	N	format YYYYMMDD
Despatch advice number	Char	15	M	
Date of despatch advice issue	Date	8	N	format YYYYMMDD
Meaning of invoice reference number	Char	3	N (M)	Mandatory for credit memos
Invoice reference number (pre-payment invoice etc.)	Char	15	N (M)	Mandatory for credit memos
Date related to invoice reference number	Date	8	N (M)	format YYYYMMDD
Promotion deal	Char	15	N	
GLN of customer	Char	17	M	
Company identification number – buyer	Char	15	M	
Tax Reg. No. – buyer	Char	15	M	
GLN of buyer	Char	17	M	
GLN of delivery place	Char	17	M	
EAN localization of invoicing place	Char	17	M	

GLN of supplier	Char	17	M	
Company identification number of supplier	Char	15	M	
Tax Reg. No. of supplier	Char	15	M	
GLN of distribution warehouse of supplier	Char	17	N(M)	Mandatory for foreign suppliers and Czech suppliers delivering goods from foreign distribution centers.
Bank account number of supplier	Char	17	M	
Bank code	Char	4	M	
Constant symbol of payment	Char	4	N	
Variable symbol of payment	Char	10	M	
Specific symbol of payment	Char	10	N	
Currency code	Char	3	M	e.g. CZK, EUR, ...
Tax ID of supplier	Char	15	N	
Tax ID of customer	Char	15	N	
IBAN	Char	34	N(M)	Mandatory for foreign suppliers
SWIFT	Char	11	N(M)	Mandatory for foreign suppliers
Name of buyer – 1	Char	35	N	
Name of buyer – 2	Char	35	N	
Name of delivery place – 1	Char	35	N	
Name of delivery place – 2	Char	35	N	
Name of invoicing place – 1	Char	35	M	
Name of invoicing place – 2	Char	35	N	
Name of distribution warehouse of supplier – 1	Char	35	N	
Name of distribution warehouse of supplier – 2	Char	35	N	
Receipt advice number	Char	15	N	
Date of receipt advice issue	Date	8	N	

Invoice – header – text data	Type	Length	Mandatory	Notes
Buyer - business name – 1	Char	35	M	
Buyer - business name – 2	Char	35	N	
Buyer - business name – 3	Char	35	N	
Buyer - business name – 4	Char	35	N	
Buyer - business name – 5	Char	35	N	
Buyer - address - street and number – 1	Char	35	M	
Buyer - address - street and number – 2	Char	35	N	
Buyer - address - street and number – 3	Char	35	N	
Buyer - address - street and number – 4	Char	35	N	
Buyer - address – city	Char	35	M	
Buyer - address – ZIP code	Char	6	M	
Supplier - business name – 1	Char	35	M	
Supplier - business name – 2	Char	35	N	
Supplier - business name – 3	Char	35	N	
Supplier - business name – 4	Char	35	N	
Supplier - business name – 5	Char	35	N	
Supplier - address - street and number – 1	Char	35	M	
Supplier - address - street and number – 2	Char	35	N	
Supplier - address - street and number – 3	Char	35	N	
Supplier - address - street and number – 4	Char	35	N	
Supplier - address – city	Char	35	M	
Supplier - address - ZIP code	Char	6	M	
Supplier – Incorporation in the Commercial Register, department, file	Char	140	M	

Invoice – items	Type	Length	Mandatory	Notes
Item no.	Num	6	M	
EAN of article	Char	25	M	GTIN (EAN code)

Vendor article number	Char	25	M*	*Article number must be filled in according to the supplier or the customer
Customer article number	Char	25	N*	*Article number must be filled in according to the supplier or the customer
Type of item	Char	3	N	Z - goods, O - packaging
Specification (Text description (name))	Char	70	M	
Quantity	Num	12	M	separator (period)
Unit price before applying discounts and surcharges	Num	12,4	M	separator (period)
Discount on item in %	Num	7,3	N	separator (period)
Discount amount per unit (absolute)	Num	12,4	M	separator (period)
Unit price after applying discounts and surcharges	Num	12,4	M	separator (period) The price should include all fees and transportation, recycling fees etc.
Total price per item	Num	12,4	M	separator (period)
VAT rate	Num	5,2	M	separator (period)
Invoicing unit of measure	Char	3	M	PCE – a unit for piece
Number of consumer units in invoicing unit	Num	12,3	N	separator (period)
Category of excise duty – code	Char	15	N	
Base for excise duty (quantity)	Num	12,4	N	separator (period)
Amount of excise duty	Num	12,2	N	separator (period)
GLN of buyer	Char	17	N	
GLN of delivery place	Char	17	N	
Delivery date	Date	8	N	format YYYYMMDD

