

**TOWN OF HOLLAND
TOWN BOARD MINUTES
September 10, 2025**

REGULAR TOWN BOARD MEETING- Holland Supervisor Geoffrey Hack called the Regular Town Board Meeting to order at 7:00 p.m., open to the public at the Holland Town Hall, 47 Pearl St., Holland, NY 14080. Roll Call followed.

Town Board Members Present:

Councilwoman Karen Kline
Councilman Bill Kolacki
Councilman Dan Lotito
Councilwoman Lynne Roth
Supervisor Geoffrey Hack

Other Officials Present:

Highway Superintendent Jason Simmons
Town Clerk Jill Dix
Bookkeeper Peg Koss
Planning Board Chairman Marty Regan

APPROVAL OF TOWN BOARD MEETING MINUTES

RESOLUTION # 76-2025

Motion made by Councilwoman Kline and seconded by Councilwoman Roth approve the Regular August 2025 Town Board Minutes.

5 AYE/ 0 NAY/ 0 ABSTAIN

MOTION CARRIED.

Deputy Miller updated the Board on Sheriffs' calls for the month of August in the Town of Holland.

SUPERVISOR'S REPORT

A. Set Public Hearing- Local Law 1-2025 Override the 2% Tax Cap

RESOLUTION # 77-2025

Motion made by Councilwoman Roth, Seconded by Councilwoman Kline.

RESOLUTION TO SET A PUBLIC HEARING

Local Law #1-2025 – Override Tax Cap 2026 Budget

WHEREAS, Local Law No. 1-2025 has been introduced to the Town Board on Wednesday, September 10, 2025, and,

WHEREAS, Municipal Home Rule Law Section 20(5) requires a public hearing upon five (5) days' notice, and

WHEREAS, Municipal Home Rule Law Section 20(4) provides that no such local law shall be passed until it shall have then in its forum and upon the desks or table of the members at least seven (7) calendar days, exclusive of Sunday, prior to its final passage or mailed to each of them in post-paid properly addressed and secured closed envelopes or wrappers in a post box of a post office of the United States Post Office Department within the local government at least ten (10) calendar days, exclusive of Sunday, prior to its passage,

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Holland does hereby set the 8th day of October 2025 at 7:00 p.m. at the Holland Town Hall, 47 Pearl Street, Holland, New York, for the purpose of conducting a public hearing on the proposed Local Law to override the tax levy limit established in General Municipal Law Section 3-c for the 2026 budget, and be it further

RESOLVED, that the Town Clerk is hereby directed to publish a notice of said public hearing in the Arcade Herald.

5 AYE/ 0 NAY/ 0 ABSTAIN

MOTION CARRIED.

B. Set Public Hearing for the 2026 Fiscal Year Proposed Budget

RESOLUTION # 78-2025

Motion made by Councilman Lotito and seconded by Councilman Kolacki to hold a public meeting for the 2026 Fiscal Year Budget on October 8, 2025, at 7pm at the Holland Town Hall.

5 AYE/ 0 NAY/ 0 ABSTAIN

MOTION CARRIED

C. Proposed Budget for Fiscal Year 2026

RESOLUTION #79-2025

Motion made by Councilman Kolacki and seconded by Councilwoman Kline to accept the Tentative Budget for 2026 Fiscal Year as the Proposed budget 2026 Fiscal Year.

5 AYE/ 0 NAY/ 0 ABSTAIN

MOTION CARRIED

D. Set Public Hearing for Community Development Block Grant rankings

RESOLUTION #80-2025

Motion made by Councilwoman Roth, and seconded by Councilman Lotito, resolve to hold a public meeting for the 2025-2026 Community Development Block Grant Program ranking on October 8, 2025, at 7pm at the Holland Town Hall.

5 YEA / 0 NAY/ 0 ABSTAIN

MOTION CARRIED

E. Erie County Snow Removal Contract Renewal

RESOLUTION #81-2025

Motion made by Councilman Kolacki and seconded by Councilwoman Kline to authorize Supervisor Hack to sign and enter the Erie County Snow Removal Contract September 1, 2025-August 31, 2028.

