

Monitoring Plan Process, Review, and Submission

For monitoring resources, please visit: www.vsp.wa.gov/reporting

Contacts

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Plan Process

- Counties are asked to do their best to craft monitoring plans that encompass the monitoring required to assess whether they are meeting goals and benchmarks.
 - **Plans are due (by SCC-county contract) by July 1, 2024.**
 - When the county submits a Monitoring Plan (MPlan) it will satisfy the contractual requirements.
- Monitoring plans do not need to conform to any specific format and there are no required elements of a monitoring plan at this time.
 - Counties are *encouraged* to follow the guidance outlined in the [SCC Watershed Monitoring Guide](#) (MGuide) to craft monitoring plans. The content in the MGuide represents the best guidance for ensuring data obtained through monitoring will be useful for adaptive management and five-year reporting within VSP.
- The MPlan is a “living” document that will be updated as necessary over time. SCC will work to develop further resources to assist counties to improve and adaptively manage their monitoring plans over time.

Submit a Monitoring Plan

To submit a monitoring plan, please pdf. your document and upload using [this form](#). This form will accept documents up to 30MB. If the plan is larger than 30MB, please email [Sarah Wilcox](#) for an alternative upload option.

Monitoring Plan Review

To request a review, please email Levi Keesecker | lkeesecker@scc.wa.gov and Sarah Wilcox | swilcox@scc.wa.gov. Comments will be shared back by late fall. SCC will provide specific feedback to counties who request feedback using the following options:

- Additional assistance from VSP state partner agency technical staff (e.g., WSDA, WDFW, ECY).
- Additional assistance from other partner organizations (e.g., universities, NGOs, Tribes).
- Trainings via Center for Technical Development and the Science Hub.
- Other resources.

Monitoring Plan Sharing

SCC will post monitoring plans on each [county's VSP webpage](#) on the VSP website six months after the July 1, 2024 submittal deadline or on Jan. 1, 2025. This six-month period gives counties the time necessary to respond to requests for clarification or additional information from SCC.

FAQ

Does SCC need notice of formal approval of the Monitoring Plan from the county work group?

Work group participation is very important, especially as the monitoring plan is tied to a county's work plan, however, as the use of the [SCC Watershed Monitoring Guide](#) (MGuide) is not required, SCC does not require formal work group approval or submittal of work group approval. You are always welcome to share about your efforts to involve your work group, as SCC staff appreciate hearing about your work.