

SARA MARIN

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EDUCATION

University of Florida, Warrington College of Business

May 2028

Bachelor of Arts in Business Administration, Computer & Information Sciences Specialization

Gainesville, FL

- **GPA:** 3.88/4.0

- **Relevant Coursework:** Financial & Managerial Accounting, Business Finance, Microeconomics and Macroeconomics

WORK EXPERIENCE

University of Florida Phillips Center for the Performing Arts

Gainesville, FL

Event Staff

Sep 2025–Present

- Manage high-volume client flow by executing secure access control and using advanced detection systems, effectively mitigating operational risks and ensuring regulatory compliance while facilitating the smooth entry of 300+ patrons
- Deliver exceptional customer experience by providing service and directions for guests, by proactively resolving inquiries, and serving as the key point of contact to enhance overall audience satisfaction and positive venue representation

Santa Fe College

Gainesville, FL

Library Student Assistant

Jul 2024–Jun 2025

- Assisted in collecting, sorting, and shelving ~ 200 items/week including library materials, books, DVDs, and multimedia resources, ensuring accurate catalog organization, and accessibility for students and faculty
- Facilitated 70-80 study-room bookings per week and provided front-desk support, helping 50+ students weekly with technology, account inquiries, and space management improving student involvement in the library
- Delivered customer service to diverse patrons by answering questions, locating resources, and directing guests throughout the library, improving visitor satisfaction, overall user experience and first-contact resolution

La Fortuna

Gainesville, FL

Server

Sep 2023–Jun 2024

- Provide high-quality service to ~120 guests per shift, providing tailored solutions, and a positive dining experience
- Applied strong communication and problem-solving skills to resolve customer concerns and maintain satisfaction
- Utilized computer-based systems to place orders, process bills, and manage items with accuracy and efficiency

LEADERSHIP AND INVOLVEMENT

Florida Tech Pathways

Gainesville, FL

Tech Sales Analyst

Feb 2026–Present

- Work with analysts in team-based capstone projects analyzing business problems and presenting strategic recommendations
- Attend weekly workshops with industry professionals, gaining insights into sales cycles, client relationship management, and solution-based selling

Santa Fe College Office of Admissions

Gainesville, FL

Student Ambassador

May 2024–Jun 2025

- Increased student engagement by organizing and leading 40+ campus tours for prospective students
- Represented the institution at 12 events, including 4 open houses, 3 orientations, 3 college fairs, and various outreach activities to attract and advise prospective students of the benefits of attending the college
- Collaborated with the admissions staff team and fellow ambassadors to support recruitment initiatives, strengthening the college's outreach and community presence

Santa Fe College

Gainesville, FL

Officer- International Student Cultural Association

Sep 2023–Sep 2024

- Served as social media officer, managing digital advertising and content creation by publishing 20-25 posts monthly across 3 platforms, lifting 38%-member engagement and promoting club activities
- Established relationships with 10 diverse club members, fostering an inclusive environment and cultural exchange
- Launched 5 cultural spotlight posts and join 3 events to collaborate with other organizations to expand club visibility

ADDITIONAL INFORMATION

Memberships: Latin American Women in Business, ALPFA at UF Chapter

Skills: Spanish (Fluent), English (Fluent), Excel Certified, Python

Awards: Graduated *Cum Laude* A.A., Student Ambassador Scholarship Recipient

Interests: Community Service, Fitness and Nutrition, Cooking, Rock Climbing