5 YEA / 0 NAY / 0 ABSTAIN

MOTION CARRIED

F. Adopting Post Issuance Tax Compliance Procedures

RESOLUTION #82-2025

RESOLUTION, DATED SEPTEMBER 10, 2025, OF THE TOWN BOARD OF THE TOWN OF HOLLAND, ERIE COUNTY, NEW YORK (THE "TOWN") ADOPTING POST-ISSUANCE TAX COMPLIANCE PROCEDURES

WHEREAS, the Internal Revenue Service has issued regulations requiring issuers of tax-exempt obligations to certify on various forms that they actively monitor compliance with federal tax rules following the issuance of such obligations; and

WHEREAS, the Town is a periodic issuer of tax-exempt obligations and thus is subject to the aforementioned compliance requirements which are critical for the preservation of the preferential tax status of those obligations; and

WHEREAS, it is therefore in the best interest of the Town to adopt formal written procedures to ensure such compliance and to designate an official responsible for ensuring that such procedures are followed; and

WHEREAS, Hodgson Russ LLP, as bond counsel to the Town, has prepared (and has recommended that the Town adopt) post-issuance tax compliance procedures;

NOW THEREFORE, BE IT RESOLVED, that the Town hereby adopts the post-issuance tax compliance procedures that are attached hereto as “Schedule A” and resolves to be governed thereby; and be it further

RESOLVED, that the below Schedule A will be placed in its entirety in the official records, files and minutes of the Town and adhered to going forward; and be it further

RESOLVED, that this resolution shall take effect immediately upon its adoption.

Schedule A

TOWN OF HOLLAND,
ERIE COUNTY, NEW YORK

Post-Issuance Tax Compliance Procedures
for Tax-Exempt Bonds and Notes

Statement of Purpose

These Post-Issuance Tax Compliance Procedures (the “Procedures”) set forth specific procedures of the **Town of Holland, Erie County, New York** (the “Issuer”) designed to monitor, and ensure compliance with, certain requirements of the Internal Revenue Code of 1986, as amended (the “Code”) and the related Treasury regulations promulgated thereunder (the “Treasury Regulations”) in connection with the Issuer’s issuance of tax-exempt bonds and notes (“Obligations”).

These Procedures describe various systems designed to identify, on a timely basis, facts relevant to demonstrating compliance with the requirements that must be satisfied subsequent to the issuance of Obligations to ensure that the interest on such Obligations is eligible for exclusion from gross income for federal income tax purposes. The federal tax law requirements applicable to the Obligations will be described in the tax questionnaire and/or tax certificate prepared by bond counsel and signed by officials of the Issuer. These Procedures establish a permanent, ongoing structure of practices that will facilitate compliance with the requirements for individual borrowings.

To ensure compliance with applicable federal tax requirements, the Issuer must monitor the various direct and indirect uses of proceeds of the obligation and the investment of such proceeds, including but not limited to:

- (1) Monitoring the use of financed property over the life of the obligation.
- (2) Determining the sources of debt service payments and security for the obligation.
- (3) Calculating the percentage of any nonqualified use of the financed property.
- (4) Calculating the yield on investments of proceeds.
- (5) Determining appropriate restrictions on investments.
- (6) Determining the amount of any arbitrage on the investments.
- (7) Calculating any arbitrage rebate payments that must be paid to the U.S. Treasury.

The Issuer recognizes that compliance with the pertinent law is an on-going process, necessary during the entire term of the Obligations. Accordingly, the implementation of the Procedures will require on-going monitoring and consultation with bond counsel and the Issuer's accountants and municipal advisor.

General Procedures

The following procedures relate to monitoring post-issuance tax compliance generally.

- A. **The Town Supervisor, currently Geoffrey W. Hack (the “Compliance Officer”),** shall be responsible for monitoring post-issuance tax compliance issues.
- B. The Compliance Officer will coordinate procedures for record retention and review of such records.
- C. All documents and other records relating to Obligations must be maintained by or at the direction of the Compliance Officer. In maintaining such documents and records, the Compliance Officer will comply with applicable Internal Revenue Service (“IRS”) requirements, such as those contained in Revenue Procedure 97-22 (see the reference materials presented herewith, referred to herein as “Reference Materials”).
- D. The Compliance Officer shall be aware of remedial actions under Section 1.141-12 of the Treasury Regulations (see Reference Materials) and the Treasury's Tax-Exempt Bonds Voluntary Closing Agreement Program (VCAP) and take such corrective action when necessary and appropriate.
- E. The Compliance Officer will review post-issuance tax compliance procedures and systems on a periodic basis, but not less than annually.
- F. The Compliance Officer will be responsible for training any designated officer or employee who is delegated any responsibility for monitoring compliance pursuant to this

procedure. To the extent the Compliance Officer needs training or has any questions with respect to any item in this procedure, he or she should contact bond counsel and/or Issuer's accountants and advisors. The IRS recognizes that the Compliance Officer and any delegated individual are not expected to act as lawyers who know the proper response to all compliance situations that may arise, but they should be familiar enough with federal tax issues that they know when to ask for legal or other compliance advice.

