



## **CITY OF OAK HILL**

### **Application for Appointment to City Boards & Committees (Volunteer Opportunity)**

Thank you for your interest in serving the City of Oak Hill! Our boards and committees provide valuable input and help guide community growth, preservation, and quality of life. Your participation ensures transparency, accountability, and community involvement in City decision-making.

#### **About Serving on a City Board or Committee:**

- Eligibility: Most appointments require City residency or employment within the City of Oak Hill. - Sunshine Law: All meetings of City boards and committees are open to the public and must comply with Florida's Government in the Sunshine Law (Chapter 286, Florida Statutes). - Financial Disclosure: Members of certain boards may be required to file an annual Statement of Financial Interests with the State of Florida (Chapter 112, Florida Statutes). - Conflict of Interest: Appointees must avoid any appearance of conflict of interest under Florida ethics laws and City policies. - Attendance: Regular participation is essential. Failure to attend meetings may result in removal or replacement. - Equal Opportunity: The City of Oak Hill does not discriminate on the basis of race, color, national origin, sex, age, disability, or religion.

#### **How to Apply:**

1. Complete the attached Application for Appointment to City Boards & Committees.
2. Indicate your preferred board(s) and rank them in order of interest.
3. Submit the completed form to: City of Oak Hill – Deputy City Clerk

234 South US Highway 1, Oak Hill, FL 32759

Email: [Jonesm@oakhillfl.gov](mailto:Jonesm@oakhillfl.gov)

Phone: (386) 345-3522

Applications remain on file for one year. Qualified applicants may be contacted for interviews or consideration as vacancies occur.

**Available Boards and Committees: -**

Historical Board (Inactive) –

Waterfront Board (Inactive) –

Planning and Land Development Regulation Commission (PLDRC) –

Economic Development Board (Inactive) –

Parks and Recreation Advisory Board

We appreciate your willingness to serve and look forward to working together to make Oak Hill an even better place to live, work, and play!

Megan Jones,

Deputy City Clerk

City of Oak Hill, Florida



## Application

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Occupation / Employer: \_\_\_\_\_

How long have you been employed there? \_\_\_\_\_

Residency / Employment in Oak Hill: - Are you a resident of the City of Oak Hill? ☐ Yes ☐ No  
If yes, how long? \_\_\_\_\_ - Is your principal place of employment in Oak Hill? ☐ Yes  
☐ No If yes, how long? \_\_\_\_\_

Interest and Experience: - Briefly state your interest in serving on a City board or committee: \_\_\_\_\_  
\_\_\_\_\_

- State your relevant experience/qualifications:

\_\_\_\_\_  
\_\_\_\_\_

Current & Past Service: - Are you employed by the City of Oak Hill? ☐ Yes ☐ No –

Do you currently hold public office? ☐ Yes ☐ No –

Do you currently serve on any other boards or committees? ☐ Yes ☐ No If yes, list each:  
\_\_\_\_\_ -

Have you ever served on any boards or committees? ☐ Yes ☐ No If yes, list each:  
\_\_\_\_\_

Disclosure & Legal Obligations: I understand that board and committee members may be required to file annual financial-disclosure forms with the State of Florida (Chapter 112, Fla. Stat.).

Preferred Boards/Committees (rank by preference): ☐ Historical Board (Inactive) ☐  
Waterfront Board (Inactive) ☐ PLDRC (Planning Board) ☐ Economic Development Board  
(Inactive) ☐ Parks and Recreation Advisory Board

Signature: \_\_\_\_\_ Date: \_\_\_\_\_