



City of Oak Hill, Florida

City Commission Meeting Minutes

Date: July 14, 2025

Time: 6:00 PM

Location: 234 S. U.S. Hwy 1, Oak Hill, FL 32759

A. Call to Order

- Mayor Ricky Taylor called the meeting to order at 6:00 PM.

B. Invocation and Pledge of Allegiance

- Invocation was observed.
- The Pledge of Allegiance was led by Mayor Taylor.

C. Roll Call

Commission Members Present:

- Mayor Ricky Taylor
- Vice Mayor Joe Catigano
- Commissioner Carrie Werning
- Commissioner Mark Drollinger
- Commissioner Linda Hyatt

Staff Present:

- City Attorney Mike Kelly
 - City Manager John Barkley
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D. Agenda Modifications

- Commissioner Drollinger initially requested to add a discussion on extending the RPUD moratorium, but rescinded after City Manager Barkley confirmed it is scheduled for the July 28th agenda.

- Vice Mayor Catigano requested to discuss/vote on proceeding with the church restoration project.
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E. Presentations / Announcements

- No presentations or announcements were made.
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F. Public Participation (Non-Agenda Items)

1. **Jean Bailey** – Advocated for Narcan distribution machines to be placed in the city.
 2. **Missy O'Brien** – Representing Volusia Recovery Alliance, also supported the Narcan machine initiative.
 3. **Mark May** – Complimented city staff and expressed concerns about replacing Dennis.
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G. Consent Agenda

Item: Approval of Minutes from June 23, 2025

- **Motion:** Commissioner Hyatt
 - **Second:** Commissioner Werning
 - **Vote:** Unanimous approval (5-0)
 - **Public Comment:** None
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H. City Manager's Report

- Recap of recent budget workshop.
 - Welcome sign at the south end of Oak Hill expected to be reinstalled the week of July 28.
 - Submitted a \$300,000 grant request to Transform 386.
 - Working on a city-wide maintenance schedule.
 - Preparing an RFP for trash service.
 - Extension of the RPUD moratorium to be addressed at the next meeting.
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I. Old Business

1. **Glide Path Development Order – 6-Month Extension**
 - Mike Arman confirmed no changes to the plan.

- Commissioner Drollinger inquired about owed funds. Mr. Arman noted he is resolving it.
 - **Motion:** Vice Mayor Catigano
 - **Second:** Commissioner Hyatt
 - **Vote:** Unanimous approval (5-0)
 - **Public Comment:** None
2. **Church Restoration Discussion**
- Vice Mayor Catigano requested action based on prior steps taken.
 - Commissioner Werning and Commissioner Hyatt requested additional bids.
 - City Attorney Kelly explained the potential for single-source justification with proper evidence.
 - Mayor Taylor recommended bringing the item back on August 11 after soliciting bids.
 - City Manager Barkley will obtain two more bids and a termite inspection.
 - **Action:** Consensus to proceed with gathering additional quotes.
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J. New Business

1. **Variance Request – 265 Navajo Drive (Front Yard Setback)**
- Applicant Jim Eldridge presented request for variance due to pie-shaped lot.
 - Discussion ensued about square footage, setbacks, and HOA approvals.
 - Neighbor expressed opposition; Neil Bonds requested accurate drawings.
 - Applicant agreed to table the request.
 - **Motion to Table:** Vice Mayor Catigano
 - **Second:** Commissioner Drollinger
 - **Vote:** Unanimous approval (5-0)
 - **Public Comment:** None
2. **Oak Hill Sports Club Contract**
- Erin Anderson spoke on the need for field use and contract terms.
 - Commissioner Werning requested a schedule by August 18.
 - Mayor Taylor raised concern about food trucks; Ms. Anderson stated she had prior approval.
 - Attorney Kelly will draft a revised contract for the next meeting.
3. **ISBA Agreement for Municipal Services**
- Public input from Mike Arman (FDOT traffic counts, FPL lighting responsibility) and Bull Lathrom (ditch maintenance questions).
 - **Motion to Approve:** Commissioner Werning
 - **Second:** Commissioner Hyatt
 - **Vote:** Unanimous approval (5-0)
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K. City Attorney Report

- No report at this time.
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L. Boards & Committees

- Mike Arman, Economic Development Director, presented the **Livability Magazine** which featured Oak Hill on page 42.
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M. Commissioner Comments

- **Commissioner Drollinger:** Inquired about the Building Inspector's contract.
 - **City Manager Barkley:** Will return with the contract on a future agenda.
 - **City Attorney Kelly:** Confirmed the contract should be brought back for discussion.
 - **Mayor Taylor:** Thanked County Councilman Danny Robbins and reported \$186,000 in funding received from the State.
 - **Commissioner Werning:** Requested the contract be on the next agenda.
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N. Adjournment

- **Motion to Adjourn:** Commissioner Werning
 - **Second:** Commissioner Hyatt
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Note: In accordance with Resolution 2006-17, a three-minute time limit per speaker is enforced. If any individual decides to appeal a decision made during this meeting, a verbatim record of the proceedings will be required as per Florida Statute 166.041(3)(A).

Attest:

X

City Manager
John Barkley

X

Ricky Taylor
Mayor