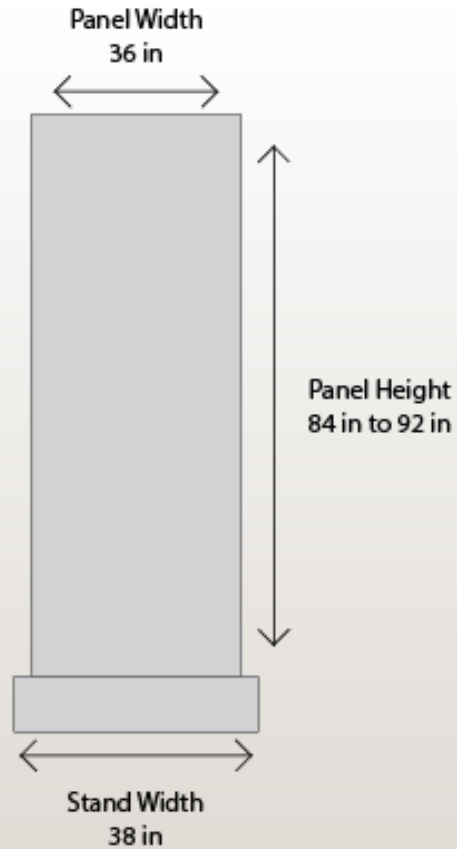


DOES WHAT I DO MATTER EXHIBIT SET-UP

OCTOBER 2025



ABOUT THE EXHIBIT – SIZE & WEIGHT



- Graphic size is 3 ft wide by 7-8 ft tall
- Stand width is 38 in wide (2 in extra)
- Weight – 18 lbs per panel case



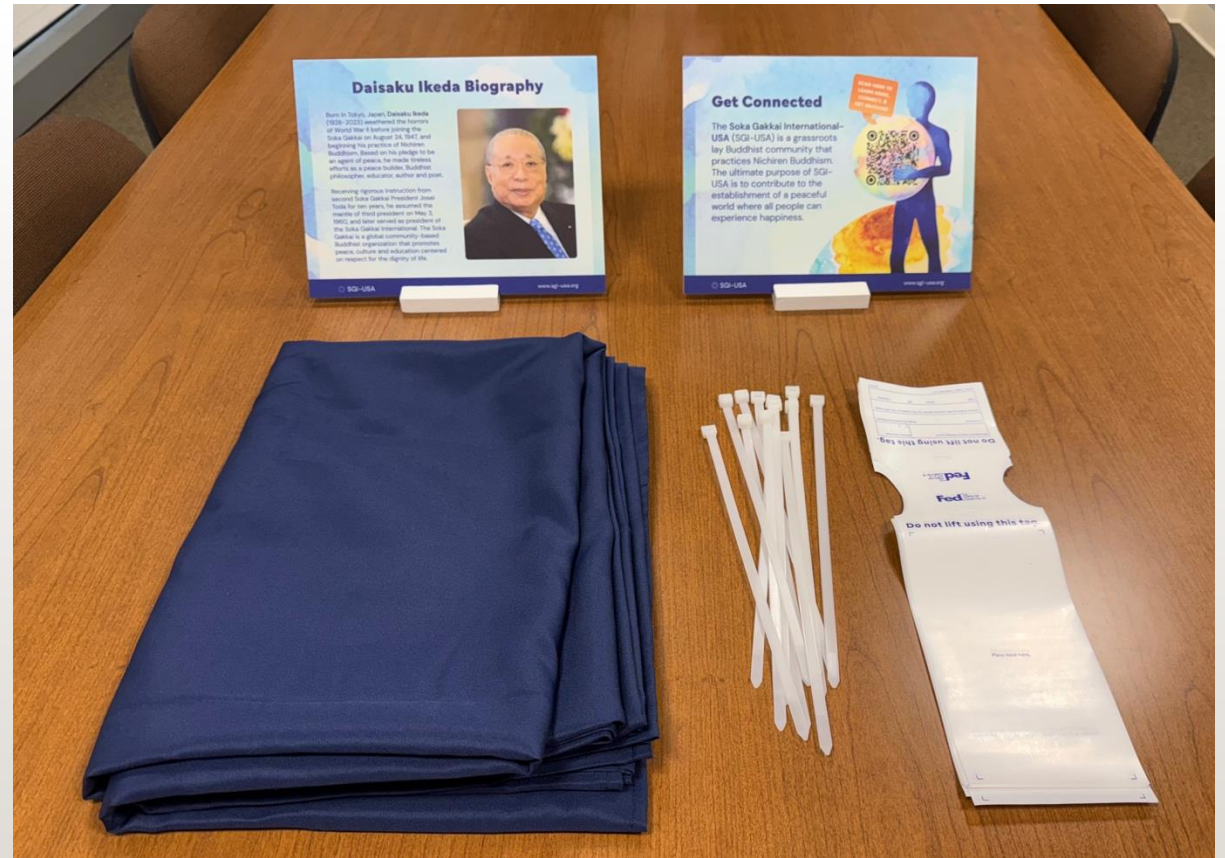
ABOUT THE EXHIBIT – SIZE & WEIGHT

- 9 total panels that come in 3 shipping cases (3 panels per case)
- Each shipping case is about 75 lbs and has wheels on one end



