ERIC ZHUO

Pensacola, FL | (850) 426-9392 | ericzhuo83@gmail.com

EDUCATION

University of Florida Warrington College of Business — **Gainesville, FL**
Bachelor of Science in Business Administration – Finance — **May 2029**
GPA: 3.82/4.00

EXPERIENCE

Alpha Phi International Women's Fraternity — **Gainesville, FL**
Busser, 20 hours per week — **August 2026 - Present**

- Plan dinner three times a week for 300+ members with a five-person team to maintain efficient meal operations
- Improve dining-service efficiency by roughly 15% through managing dining-area cleanup and high-volume member requests, resulting in faster shift completion and consistently fewer service disruptions during peak dinner hours

Jay Garden — **Jay, FL**
Operations Assistant, 40 hours per week — **January 2020 - November 2026**

- Executed daily operations to ensure efficient service for 120+ customers, maintaining high standards of customer satisfaction that contributed to a sustained 4.5-star Google rating and Nextdoor Neighborhood Fave recognition
- Directed 3+ community sponsorships, including the Jay Pro Rodeo and local school programs, while developing and executing targeted marketing campaigns that increased Google Business Profile engagement by 15%, phone calls by 35%, and Google searches by 18%, strengthening community relationships, customer acquisition, and local visibility

Holland & Marie Strategy — **Singapore, Singapore**
Summer Associate, 25 hours per week — **June 2026 - August 2026**

- Conducted KYC due diligence across 50+ client accounts using a 15-point review framework, identifying documentation gaps and assessing compliance with Monetary Authority of Singapore (MAS) regulatory requirements
- Analyzed 15+ MAS regulations covering digital assets and AML/CFT requirements, collaborating with four analysts to translate complex regulatory findings into client-facing memoranda and actionable compliance recommendations

LEADERSHIP AND PROFESSIONAL DEVELOPMENT

Delta Sigma Pi — **Gainesville, FL**
Pledge Class Vice President of Community Service — **September 2026 - Present**

- Spearhead the planning and execution of two philanthropic fundraising events, including a donut sale and pickleball tournament, managing event logistics and participant coordination to raise approximately $1,500 for charitable causes
- Direct community service initiatives for the Delta Sigma Pi pledge class, achieving 85% member participation through strategic event planning, volunteer coordination, and active engagement in community outreach efforts

Grace Advocacy Program — **Gainesville, FL**
Finance/Fundraising Director — **May 2026 - Present**

- Plan and execute 8+ fundraising events and community campaigns, contributing to a 14% year-over-year increase in funds raised to support GRACE Marketplace's housing and homelessness relief initiatives across Alachua County
- Secure partnerships with six local businesses through direct prospecting, in-person outreach, and sponsorship pitches, collaborating with the executive team to support initiatives serving 3,288 individuals and providing 16,134 meals

Pre-Legal Honor Society — **Gainesville, FL**
Community Service Committee, Prosecution Opening Attorney — **January 2026 - Present**

- Coordinate 5+ community service initiatives per semester with three Gainesville-area nonprofit partners, organizing volunteer opportunities and driving 70% member attendance to expand the organization's local service impact
- Synthesized 50+ pages of exhibits and case evidence to develop a compelling eight-minute prosecution opening and witness examinations, collaborating with a three-person mock-trial team through 6+ hours of weekly preparation to compete in four trial rounds and earn a Top 3 Best Prosecution Attorney ranking among 16 competing attorneys

ADDITIONAL INFORMATION

- **Certifications**: Securities Industry Essentials, Microsoft Excel, Bloomberg Spreadsheet Analysis
- **Interests**: Learning piano, Ancient Greek history, Vintage sneakers, Fragrances, Volunteering, Sports photography