

KAI BIE

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EDUCATION

University of Florida, College of Liberal Arts and Sciences
Bachelor of Arts, Economics

- Minor: History

May 2028
Gainesville, FL

WORK EXPERIENCE

Executive Office of the President of the United States

August 2026 - Present

Office of Information and Regulatory Affairs Intern

Washington, D.C.

- Support cost-benefit analyses under Executive Order 12866 for federal policies with economic impact exceeding \$100 million, assessing the economic soundness of rules and regulations developed by Executive Branch agencies.
- Coordinate cross-office reviews of proposed and final rules for the Administration for Children and Families as part of OIRA's Systems and Support Team, tracking submissions and deadlines across the interagency review process.
- Review agency data quality and information collection filings under the Information Quality Act and Paperwork Reduction Act.

Citigroup

June 2026 - August 2026

Chief Operating Office Summer Analyst

Tampa, FL

- Supported 29 global sites of the Citi Solutions Center (CSC) Network, encompassing ~105,000 employees across North America, Latin America, Europe, and Asia South, to align internal processes and strengthen operational cohesion firm-wide.
- Managed the Citi Ignite Innovation Program, building 9 tracking deliverables spanning the project plan, idea submissions, action items, communications, timelines, and AI prompt testing, giving leadership real-time visibility into program execution.
- Analyzed and reported on AI adoption trends across global sites, surfacing insights that informed C-suite AI strategy decisions.

Pearson & Partners Korea

May 2025 - June 2025

Business Analyst Intern

Seoul, South Korea

- Automated an emailing system that improved message response time by ~90% using the AI tool, Zapier, and implemented the system into the company's database of ~10,000 clients to ease and standardize communications.
- Conducted outreach to 50+ businesses seeking expansion into South Korea and finalized a business foundation package aimed towards international clients specializing in the medical device industry.
- Consulted with 20+ prospective clients to drive long-term partnerships and global client acquisition targeting Singaporean markets.

LEADERSHIP & INVOLVEMENT

Warrington College of Business

March 2026 - June 2026

Teaching Assistant for GEB4956: South Korean Commerce and Culture

Gainesville, FL

- Designed and delivered curriculum for a 48-student cohort in a six-week accelerated Summer A course, managing pacing and content depth to meet compressed-term learning objectives.
- Assessed ~300 assignments and reflections on South Korean economic, political, and social systems, dedicating 6 hours weekly to deliver timely, detailed feedback that supported measurable improvement in student writing and analysis.
- Committed 30+ hours to direct instruction, ensuring consistent engagement and support throughout the accelerated term.

International Programs Student Ambassador

August 2025 - April 2026

UF in South Korea Ambassador

Gainesville, FL

- Advocated for inclusive cultural and global exchange by tabling and presenting at 12+ university-hosted information sessions, class sections, and symposiums, reaching diverse student audiences.
- Drove a 45% increase in South Korea study abroad cohort size from 2025 to 2026 through personalized guidance and follow-up.
- Dedicated ~48 hours to student appointments aimed towards helping 36 prospective candidates apply to study abroad programs.

Delta Sigma Pi

April 2025 - April 2026

Vice President of Scholarship and Awards | Vice President of Community Service

Gainesville, FL

- Informed 120+ members of scholarship opportunities totaling ~\$1.25 million and shared scholarship essay writing guides, financial aid programs for studying abroad, study group sign-ups, and fundraising opportunities for student enhancement.
- Orchestrated eight community service events in Alachua County resulting in 174 hours served and ~\$1,500 raised for the Humane Society of North Central Florida and Gainesville Thrives, a non-profit that supports and helps develop child literacy.
- Organized four local donation campaigns and delivered 416 items of school supplies, hygiene products, canned goods, and toys.

ADDITIONAL INFORMATION

Affiliations: International Scholars Program, The Global Gator (Writer), Chinese American Student Association (Chinese New Year Committee), Oceanside Beach Grille (Hostess)

Scholarship & Awards: Cambridge AICE Diploma Recipient with Merit, Florida Academic Scholars Award

Interests: Law, Sustainability, Reading, Writing, Fitness, Traveling, Cooking