



City of Oak Hill

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CITY OF OAK HILL

Planning and Land Development Regulation Commission

Friday, November 1, 2024

3:00 P.M.

MINUTES

1. ROLL CALL:

Present: Denise King -Chair, Kenny Robinson, Michael Arman, Darry Cummings
City Administrator Jerome Adams, City Planner Graham Long by phone

Absent with notice: Sam Strouse - Vice Chair

2. PRESENTATION

Minor Development Approval Request Burns Sci-Tech 2 New Portables – Oak Hill Community Trust 160 Ridge Road, Oak Hill, FL 32759

Graham Long presented the scope of work for the two requested portable buildings for the school. Section 24-262 of the code deals with public schools and the school is exempt. The recommendation is to approve with 3 conditions.

1. Applicant must state the development plan will not increase student enrollment or staff.
2. Project will not result in loss of parking spaces.
3. Placement is overseen by City staff.

Alexis Galerno Principal, Burns Sci-Tech – explained that one of the portables is for a 1st grade class and the other is for the music class. Currently there are 3 portables for the 1st grade, and this will be next to those.

Darry Cummings clarified that this is to enhance student knowledge and participation for the 1st grade and music.

Chair King asked for clarification regarding any future plan to add more students.

Ms. Galerno assured the Board that they do not expect to expand enrollment. There was a discussion regarding the issues with traffic and the school and how it is being managed.

Kenny Robinson asked about the Fire Department requirements and if / how they are being met. There was a discussion about these requirements and how the school is meeting them.

Brent Appy, Business Manager for the school – added that fire is a main concern and went into details with the code requirements and ratio of students, volunteers, and staff.

Mike Arman asked who is monitoring the trees and asked about these being temporary structures.

Kenny Robinson explained that once they are anchored to the ground, they are considered permanent. A discussion continued regarding the buildings and portables on campus and how they are maintained.

Tricia Tudeen a reading coach spoke on the program she teaches and how important these buildings are to improve the student's experience.

Motion to approve with the 3 conditions Darry Cummings **Seconded** Mike Arman

Action Pass unanimously.

3. APPROVAL OF THE MINUTES:

- Approval of the PLDRC Minutes, September 30, 2024 – The minutes were read by Chair Denise King. Mike Arman had a correction regarding the culverts on Bills Hill Rd. being maintained by the HOA rather than the County which was discussed and agreed upon.

Motion to approve with correction Kenny Robinson **Seconded** Mike Arman **Action** Pass unanimously.

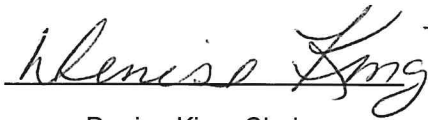
4. BOARD COMMENTS/CONCERNS:

None

5. ADJOURNMENT: Adjourned 3:40 pm

Members of the Commission may attend this meeting for informational purposes.

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Committee for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.



Denise King, Chair



Janet Shira, City Administrator