Customer order number	Char	15	M	
Date of order issue	Date	8	N	format YYYYMMDD
Supplier order number	Char	15	N	
Supplier order receipt date	Date	8	N	format YYYYMMDD
Despatch advice number	Char	15	M	
Date of despatch advice issue	Date	8	N	format YYYYMMDD
Meaning of reference invoice number	Char	3	N	
Reference invoice number (original invoice number, pre-payment invoice number etc.)	Char	15	N	
Date related to reference invoice number	Date	8	N	format YYYYMMDD
Balance of returnable packaging for listed price	Num	8	N	
Packages delivered	Num	8	N	
Packages returned	Num	8	N	
Balance of returnable packaging of one type in total	Num	8	N	
Receipt advice number	Char	15	N	
Date of receipt advice issue	Date	8	N	

Invoice – general text items	Type	Length	Mandatory	Notes
Free text 1 – contact person, tel., fax, etc.	Char	70	N	
Free text 2 – contact person, tel., fax, etc.	Char	70	N	
Free text 3 - contact person, tel., fax etc.	Char	70	N	
Free text 4 - contact person, tel., fax etc.	Char	70	N	
Free text 5 - contact person, tel., fax etc.	Char	70	N	
Free text 6 - contact person, tel., fax etc.	Char	70	N	
Free text 7 - contact person, tel., fax etc.	Char	70	N	
Free text 8 - contact person, tel., fax etc.	Char	70	N	

Free text 9 - contact person, tel., fax etc.	Char	70	N	
Free text 10 - contact person, tel., fax etc.	Char	70	N	

Invoice – aggregate items	Type	Length	Mandatory	Notes
Base of tax group 0 (exempt)	Num	12,2	M	separator (period)
Base of tax group 1 (lowered rate 15%)	Num	12,2	M	separator (period)
Base of tax group 1.2 (2nd lowered rate 10%)	Num	12,2	N/M	Mandatory for delivery of goods in this rate
Base of tax group 2 (base rate 21%)	Num	12,2	M	separator (period)
Total price without VAT	Num	12,2	M	separator (period)
VAT group rate 1 (15%)	Num	5,2	M	separator (period)
VAT group rate 1.2 (10% - 2nd lowered rate)	Num	5,2	N/M	Mandatory for delivery of goods in this rate
VAT group rate 2 (21%)	Num	5,2	M	separator (period)
VAT of tax group 1	Num	12,2	M	separator (period)
VAT of tax group 1.2 (2nd lowered rate)	Num	12,2	N/M	Mandatory for delivery of goods in this rate
VAT of tax group 2	Num	12,2	M	separator (period)
Total VAT amount	Num	12,2	M	separator (period)
Total amount of excise duty	Num	12,2	N	separator (period)
Total quantity	Num	12	N	separator (period)
Total line items amount	Num	12,2	M	separator (period)

Additional discount on invoice in tax group 0 in %	Num	7,3	N	separator (period)
Additional discount on invoice in tax group 0 abs.	Num	12,2	N	separator (period)
Additional discount on invoice in tax group 1 in %	Num	7,3	N	separator (period)
Additional discount on invoice in tax group 1 abs.	Num	12,2	N	separator (period)
Additional discount on invoice in tax group 1.2 in %	Num	7,3	N	separator (period)
Additional discount on invoice in tax group 1.2 abs.	Num	12,2	N	separator (period)
Additional discount on invoice in tax group 2 in %	Num	7,3	N	separator (period)
Additional discount on invoice in tax group 2 abs.	Num	12,2	N	separator (period)
Additional discount on invoice in %	Num	7,3	N	separator (period)
Additional discount on invoice (absolute)	Num	12,2	N	separator (period)
Additional surcharge on invoice in tax group 0 in %	Num	7,3	N	separator (period)
Additional surcharge on invoice in tax group 0 abs.	Num	12,2	N	separator (period)
Additional surcharge on invoice in tax group 1 in %	Num	7,3	N	separator (period)
Additional surcharge on invoice in tax group 1 abs.	Num	12,2	N	separator (period)
Additional surcharge on invoice in tax group 1.2 in %	Num	7,3	N	separator (period)
Additional surcharge on invoice in tax group 1.2 abs.	Num	12,2	N	separator (period)
Additional surcharge on invoice in tax group 2 in %	Num	7,3	N	separator (period)
Additional surcharge on invoice in tax group 2 abs.	Num	12,2	N	separator (period)
Additional surcharge on invoice in %	Num	7,3	N	separator (period)
Additional surcharge on invoice (absolute)	Num	12,2	N	separator (period)
Total invoiced amount	Num	12,2	M	separator (period)

