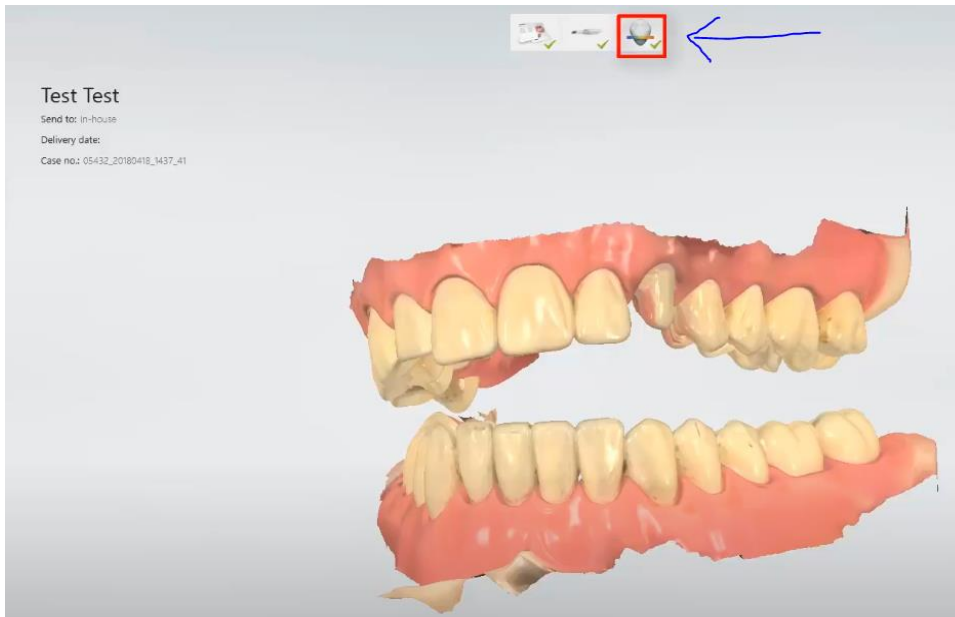
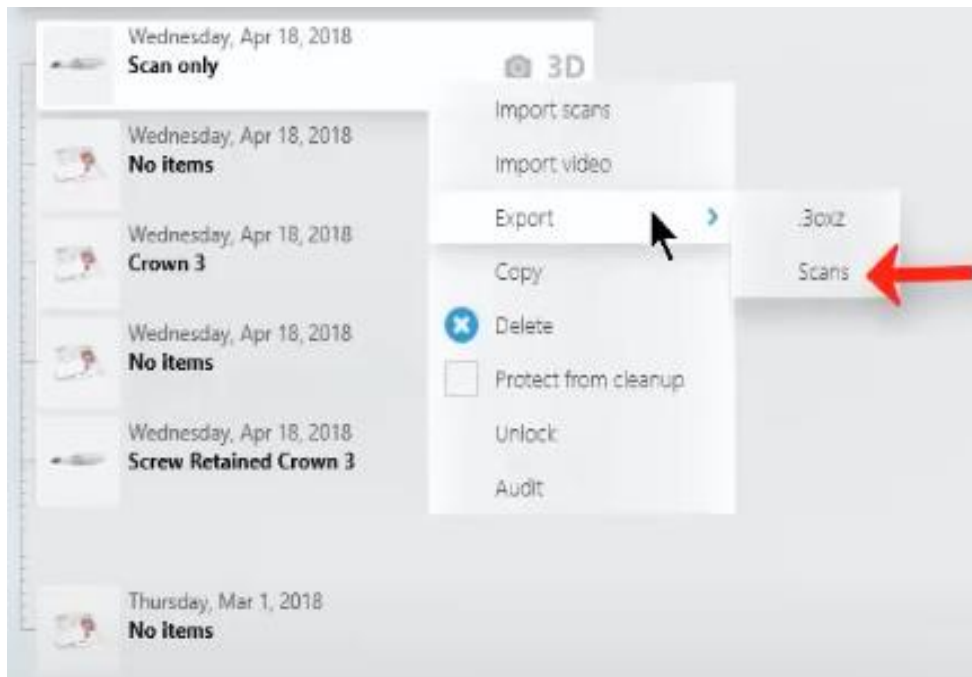


- How to export scans as stl files

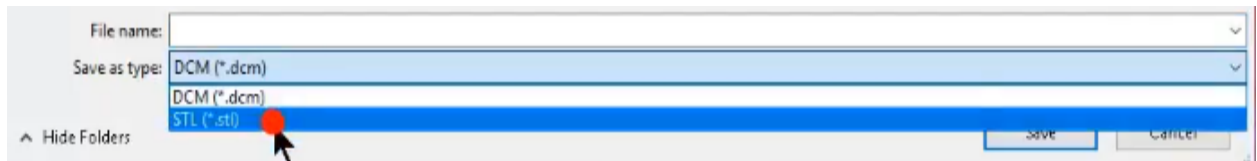
1. Open Patient's File and select patient order by clicking on the face icon.
2. Once it is finalized and post-processed, you will see green checks that mean you can proceed.



