

**Echoes Charity**  
Register of Interests Policy 2023  
Charity Registration Number 1197447

Echoes Charity, in accordance with the Charity Commission guidelines, will strive to recognise and manage any conflicts of interest with members of the board of trustees. Please also refer to the Echoes Charity Conflict of Interest Policy 2023.

### **Responsibilities of the CEO(s) & Chair**

The CEO(s) and Chair of Echoes Charity will relinquish all other trusteeships in charities unless the board are satisfied there is no conflict of interest and that there is transparency at all times.

The CEO and Chair will advise board members before they take on any new role(s) in a charity where there might be perceived or real conflict of interest and will take into consideration:

- Whether the risk of a board member taking up a chair ship in another charity is both manageable and outweighs the benefits from having that person on board
- Under 50% of board members may hold charitable office elsewhere
- The holding of any office in a regulated body must be unpaid and part-time

### **Declaration**

Trustees will declare all **relevant** circumstances that might involve, or might appear to involve clear potential for a conflict of interest on the Declaration of Interests form where the management of conflicts (such as withdrawing from related board business and discussions or resigning from the board) will be recorded.

### **A conflict of interest could arise from:**

- Being a member or 'friend' of a charity
- Significant personal donations (i.e. above £1,000 in a year)

- Involvement in routine activities organised or provided by a charity. Such activities include (but are not confined to) volunteering (formally or informally) at events, provision of pro-bono advice/assistance generally, fundraising activities and so on
- Trusteeship

**A conflict of interest could be:**

- Material interest
- Personal or business interests that may influence judgement or objectivity
- Pecuniary benefits from a charity or related body to self or family member
- Non- pecuniary benefits from a charity or related body to self or family member
- Pecuniary or material interest in a company or organisation that is likely to become involved with Echoes Charity
- Any other matter not previously specified where an interest may impact Echoes Charity

**Responsibilities of Echoes Charity Register of Interests Policy**

During Echoes Charity monthly board meetings, the Chair will be responsible for opening a discussion of any conflicts of interest. Either Maria Robinson or Elissa Vale will record any real or potential conflicts of interest and the management/outcomes of those conflicts on the Declaration of Conflicts of Interest form.

**Overall responsibility for the Register of Interests Policy:**

Chair, Wendy Harrison

Please contact Wendy Harrison by sending an email to:

[enquiries@echoescharity.org.uk](mailto:enquiries@echoescharity.org.uk)