



POSITION TITLE: Director of Music Ministry (Part-time)

REPORTS TO: Lead Pastor

PURPOSE OF POSITION:

- 1) To oversee the music ministry of Jacksonville Presbyterian Church (JPC)
- 2) To support the overall vision of JPC

RESPONSIBILITIES:

- Lead weekly music rehearsal
- Lead Sunday pre-service run-through
- Lead music during Sunday morning services
- Utilize Planning Center to create services, schedule musicians/singers, etc
- Recruit musicians/singers from the congregation to serve in the music ministry
- Collaborate with the Lead Pastor in planning services
- Incorporate occasional Psalms in song selection
- Plan special services (i.e., Ash Wednesday, Maundy Thursday, Good Friday, Christmas Eve), in coordination with the Lead Pastor
- Be familiar with the EPC's *Book of Worship*
- If able, lead occasional choirs (i.e., Easter, Christmas) and assist with the children's Christmas cantata

PHILOSOPHY OF MUSIC AT JPC

- Ensure music style is engaging, joyful, and reverent
- Ensure songs are sung in singable pitches
- Encourage occasional a cappella singing
- Encourage variety in the selection of worship songs/hymns, music style, volume level
- Select songs that flow with the order of the service (songs/hymns of praise and adoration, songs rejoicing in the gospel/cross, closing songs for commitment/sending out/communion, etc)
- Utilize the *Sing!* hymnal as general 'canon' for songs

MINIMUM QUALIFICATIONS:

- Mature, committed Christian with godly character
- Willing to join JPC as a member
- Good musical/vocal ability
- Experience leading worship
- Good leadership, communication, and interpersonal abilities

HOURS AND REMUNERATION:

This is a part-time, non-exempt position of 20 hours/week with an typical schedule of Thursday events for music rehearsal and 7:15am-12pm for Sunday services. Additional hours to be spent selecting and practicing songs, communicating with and discipling the music team, planning special services, and working with the Lead Pastor to cultivate a joyful music ministry that leads people to sing and praise the “God of all grace” (1 Peter 5:10).

Signature of Employee

Date

Signature of Lead Pastor

Date

Signature of Music & Tech Elder

Date