Percentage of pre-payment amount	Num	7,3	N	separator (period)
Pre-payment amount	Num	12,2	N	separator (period)
Pre-payment amount paid in total	Num	12,2	N	separator (period)
To settle (remains unsettled)	Num	12,2	M	separator (period)
Rounding difference	Num	12,2	M	separator (period)
Number of line items in document	Num	6	N	

Recycling contributions

The ERP of the customer now also unifies the way recycling contributions are handled in the INVOIC message. Please choose one of three options for how to report them in the INVOIC message:

- 1) Report the Recycling Contribution as a surcharge on the item (see the Official Specification of the INVOIC message in the EANCOM 2002 Subset, Syntax 3, Edition 2008)

Recycling contribution	Type	Type	Length	Notes
Recycling contribution	ALC+C+Recycling contribution+++AEO'	Char	35	
Total recycling contribution	MOA+8:XX'	Num	12	
Recycling contribution per unit	RTE+2:X.XX:1:PCE'	Num	12	
Recycling contribution - unit of measurement	RTE+2:X.XX:1:PCE'	Char	3	

- 2) List the Recycling Contribution as part of the item name. Example: "Item name, recycling contribution 15,69 CZK/UoM excluding VAT"

Important warning:

If a document contains goods of type gift that Allegro Sp. z o.o. delivery place does not have listed, then such document will be rejected, and the invoice will not be posted – **unlisted goods cannot be processed automatically.**

3.10. Other sources

An information source that always contains the latest information is the website <https://edi.grit.eu/edi-komunikace/allegro/>. The information about EDI can be also found at www.edizone.cz.

4. Contacts

4.1. EDI Support of suppliers of Allegro Sp. z o.o.

[GRiT, s.r.o.](#) provides for Allegro Sp. z o.o. services concerning EDI communication (EDI system settings, connecting suppliers to EDI communication, etc.).

Information and materials related to the project of EDI communication at Allegro Sp. z o.o. can be found at <https://edi.grit.eu/edi-komunikace/allegro>.

4.2. EDI client centre ORiON

In the EDI client centre ORiON we are ready to provide you with further information on our products and services, and details about the possibilities of EDI communication with Allegro Sp. z o.o..

e-mail: podpora.orion@grit.cz

fax: +420 597 071 010

tel: +420 553 610 317

web: <http://www.edizone.cz>
<http://www.grit.cz>



4.3. Recommended method of contact

E-mail

Send us an e-mail at podpora.orion@grit.cz. These e-mails are automatically recorded in an issue tracking system and gradually processed by operators.

Phone

In urgent cases (critical errors), you can contact us by phone, or get in touch with your sales representative. The line is not intended for solving common operational issues over the phone, such as questions and consultancy about working with the application, browser settings, etc.

Telephone HOTLINE is a paid service that you can order. It also includes access to a dedicated VIP line, higher priority of solving issues and other benefits.

4.4. Contacts in Allegro Sp. z o.o.

Michaela Malíková

e-mail: michaela.malikova@allegro.com

tel: +420 739 542 854

web: <http://www.allegro.com>

5.About GRiT

A Czech company (formerly acting under the name CCV Information systems) that has been developing information systems since 1992. Systems that, by automating processes, reduce the amount of manual work when handling documents, goods or money, contributing to wage savings, zero error rate as well as increased work efficiency.

Since its establishment, it has developed into the EDI leader on the Czech market, whose solution ORiON is used by more than 2000 customers, for whom it transmits more than 3 million documents monthly. It has also become the leading provider of warehouse systems (LOKiA WMS) and other cloud services. It has managed thousands of IT projects related to digitization of business processes and knows best practices, including the differences in individual fields.

They can advise on how best to set up the flow of documents, money and goods in your company. Each of our services can be used separately – however, they will bring you the greatest benefit when brought together. They will create a network around your company that will effectively connect you with your business partners and ensure that documents, money and goods flow automatically and require minimum manual processing.



CONTACT ORION

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