

VANESSA ARTUZA

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EDUCATION

University of Florida, College of Liberal Arts and Sciences
Bachelor of Arts – Economics

Gainesville, FL
May 2029

University of Florida, Warrington College of Business
Bachelor of Science in Business Administration - Marketing

Gainesville, FL
May 2029

- **GPA:** 3.94/ 4.00
- **Scholarships:** Florida Bright Future's FAS

WORK EXPERIENCE

Berman Law Group
Summer Intern

Boca Raton, FL
May 2024 – August 2024

- Conducted legal research and analyzed 100+ personal injury cases to support case theory development and decision-making, synthesizing law, statutes, and procedural rules to assist attorneys in formulating strategies
- Drafted and reviewed motions, pleadings, and documents for 75+ active cases, including interrogatories, requests, and motions to compel, ensuring accuracy, procedural compliance, and alignment with overall strategy
- Supported client intake by interviewing and evaluating potential clients, assessing the legal merits, liability factors, and potential damages for approximately 15 new cases weekly, and preparing detailed intake summaries
- Tracked case progress, court deadlines, and trial dates for 50+ cases using management software and LEAD Docket, monitoring filing and schedules, ensuring timely submissions and preventing procedural deficiencies

LEADERSHIP & INVOLVEMENT

Junior Achievement Fellows Program
Finance Team Lead, Car Safety Kit

Parkland, FL
October 2024 – June 2025

- Developed and managed a \$1,000 budget, strategically allocating funds across efforts, marketing initiatives, and distribution channels to maximize cost efficiency and support revenue generation while maintaining quality
- Directed a 30-member Finance Team, assigning responsibilities, refining internal processes, and implementing training sessions on forecasting and budgeting to strengthen analytical capabilities and effectiveness
- Coordinated financial planning for a student-led business venture that developed and distributed a car safety kit to local consumers, aligning financial projections with operational needs and supporting product awareness efforts
- Oversaw reporting and fiscal accountability by preparing detailed weekly updates for members and faculty advisors, monitoring expenditures, identifying variances, and recommending adjustments to maintain stability

DECA – Marjory Stoneman Douglas High School
Vice President of Middle School Relations & General Member

Parkland, FL
August 2021 – June 2025

- Led weekly meetings and organized large-scale events for students, parents, and administrators, facilitating clear communication, addressing concerns, and implementing engagement strategies to sustain strong retention
- Supported executive board operations by preparing detailed reports, monitoring chapter expenditures, maintaining accurate records, and coordinating chapter-wide social initiatives to increase engagement and strengthen cohesion
- Mentored 150 members on delivery, public speaking techniques, and competitive strategy, conducting structured practices and providing tailored feedback, resulting in confidence and improved performance

AWARDS & RECOGNITION

- 2025 FL DECA, 1st Place Overall, International Qualifier, Independent Business Plan
- 2024 FL DECA District 9, 2nd Place Overall, State Qualifier, Hospitality and Tourism Professional Selling

ADDITIONAL INFORMATION

- **Volunteering:** Inspiring My Generation, Feeding South Florida Food Bank
- **Languages:** Spanish (Native proficiency), English (Native proficiency)
- **Software/Certifications:** Microsoft Office, Intuit QuickBooks, Excel, Canva, NAFTrack
- **Interests:** True Crime Documentaries, Sunset Photography, Interior Design