ADDITIONAL MATERIALS

- Tablecloth for 6 ft table
- 2 tabletop captions + 2 stands
- 1 bag of shipping supplies – shipping tags + zip-ties



REQUESTING THE EXHIBIT

- SGI-USA via Territory / Zone office (exhibit request form)
 - Point-of-contact for exhibit
- Venue location (school, university, library, etc.)
 - Venue requirements
 - Space (indoor)
 - Duration



Soka Gakkai International - USA
Buddhist Association

606 Wilshire Boulevard
Santa Monica, California 90401

SGI-USA EXHIBIT REQUEST FORM

Does What I Do Matter?

Event Description

- Name of Event:
- Estimated Number of Viewers:
- Start and End Date:
- Venue:
- Description:
- Date and Time of Pre-Event Conference Call:
- Date and Time of Post-Event Conference Call:

Region Leader

Name:
Phone:
Email:
Address:

Overall In-Charge Person

Name:
Phone:
Email:
Address:

Shipping Date

Date:

Shipping Address

Address:

Shipping In-Charge

(Who Will Receive The Shipment?)

Name:
Number:
Email:

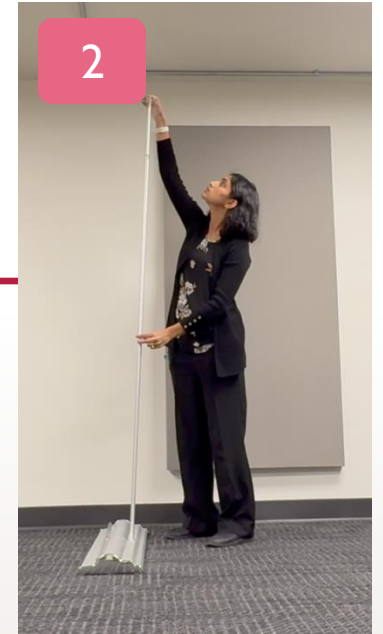
SHIPPING THE EXHIBIT

- For each of the 3 shipping cases:
 - Stick shipping label on shipping tag
 - Place shipping tag around handle and secure with zip-tie
- Work out return shipment with local org



SET-UP OF EXHIBIT

1. Set up pole and place into stand
2. Adjust the banner height using pole sections
3. Hold down with foot base
4. Carefully pull up banner with both hands and clip onto pole



SET-UP OF EXHIBIT

- First stage banner cases to see full size before setting up
- Suggested order will be included in set-up guide



