

Manawatu Music-for-Youth Charitable Trust (Inc)
Conditions of hire of a musical instrument

Please read the following conditions carefully. Please take special note of the “Care of the instrument” section.

The hirer agrees:

Terms of the instrument hire

1. that the instrument will not be uplifted from Saturday Music until this agreement has been read and signed and the hire fee has been paid.
2. that the hire of this instrument is for the duration of the period stated on this agreement. If the instrument is hired for the teaching year only, and is not returned on or before the final concert date (21 November 2026) without prior approval, the hirer is deemed to be continuing their hire for the summer period, and the hire fee for this will be expected.
3. that, upon payment of the appropriate hire fee, the named student will have the **exclusive use** of the instrument that is the subject of this agreement (hereafter called ‘the instrument’) during the period of hire, and may use it in any related musical function or activity (e.g., school orchestra, band or any community musical group).
4. to ensure that the instrument is not lent or hired to any other person, including family members, and that only the named student will use it.
5. that the hirer will immediately inform the Assistant Director during the period of this agreement should he/she change his/her address, telephone number or any other information provided on this agreement form.

Care of the instrument

6. to be responsible for ensuring that **the instrument is maintained in good order** and that any **cleaning** or precautionary actions as may be necessary for its care and protection, are regularly carried out (e.g., woodwind instruments must be mopped out after each use; brass instrument slides must be regularly greased and the mouthpiece cleaned; stringed instruments must have their bow tension released immediately after use and rosin dust regularly wiped from the instrument).
7. to provide for the student any disposable accessory that is required to play the instrument or maintain it in good condition. When instruments requiring reeds are issued, these will have one (1) reed in the case. Subsequent reeds are the hirer’s responsibility to purchase.

Repair, damage or loss of the instrument

8. to take full responsibility for the care for, and security of, the instrument and its case and any accessories; and to take all reasonable precautions to prevent any damage or loss, by theft or in any other way. **Instruments must be kept in their case** when they are not in use and **away from direct heat or sunlight**.
9. to pay for any repairs that need to be made to the instrument; should such repairs have been caused directly or indirectly by the student’s, or hirer’s negligence, or failure to carry out any of the requirements of this agreement. This does not include those repairs occasioned by fair wear and tear. The hirer **must not** attempt to undertake repairs himself/herself. Repairs may only be carried out with prior approval by either the Director or Assistant Director of Saturday Music.
10. to pay for the lesser of either the replacement cost of the instrument, or the insurance excess or deductible required for the replacement of the instrument (up to a maximum of \$2,500), if the instrument is lost or stolen.
11. to contact the Assistant Director of Saturday Music **immediately** in the event of any damage to, or loss of, the instrument.

Return of the instrument

12. that the instrument will be returned promptly to Saturday Music at the end of the hire period or earlier should the student withdraw from Saturday Music classes or intend to move away permanently from the Manawatu region.
13. It is the responsibility of the hirer to return the instrument to Saturday Music. When you return the instrument, a Saturday Music representative will issue a receipt for the return of the instrument. In the case of continuing students re-hiring the same instrument but failing to hand in a current year's hire agreement, the previous agreement stands until a new form is submitted or the instrument is returned.

Instruments should be returned to Saturday Music at PNINS on Saturday mornings during term time. Alternatively, you may e-mail the Administrator at: contact@saturdaymusic.org.nz to arrange their return.

Signature of hirer (must be 18 years of age or older):

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