

CPRRA Committee Meeting Minutes – 14 February 2026

Attendance

Rohan Brown (chair)	Y	Pete Muskens	Y
Leone Thiele	Y	Jill Maddock	Y
Paul Byrne	Y	Geoff Glare	Y
John Godfrey	Y	Kathy Hill	A
Siobhan Hogan	Y	Dale Killen	A
Marci Katz	A	Cathy Phillips	A

Observers: Katanya Hedrick and partner Scott

1. **Welcome:** Acknowledgement of Country: Rohan welcomed members to country. He also welcomed Siobhan as a new Committee Member and observers Katanya and partner Scott
2. **Minutes** from December meeting confirmed out of session
3. **Planning and Infrastructure:**
 - LATMP: Meeting agreed to prioritise three recommendations from the Consultant's Report:
 - 40 km/h across Cape Paterson Village
 - 50 km/h on Cape Paterson Road
 - Intersection of Tarooch and Seaward Drive

Action Item: Rohan to write to BCSC on how to progress these priorities

- Paul suggested bollards, possibly temporary, be installed along Surf Beach Road path to shield pedestrians and cyclists from cars parking on walkway during the highseason.

Action Item: Rohan to write to BCSC

- Pete advised BCSC on board with WLSC pathway to be installed for disability access.

No action required.

- Pete raised possibility of bike path extension from Fulton Road to Boundary Road. He is discussing with Pommytown Association.

Action item: Pete to follow up with Pommytown members to ascertain their level of interest.

- Rohan raised concerns by Michael from the Tavern regarding AusNet maintenance work being carried out mid to late week. Could this be scheduled on Mondays and Tuesdays.

Action Item: Rohan to follow up with Ausnet

- Overflow parking at caravan park and congestion at office:

Action Item: Rohan to write to BCSC.

4. Biodiversity:

- Working Bee schedule for 2026, being done in conjunction with Mike Tesch. Given declining numbers suggestion to shorten work time to two hours followed by a 45 minutes education session.

Action Item: Pete to advise Marci re another Rock Ramble

- Clean Up Australia – given low numbers and quantity of rubbish collected CPRRA will not participate this year.
- Rock Ramble was a huge success, possibility of scheduling another later in 2026.

5. Wellness:

- Parents' Group: Leone reported attendances were still good. More toys for older children required. Possibility of specific donations and then ascertain what is required to be purchased. \$300 approved by Committee for purchase of soft mats.
Action Item: Leone, Siobhan, Cheryl and Heather to liaise and advise on suitable toys for older children.
- Leone costed possibility of utilising a potential Tiny Towns grant to install a basket swing in a public park in Cape Paterson. Timelines for grant applications have been extended. Given the high cost an alternative is required.
Action item: Leone to look for alternatives

6. Governance:

- Meeting Dates 2026: 11 April, 13 June, 8 August, 10 October and 21 November
- Strategic Plan discussion postponed until April meeting.
- IT Project: Jill reported that the RFQ is a work in progress, and it is hoped to finalise in March. This may require an out-of-session Committee response.
- Treasurer's Report: Committee approved (town planning/emergency) donations figure rounded to \$3,000 to simplify adjustment.
- Smarty Grants at BCSC. **Action Item: Leone to follow up**
- 2026 Budget: to be discussed in detail at April Meeting. **Action Item All: suggested budget allocations prior to April 11 meeting be sent to Leone**
- Instagram: Committee approved set up and for Marci to manage. Approval required from Chair prior to posting external material, including South Gippsland Conservation Society. Material posted should relate to Cape Paterson and surrounds and our priority areas of Biodiversity, Planning and Infrastructure and Wellness. **Action Item: Marci to establish CPRRA Instagram page**
- Container Deposit Scheme: Michael at the Tavern will allow us to collect relevant containers. At this stage no one has volunteered to coordinate.

7. Other Business:

- Pete advised University of Wollongong is conducting a survey for weed management of coastal reserves.
- The Committee agreed to advertise wildlife carers fundraising event on 7 March on the CPRRA Facebook page.
Action Item: Leone to send information to Marci

8. Next Meeting

- Scheduled for 11 April. Major topics for discussion:
 - Strategic Plan Update
 - 2026 Budget
 - IT Project (if not resolved out of session beforehand)

The meeting concluded at 3.15. Thank you Leone for the Tim Tams!