PANEL ORIENTATION IDEAS



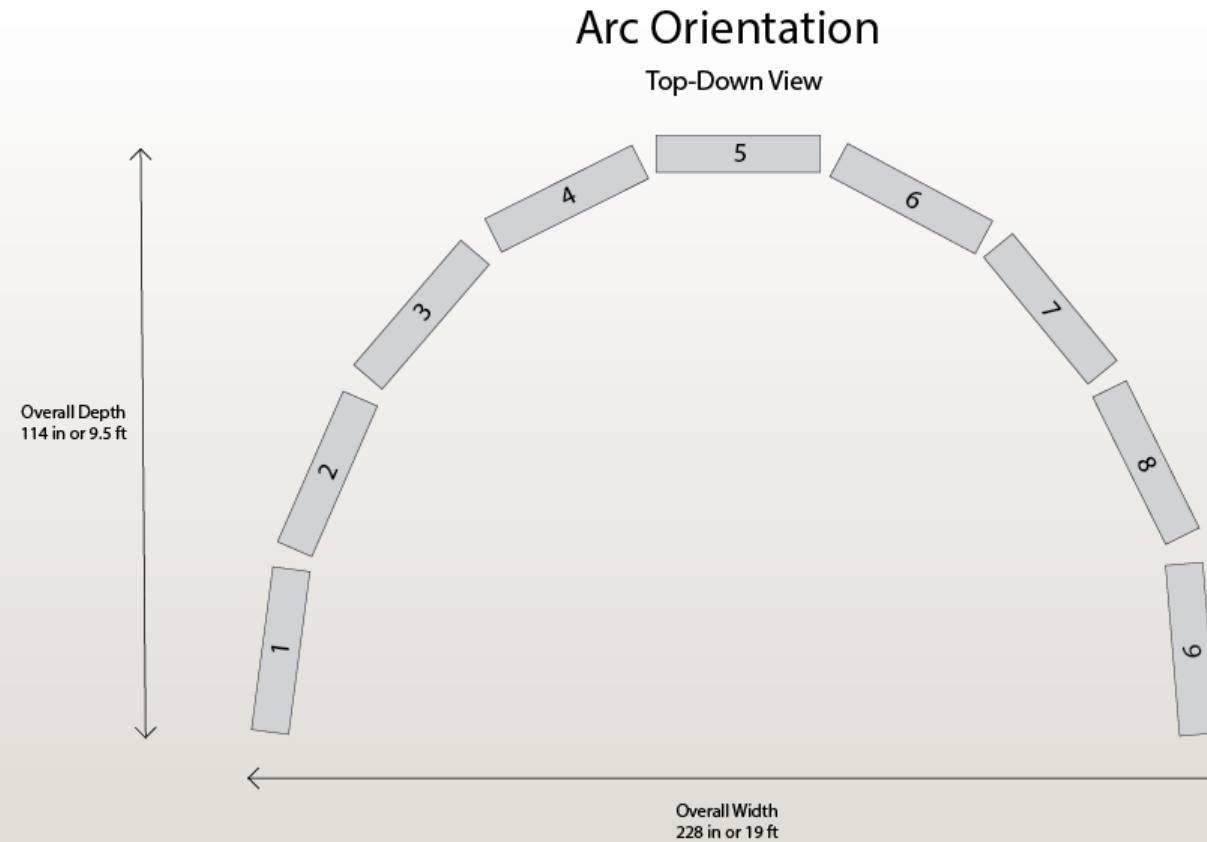
ARC ORIENTATION

Overall Depth:

114 in or 9.5 ft

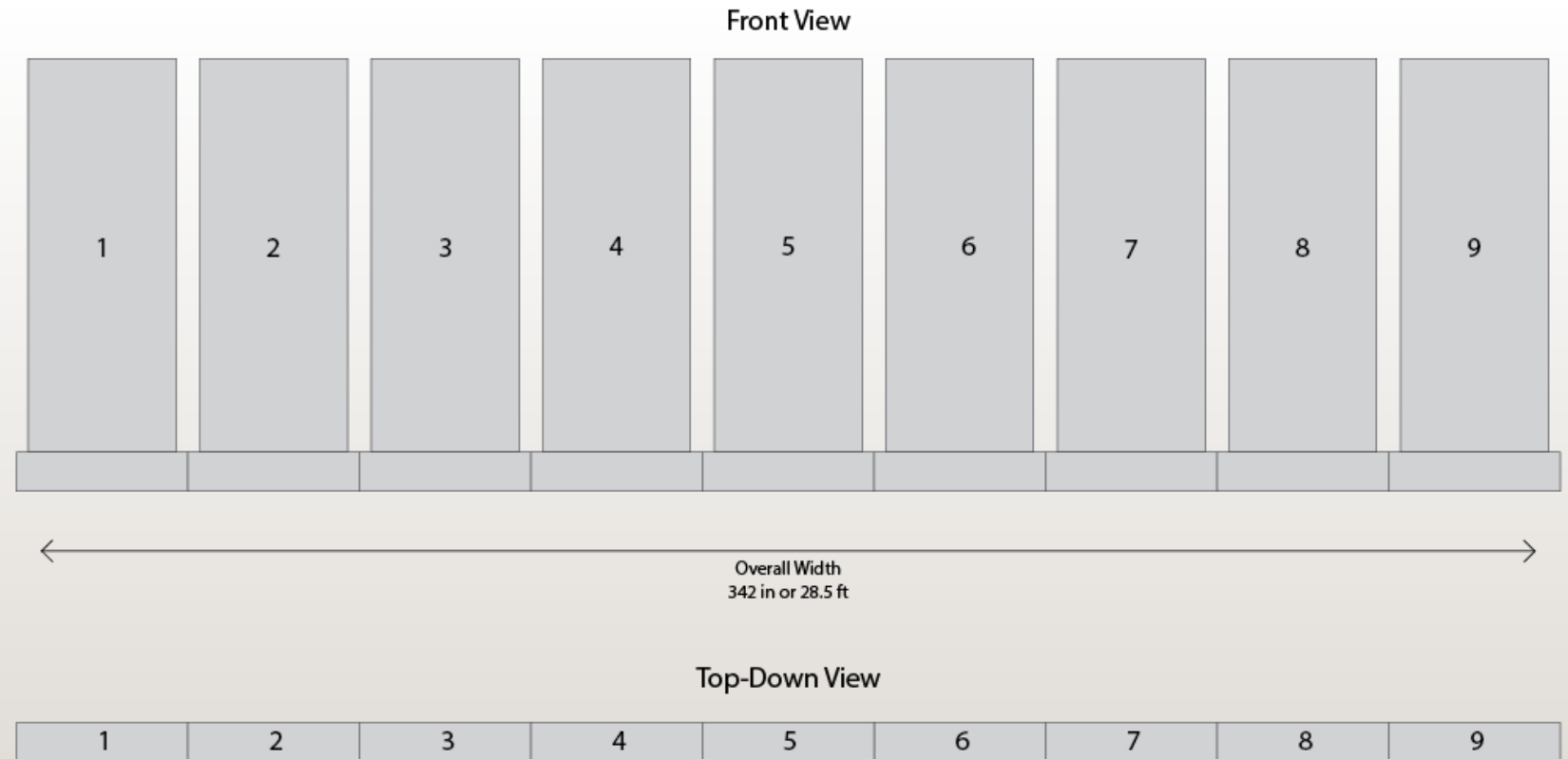
Overall Width:

228 in or 19 ft



SIDE-BY-SIDE ORIENTATION

Overall Width:
342 in or 28.5 ft

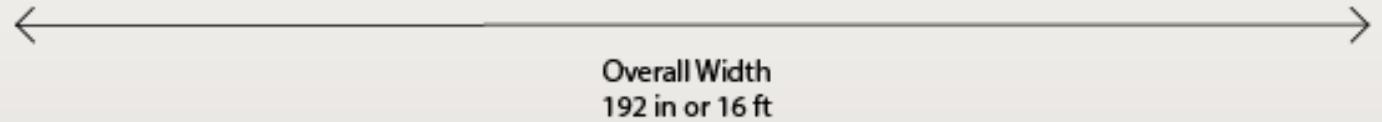


BACK-TO-BACK ORIENTATION

Top-Down View

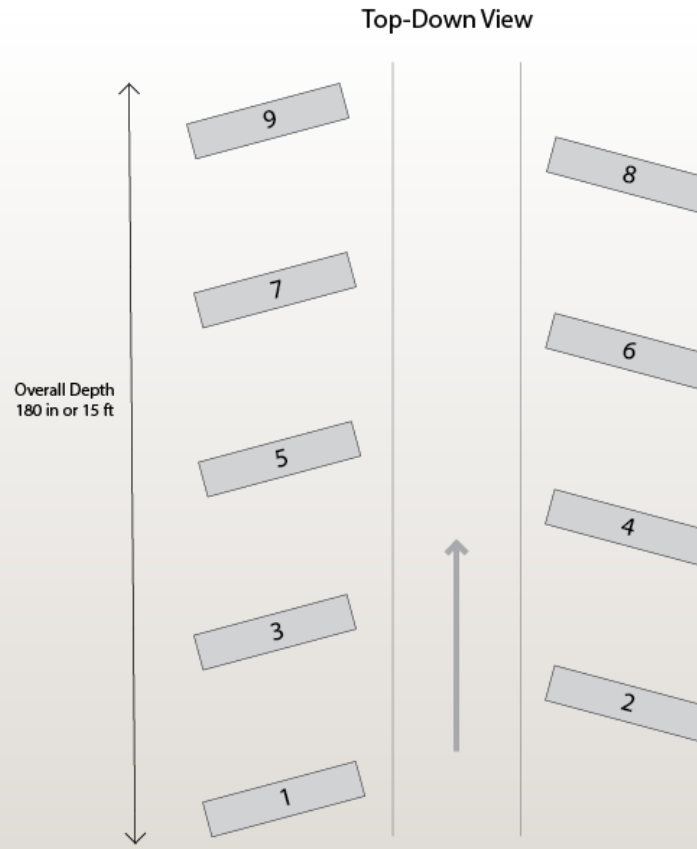
Overall Width:

192 in or 16 ft



WALK-THROUGH PANEL ORIENTATION IDEAS

Overall Depth:
180 in or 15 ft



HANDLING THE EXHIBIT

- Tutorial video on how to set-up and tear down panels will be required to watch to handle the exhibit
- Key touchpoints
 - Holding down with foot base throughout
 - Carefully pulling up banner with both hands
 - Adjusting the banner height



TEAR-DOWN OF EXHIBIT

- To maintain the integrity of exhibit, we strongly recommend all set-up/tear-down crew to watch the training video before handling the exhibit.
- Additional volunteers, such as the BSG, can help only if they've been thoroughly instructed how to handle the exhibit properly.
- Again, we want to make sure for everyone's safety we can protect the exhibits, so they'll last as long as possible.
- Materials needed before closing shipping cases:
 - Shipping labels (return labels to territory/zone office)
 - 3 shipping tags
 - 6 zip-ties (3 for attaching each shipping tag, 3 for closing each shipping case)