



KAIWAKA SCHOOL
 MA TE HURUHURU KA RERE TE MANU
 NURTURING CHILDREN TO FLY



Kaiwaka School Annual Plan 2026

Kaiwaka School Annual Plan 2026						
Whaingā / Goal 1.	Improve overall attendance rates of all tamariki					
Initiatives:	<ul style="list-style-type: none"> Develop and implement an attendance management plan Review attendance data regularly. 					
Outcomes:			Success / Measurements:			
<ul style="list-style-type: none"> The school has a good understanding of issues around lack of attendance. The school is seeing a positive increase in attendance. The attendance management plan is making a positive difference to attendance. 			<ul style="list-style-type: none"> Students attend school more regularly. Data shows how attendance is tracking. Staff meeting minutes show a growing understanding of attendance issues. 			
Action	Accountable	Responsible	Resources	Start	Due	Track / Monitor
Develop an attendance management plan	Michelle Dempsey (DP)	Michelle Dempsey (DP)	Katherine Brown as she wrote the 2025 plan. The Ministry of Education guidance	Term 1 – Week 2	Term 1 - Week 5	The plan shared with staff ready to be implemented.
Implement the attendance management plan	Michelle Dempsey (DP)	Teaching Staff	Prises for assembly Etap to share attendance with whanau	Term 1 – week 6	Term 4 – week 8	Discussion of attendance issues and plan implementation at staff meetings and syndicate meetings. Ministry of education termly reports.
Contact whanau to share attendance data (their child only)	Michelle Dempsey (DP)	Michelle Dempsey (DP)	Time – during DP release Access to Etap data and pupil details	Term 1, week 8	Term 4 – Week 8	Whanau getting involved to support attendance.
To use the PB4L framework to	Michelle	Michelle	Time – to continue to keep			

support attendance - Restorative communication - Zones of Regulation	Dempsey (DP)	Dempsey (DP)	the PB4L framework current for the schools needs			
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Whaingā / Goal 2.		Akoranga - Programs Provide teaching and learning programs that support the literacy and maths learning of our students.				
Initiatives:		<ul style="list-style-type: none"> To continue using the Manaiaikalani learning framework for schools Continue Structured Literacy PD Start Mathematics PD 				
Outcomes:			Success / Measurements:			
<ul style="list-style-type: none"> Senior schoolteachers and some junior School teachers will be using the Manaiaikalani Framework in their classrooms. Teachers and Teacher Aides will be competent in teaching Literacy using the PD provided. Teachers will use Numicon to aid their teaching of Mathematics. Teachers will attend a Maths PD workshop. 			<ul style="list-style-type: none"> Achievement data for Literacy at 80% Achievement data for Mathematics at 80% Teachers actively using the knowledge and skills gained from access to PD 			
Action	Accountable	Responsible	Resources	Start	Due	Track / Monitor
To take up the Ministry options in PLD in literacy - BSLA for teaching and TA staff - Writers Toolbox workshops - Conference for all teaching staff	Principal	Teaching staff and Teacher Aids	Time – 2 days a term	Term 1, Week 1	Term 2, week 5, and Term 4, week 8	Data from the literacy assessments Teachers planning and classroom observations Discussions at syndicate and staff meetings (minutes)

To take up the Ministry options in PLD in mathematics - Numicon	Principal	Teaching staff	Time – 2 days for the year	Term 1, Week 5	Term 4, Week 3	Data from the mathematics assessments Teachers planning and classroom observations Discussions at syndicate and staff meetings (minutes)
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Whaingā / Goal 3.	Aromatawai - Assessment To ensure our assessments provide feedback and feedforward to inform next teaching steps and supply data to school progress and achievement.					
Initiatives:	<ul style="list-style-type: none"> • Use the assessments provided by NZCER that align with the Ministry of Education regulations. • To consult with the community and create a graduate profile for Kaiwaka School 					
Outcomes:			Success / Measurements:			
<ul style="list-style-type: none"> • Teachers using assessment to inform next teaching steps. • Kaiwaka School gathering data to meet Ministry regulations. • Community consultation to support the creation of a graduate profile ready to use in 2027. 			<ul style="list-style-type: none"> • Planning reflects the use of assessments • Data is recorded on E-tap • Document created for graduate profile 			
Action	Accountable	Responsible	Resources	Start	Due	Track / Monitor
To restructure our assessments and collection of data to align with the Ministry and Manaiakalani. - Moving from EastTtle to PATs for writing Using PATs for reading and	Principal and Deputy Principal	Teaching Staff	Assessments – PAT's \$1000 Time – 2 days	Term 1, Week 8	Term 4, Week 8	Assessments being used throughout 2026

mathematics						
- To create a graduate profile after consultation with all stakeholders.	Principal and Deputy Principal	Teaching staff	Time to consult with the school community, Board, Iwi, staff, Time in staff meetings to discuss and formulate Time to trial	Term 2, Week 5	Term 4, week 5	Consultations Feedback Reflections In use