

**TOWN OF HOLLAND
TOWN BOARD MINUTES
August 13, 2025**

REGULAR TOWN BOARD MEETING- Holland Supervisor Geoffrey Hack called the Regular Town Board Meeting to order at 7:00 p.m., open to the public at the Holland Town Hall, 47 Pearl St., Holland, NY 14080. Roll Call followed.

Town Board Members Present:

Councilwoman Karen Kline

Councilman Dan Lotito

Councilwoman Lynne Roth

Supervisor Geoffrey Hack

Other Officials Present:

Highway Superintendent Jason Simmons

Deputy Town Clerk Julie Bennett

Town Engineer Robyn Cierniak

Bookkeeper Peg Koss

Planning Board Chairman Marty Regan

Attorney Ron Bennett

APPROVAL OF TOWN BOARD MEETING MINUTES

RESOLUTION # 66-2025

Motion made by Councilwoman Roth and seconded by Councilwoman Kline approve the Regular July 2025 Town Board Minutes.

4 AYE/ 0 NAY/ 0 ABSTAIN

MOTION CARRIED.

Deputy Miller updated the Board on Sheriffs' calls for the month of July in the Town of Holland.

SUPERVISOR'S REPORT

A. Erie County Municipal Planning Grant

RESOLUTION # 67-2025

Motion made by Councilman Lotito to enter into an inter-municipal agreement with Erie County to accept funding to aid the Town of Holland with a Main Street Corridor Study to assess the area and develop strategies for its improvements, and authorizing Supervisor Hack to sign the agreement.

Seconded by Councilwoman Kline.

4 AYE/ 0 NAY/ 0 ABSTAIN

MOTION CARRIED.

B. Set Budget Hearing for the 2026 Fiscal Year Budget

RESOLUTION # 68-2025

Motion made by Supervisor Hack and seconded by Councilwoman Kline to hold budget hearings for the 2026 Fiscal Year Budget on August 25-26, 2025 at 5pm at the Holland Town Hall.

4 AYE/ 0 NAY/ 0 ABSTAIN

MOTION CARRIED**C. Justice Grant 2025****RESOLUTION #69-2025**

Motion made by Councilwoman Roth, and seconded by Councilman Lotito, resolve the Town of Holland Justice Court will be applying for the annual JCAP grant for 2025. We will be requesting improvements to our camera security and court room furniture.

4 YEA / 0 NO / 0 ABSTAIN

MOTION CARRIED**D. Delinquent Water Rents****RESOLUTION #70-2025**

Motion made by Councilwoman Kline and seconded by Councilwoman Roth resolve the Town of Holland, in accordance with New York Town Law, Section 198, has authorized the Erie County Tax Department to place a lien upon the real property for various unpaid accounts of water and other charges.

4 YEA/ 0 NO/ 0 ABSTAIN

MOTION CARRIED**E. Budget Amendments****RESOLUTION #71-2025**

Councilman Lotito motioned to approve the following budget amendments. Councilwoman Kline seconded the motion.

GENERAL FUND

A599	Unexpended Fund Balance	\$304,203.98	
A960	Appropriations		
A1355.4	Assessment- Contractual		\$1,394.90
A5132.4	Highway Garage-- Contractual		\$1,531.87
A5132.2	Highway Garage-- Capital Project		\$301,277.21
	Highway Garage Project		

HIGHWAY FUND

DA599	Unexpended Fund Balance		
DA960	Appropriations	\$25,381.33	
DA5130.4	Machinery- Contractual		\$25,381.33
	To Cover machinery expenses		

4 YEA / 0 NO / 0 ABSTAIN

MOTION CARRIED**COMMITTEE REPORTS**

Buildings- Councilman Kolacki

Constabulary- Councilman Kolacki

Town Park and Community Center- Councilman Lotito

Planning Board- Councilwoman Kline

Environmental Committee- Councilman Lotito

Beautification- Councilwoman Roth

COMMUNICATIONS

1. Planning Board Minutes
2. NYS Department of Transportation- Crosswalk Rt16

3. Bread of Life Outreach

BUILDING/ZONING OFFICER –Justin Quant. Report submitted.

DOG CONTROL OFFICER – William Newell. Report submitted.

GRANT WRITER – Jill Dix

HIGHWAY SUPERINTENDENT AND FACILITIES- Jason Simmons. Report Submitted.

NEW BUSINESS

A. Special Use Permit- 23 North Main Street- Christine and Timothy Seguin- TPS Services

RESOLUTION #72-2025

Councilwoman Kline motioned to refer 23 North Main Street- Christine and Timothy Seguin- TPS Services to the Planning Board for review. Seconded by Councilwoman Roth.

MOTION CARRIED

OLD BUSINESS

A. Special Use Permit Request- Garrett McArthur- 2 North Main St- mixed use apartments and offices

RESOLUTION # 73-2025

Motion was made by Councilwoman Kline to approve the Special Use Permit application for Garrett McArthur at 2 North Main St. for mixed use apartments and offices

Seconded by Councilwoman Roth with the following conditions:

1. Adequate parking.
2. Adequate outdoor lighting.
3. Exterior of the property must be maintained.
4. If a dumpster is added it must be stored behind a fence as stated in the Town Code.
5. Snow removal must be provided.

4 AYE/ 0 NAY/ 0 ABSTAIN

MOTION CARRIED.

B. Special Use Permit Request- Stephanie Cappadonia- 7432 Olean Rd- Little Stampede Day Care

RESOLUTION # 74-2025

Motion was made by Councilwoman Kline to approve the Special Use Permit application for Stephanie Cappadonia at 7432 Olean Rd for the Little Stampede Day Care.

Seconded by Councilwoman Roth with the following conditions:

1. All items included in the Special Use Permit application
2. Hours of operation – Monday – Friday 6:30 am to 5:30 pm
3. Approximately 13 employees – both full time and part time
4. Signage will meet town code, and a permit will be requested.
5. The facility can accommodate 90 children
6. Will provide before and after school hours.
7. Ages of children will be six weeks to ten years old
8. All state/county licensing requirements for child day care must be met.
9. Verify that the certificate of occupancy has been received from the Town of Holland.
10. Dumpsters must be out of sight and stored behind the building.
11. Maintain the building and surrounding property.

4 AYE/ 0 NAY/ 0 ABSTAIN
MOTION CARRIED.

TOWN ATTORNEY- Ron Bennett

TOWN CLERK – Jill Dix

COMMENTS FROM THE PUBLIC

PAYMENT OF VOUCHERS - The following vouchers were presented for payment:

General District Claims as set forth in Abstract A-8	<u>Abstract 8</u> in the amount of \$346,869.23
Highway District Claims as set forth in Abstract DA-8	in the amount of \$250,927.08
Water District Claims as set forth in Abstract SW-8	in the amount of \$5,373.66
Light District Claims As set forth in Abstract SL-8	in the amount of \$1,647.50
Garbage District Claims as set forth in Abstract SR-8	in the amount of \$36,131.18
Trust and Agency District Claims as set forth in Abstract TA-8	in the amount of \$9,843.88

RESOLUTION # 75-2025

Motion made by Councilwoman Kline and seconded by Councilman Lotito resolve the Town of Holland pay the preceding vouchers.
4 YEA / 0 NAY / 0 ABSTAIN
MOTION CARRIED

Comments from the Public: n/a

Supervisor Hack adjourned the meeting at 7:31 pm

RESPECTFULLY SUBMITTED,

Jill Dix
Holland Town Clerk