

# LIFT TRUCK – ORDER PICKER TRAINING

## Program Overview:

This training program is designed for workers who operate Order Picker Lift Trucks within their workplace environments. An Order Picker is a specialized type of forklift that raises both the operator and the forks, enabling the user to access individual items or cases stored on high shelves in warehouse settings. This piece-picking capability distinguishes the Order Picker from traditional forklifts, which are primarily used to move full pallets. The Order Picker Lift Truck combines features of a standup reach truck and a scissor lift, as it lifts the load like a standard forklift but also elevates the operator to higher shelving levels. The training is structured to address the specific requirements outlined in Regulation 851 for Industrial Establishments as well as CSA B335:25 standards. These regulations and standards guide safe operation and maintenance of Order Picker Lift Trucks in industrial settings.

## Training Content:

- Review of relevant legislation regarding Order Picker Lift Trucks
- Definition and explanation of Order Picker Lift Trucks
- Usage scenarios and typical workplace settings
- Identification and management of potential hazards
- Understanding lift truck stability
- Operational control mechanisms
- Conducting pre-operational checks
- Safe operating procedures for everyday use

**Course Duration:** Participants may choose between two delivery formats for this training: in-person sessions or an online e-learning platform. The online option requires only a computer and internet access, allowing learners to start training from any location. This format is self-paced, enabling participants to adapt the coursework to suit their individual schedules and needs.

It is important to note that those who select the online training format must also complete a practical assessment in order to obtain the full lift truck operating certificate.

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### Legal Disclaimer

It is the employer's responsibility to ensure that each of their employees is properly trained. This program provides training of a general nature and may not include the hazards that are unique to your workplace. The intent of this training program is to outline expected industry standards. Employers must always ensure that their workers are properly trained according to the hazards and regulations specific to their workplace and job tasks. LEVAC HEALTH & SAFETY has made every attempt to ensure the accuracy and reliability of the training material that has been provided in this training program.

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