

VOLUNTEER MARINE INTERNSHIP

Title: Marine Programme Intern

Location: Wellington region

Duration: October 2025 – April 2026

Commitment: 3-4 days per week. Flexible days and hours, with some weekend work for Community Snorkel Events.

Applications Close: Thursday 5th September at 5pm



Mountains to Sea Wellington are looking for two summer Marine Interns to help us run our popular marine programmes - Experiencing Marine Reserves (EMR) and Love Rimurimu (LR). The EMR programme is a term-long programme teaching students about their local marine environment through class sessions, pool training and snorkel experiences. Our EMR programme also sees Community Snorkel events rolled out each summer offering these experiences to local community members. In your internship role you will be working alongside our Coordinators and helping to support the delivery of the EMR programme. You will be a key part of our team and the successful delivery of these events. You will receive on-the-job training, gaining valuable skills and experience working in the water and with people.

Timing: The Internship role is ideally suited for 3 or 4 days a week over the school term starting from early October to mid December 2025, and recommencing mid-January 2026 to mid-April 2026. Timing is flexible and working days may vary depending on school bookings and other needs and some weekend work for Community Snorkel events will also be required.

About our Organisation - Mountains to Sea Wellington Trust.

We're a passionate and dedicated team - and we love to make change. Our mission is to connect people to te taiao. We work in education, with communities, delivering events - and championing great restoration and science capability. We thrive on variety, positivity, community connection, and time in the outdoors. Our keystone programmes – Experiencing Marine Reserves, the Whitebait Connection and Love Rimurimu are all focused on connecting people with the environment, and helping them to care for the places they live in. People are at the heart of what we do. www.mountaintoseawellington.org
www.loverimurimu.org

THE ROLE (main activities and responsibilities)

As our intern, you will gain experience in a wide range of activities that will support and enable the day-to-day delivery of our school programmes and community events. These include:

Delivery of Education Programmes, Community Events, Restoration projects and Community Science.

The Marine Intern will:

- Support delivery of marine education programmes to school and community participants across the greater Wellington region by:
 - Actively contributing to Experiencing Marine Reserves (EMR) and Love Rimurimu (LR) programmes being well organised and delivered to a range of school students.
- Support delivery of Community snorkel days and community events.
- Support Coordinators when working with student and community lead action projects.
- Attend regular planning meetings with MTSW Explore Manager and other MTSW Coordinators to ensure coordinated delivery.
- Maintain positive working relationships that support the delivery and action components of these programmes.

Equipment, Resources, Communications and Facilities

The Marine Intern will:

- Ensure facilities, resources and equipment are fit for purpose by:
 - Assisting in maintenance and upkeep of vehicles, trailers and marine equipment.
 - Assisting in ensuring facilities and equipment are always ready for programme sessions.
- Assist in the development of interpretative and educational resources.

Support storytelling via social media (Instagram/Facebook) by providing content and write-ups for online stories and social media posts.

Volunteer Management

The Marine Intern will:

- Assist the Volunteer Manager in managing logistics of volunteers involved in the MTSW programmes by:
 - Ensuring all volunteers are registered before the field trip/event starts.
 - Assisting in the gear up of volunteers.
- Being the first point of contact for volunteers, making sure they are fed, warm and happy.

Health and Safety

The Marine Intern will:

- Follow all practicable steps to ensure the safety and welfare of all EMR participants and volunteers and MTSW employees by:
 - Work in strict accordance with H&S operating procedures and training provided, and actively taking steps to minimise and reduce hazards.

SKILLS NEEDED

Ideally you will have some of the following expertise and experience:

- Experience diving, snorkeling and a high level of confidence and experience in the marine environment is a must.

- Love nature and the outdoors. Passing on your enthusiasm, practical skills and knowledge is a huge part of this role.
- Fit and resilient. Our job is often hot, cold, wet & windy. We work far and wide, especially during summer.
- Ability to travel to sites or to a meet up point for car pooling with driving staff.
- Marine science knowledge and experience (in the field) or through formal training.
- Experience working with and for young people – and able to relate to students from all walks of life, ages and stages. Teaching experience is an advantage.
- Able to connect and work with a wide variety of people.
- A sensitivity, and commitment to, te Tiriti o Waitangi principles.
- Understanding of local environmental, social and cultural context.
- Organised, self-starter, manages varied workload cheerfully and effectively.
- Professional, constructive, problem solver, able to work with others.
- Skills in fundraising, communications, photography, websites, and promotions would also be great assets to our team.

WHAT WILL YOU GAIN?

- Experience working in the marine conservation sector.
- Skills to create, plan and deliver marine conservation programmes.
- An understanding of the H&S requirements to work in the marine environment.
- Access to a network of other conservation organisations in New Zealand.
- A pathway to new jobs/career opportunities.
- Potential job at Mountains to Sea Wellington Trust.
- Potential to have further training paid by the trust (such as 1st aid certificates).
- Become a fully endorsed EMR coordinator allowing you to work anywhere in the country under the EMR banner.
- Increase in-water experience - working underwater, learning weather patterns, rescue skills, etc.
- Access to intern allowance and benefits as staff of MTSW.
- Lots of fun in the sea!

SOUND LIKE YOU?

Please email your application as one PDF file to roni.mohan@mtsw.org.nz in the following format:

- Subject heading: "Marine Internship 25/26"
- Attached file name: firstname_lastnameMI.pdf
- Please include:
 1. Cover letter (please include your background and experience in the marine environment)
 2. A resume outlining relevant skills and experience
 3. Two relevant referees.

The application deadline is Thursday 5th September at 5pm.