3. Select the scan you want to export and Select Export > Scans.
If "Scans" is grayed out, it means it hasn't been post-processed



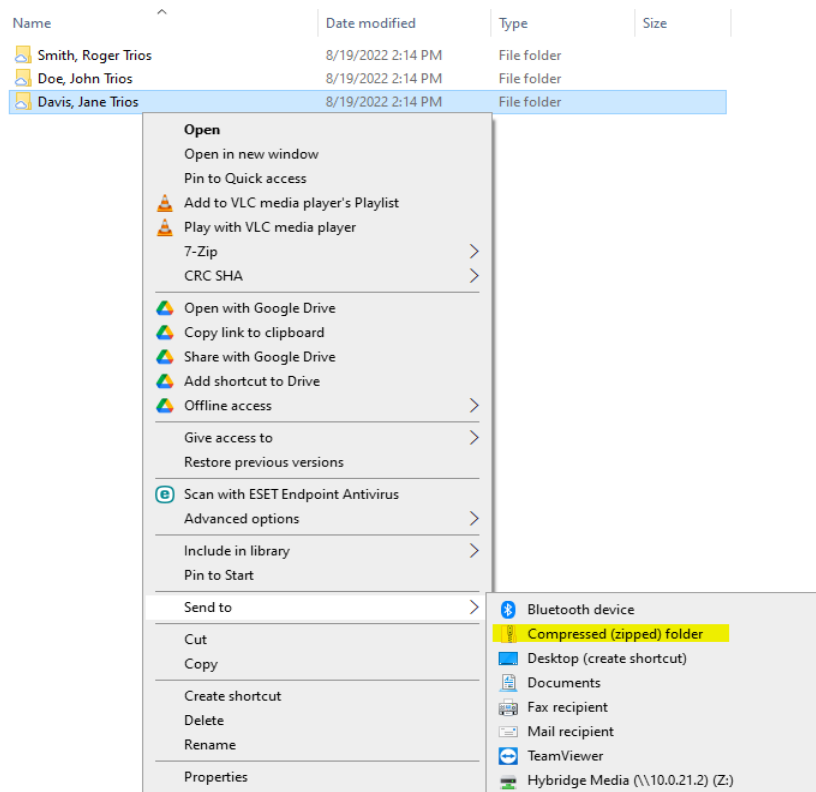
4. The save window appears. Navigate to the Trios Scans folder in 1960 Scripts and create a folder labeled [Patient Last Name, Patient First Name]. Double click on that folder to open it.
5. Select STL as the file type.



6. Name the file [Patient Last Name, First Name - Trios] and then click Save to save it in the patient's folder.
7. It should look like this when completed.

Name	Date modified	Type	Size
Test Test BiteScan.stl	6/25/2018 10:38 PM	STL 3D Model File	3,639 KB
Test Test LowerJawScan.stl	6/25/2018 10:38 PM	STL 3D Model File	17,483 KB
Test Test UpperJawScan.stl	6/25/2018 10:38 PM	STL 3D Model File	16,317 KB

8. Zip the folder by right clicking on the folder of the patient's name and choosing "Send to - Compressed (zipped) folder".



9. In the Hybridge Lab Portal (HybridgeRx.com), if your case hasn't been created yet, click on Submit New Case. If the case is already created, click on the patient's name to open it and skip to Step 12.

The screenshot shows the 'Manage Cases' page of the Hybridge Lab Portal. At the top, there are navigation tabs for 'Cases', 'Billing', and 'User Setup'. On the right, a user profile for 'Frank LaMar' is visible with links for 'Sign Out' and 'Change Password'. Below the navigation, there are three main buttons: 'Create New Lab Rx', 'Submit New Case' (which is circled in red), and 'Request Shipping Label'. A 'Date Range' filter is set from '10/30/2020' to '04/30/2021'. A 'Last Name' field is present with the placeholder text 'Last Name(Leave empty to exclude)'. A 'Search Cases' button is at the bottom.

10. Fill in the required information, including checking the box that you are uploading “Intra Oral Optical Scan”

The screenshot shows the 'Create New Case' form. It has several sections: 'Patient' with fields for 'First Name' and 'Last Name'; 'Case Information' with a 'Requested Due Date' field and a 'Delivery Address' dropdown; 'Items Shipped' with a 'Shipping Items to the lab' section containing 'Yes' and 'No' radio buttons; and 'Files to be Uploaded' with a grid of checkboxes. The 'Intra Oral Optical Scan' checkbox is highlighted in yellow. At the bottom, there is a checkbox for 'I agree to these Terms and Conditions' and a 'Save' button.

11. After checking “I agree...” click “Save” and you’ll be sent to the Files tab.

12. After clicking “Add Files”, navigate to the zipped folder, click on it and then click on “Open”. You can add any other files relevant to your case at this time by clicking on the “{x} Files Queued” button and navigating to the other files to add to the case.

The screenshot shows the 'Test Patient' page for patient '2021-38'. At the top, there is a 'Back to Search' button. Below it, a row of buttons includes 'File' (circled in red), 'Info', 'Invoices', 'Notes', 'Cancel', 'Remake', and 'Print Page'. The 'File' button is highlighted. Below this row is a 'Select files' section with a table for uploading files. At the bottom of the 'Select files' section, there are two buttons: 'Add Files' (circled in red) and 'Start Upload'. A progress bar at the bottom right shows '0%' and '0 b'. There are also 'View Files' and 'List of Uploaded Files' buttons.

13. Once files have been added, click “Start Upload”. The length of time it takes to upload the files will be dependent upon your internet connection. Once all files are uploaded, you’ll see the 100% appear at the lower right corner and all files should show 100% as the status. The files will then download to the Hybridge Lab.