

Medication Profile Settings Overview

The entry of medications and navigation of the Medications Module is described in the FASTForm for the Medication Profile. The functionality is controlled by several settings agencies can employ based on internal policies and procedures. The settings are found under Administration>System>Settings>Meds.

Patient Medications Settings

The settings are found under Administration>System>Settings>Meds and apply to the Patient Medications screens.

Discontinue Reason required when discontinuing a med?: ☐ Yes ☒ No
 Enable interaction checking for free text meds?: ☒ Yes ☐ No
 Create new medication order when scheduled times are changed?: ☐ Yes ☒ No
 Allow medications to be placed on hold?: ☒ Yes ☐ No
 Urgency: clear field when opening with Edit action?: ☐ Yes ☒ No

General Settings: Settings are related to how medications are entered and managed.

Medication Profile - Add Function

Physician: default to primary physician?: ☒ Yes ☐ No
 Physician: with multiple med entry, carry forward last physician?: ☐ Yes ☒ No
 Order Date and Time: default to current?: ☐ Yes ☒ No
 Order Date and Time: with multiple med entry, carry forward last?: ☐ Yes ☒ No
 Order Time: required?: ☐ Yes ☒ No
 Diagnosis: required?: ☒ Yes ☐ No
 Diagnosis: default to primary diagnosis?: ☒ Yes ☐ No
 Diagnosis: with multiple med entry, carry forward last diagnosis?: ☐ Yes ☒ No
 Medication Reason: required?: ☐ Yes ☒ No
 Teach Date: required?: ☐ Yes ☒ No
 Pharmacy: default to Preferred Pharmacy?: ☒ Yes ☐ No
 Pharmacy: with multiple med entry, carry forward last Pharmacy?: ☐ Yes ☒ No
 Start Date: with multiple med entry, carry forward last start date?: ☐ Yes ☒ No
 Urgency: with multiple med entry, carry forward last Urgency?: ☐ Yes ☒ No
 Read Back: allow orders to be written, read back & confirmed?: ☒ Yes ☐ No
 To be administered by: required?: ☐ Yes ☒ No
 Generic: default for 'Allow substitution for generic?': ☐ Yes ☒ No
 Incomplete: allow adding of incomplete orders?: ☒ Yes ☐ No
 Incomplete: for 'Electronically signed by', default to clinician who:
☐ started the order
☒ completed the order
☐ Both
 Schedule: allow schedule details to be entered in Basic or Advanced view?
☐ Basic Only
☒ Advanced Only
 Schedule: default to which view for new medications? ☐ Basic ☒ Advanced
 Frequency: always require frequency for medications with PRN priority? ☐ Yes ☒ No

Medication Profile – Add Function

- These settings control how the Medication Add/Edit screens will behave.
- The settings are designed to improve workflow and promote consistency in some cases, including having certain dates and/or data carry forward in multiple entries.
- Note:** the setting for the “Schedule” view controls what the default view within the medication entry screens – Both, Basic, or Advanced:
 - Basic** – Traditional med entry options (Med, Route, Dose, Frequency, Priority)
 - Advanced** – Med entry options of Med, Route, Dose, Priority along with more complex scheduling requirements (Begin Date/Time, End Date/Time, Repeat Patterns, Days of the Week, Explicit Time, Administration Duration, Meal Related Timing, Total Occurrences). While not required, this option is most often employed for medications to be administered using the MAR functionality due to the ability to set more complex timing and administration parameters.

Table

Column Display Available	Displayed
Agency	Med
Administer	B/G/O
Approved	Dose
Charted-By	Route
Class	Quantity/Timing
Diagnosis	

Reset to default

Filter: All

Table

- These settings allow an agency to set an agency-wide standard for the columns to display and the filter to display in Patient Medications.
- At a minimum, this is what will display as a default.
- When the users access the screens, they have the ability to customize this view and add or remove columns and save their own default view.