Issuance of Obligations: Documents and Records

With respect to each issue of Obligations, the Compliance Officer will:

- A. Obtain and store a closing binder and/or CD or other electronic copy of the relevant and customary transaction documents (the "Transcript").
- B. Confirm that the applicable information reports (e.g., Form 8038 series) for such issue are filed timely with the IRS. Issuer should consult with their accountants and/or bond counsel with questions regarding the filing of such forms.
- C. Coordinate receipt and retention of relevant books and records with respect to the investment and expenditure of the proceeds of such Obligations.

Arbitrage

The following procedures relate to the monitoring and calculating of arbitrage and compliance with specific arbitrage rules and regulations.

The Compliance Officer will:

- A. Confirm that a certification of the initial offering prices of the Obligations with such supporting data, if any, required by bond counsel, is included in the Transcript.
- B. Confirm that a computation of the yield on such issue from the Issuer's municipal advisor or bond counsel (or an outside arbitrage rebate specialist) is contained in the Transcript.
- C. Maintain a system for tracking investment earnings on the proceeds of the Obligations.
- D. Coordinate the tracking of expenditures, including the expenditure of any investment earnings. If the project(s) to be financed with the proceeds of the Obligations will be funded with multiple sources of funds, confirm that the Issuer has adopted an accounting methodology that maintains each source of financing separately and monitors the actual expenditure of proceeds of the Obligations.
- E. Maintain a procedure for the allocation of proceeds of the issue and investment earnings to expenditures, including the reimbursement of pre-issuance expenditures. This procedure shall include an examination of the expenditures made with proceeds of the Obligations within 18 months after each project financed by the Obligations is placed in service and, if necessary, a reallocation of expenditures in accordance with Section 1.148-6(d) of the Treasury Regulations (see Reference Materials).

- F. Monitor compliance with the applicable “temporary period” (as defined in the Code and Treasury Regulations) exceptions for the expenditure of proceeds of the issue, and provide for yield restriction on the investment of such proceeds if such exceptions are not satisfied.
- G. Ensure that investments acquired with proceeds of such issue are purchased at fair market value. In determining whether an investment is purchased at fair market value, any applicable Treasury Regulation safe harbor may be used.
- H. Avoid formal or informal creation of funds reasonably expected to be used to pay debt service on such issue without determining in advance whether such funds must be invested at a restricted yield.
- I. Consult with bond counsel prior to engaging in any post-issuance credit enhancement transactions or investments in guaranteed investment contracts.
- J. Identify situations in which compliance with applicable yield restrictions depends upon later investments and monitor implementation of any such restrictions.
- K. Monitor compliance with six-month, 18-month or 2-year spending exceptions to the rebate requirement, as applicable.
- L. Procure a timely computation of any rebate liability and, if rebate is due, to file a Form 8038-T and to arrange for payment of such rebate liability.
- M. Arrange for timely computation and payment of “yield reduction payments” (as such term is defined in the Code and Treasury Regulations), if applicable.

Private Activity: Use of Proceeds

The following procedures relate to the monitoring and tracking of private uses and private payments with respect to facilities financed with the Obligations.

The Compliance Officer will:

- A. Maintain records for determining and tracking facilities financed with specific Obligations and the amount of proceeds spent on each facility.
- B. Maintain records, which should be consistent with those used for arbitrage purposes, to allocate the proceeds of an issue and investment earnings to expenditures, including the reimbursement of pre-issuance expenditures.
- C. Maintain records allocating to a project financed with Obligations any funds from other sources that will be used for otherwise non-qualifying costs.
- D. Monitor the expenditure of proceeds of an issue and investment earnings for qualifying costs.

- E. Monitor private use of financed facilities to ensure compliance with applicable limitations on such use. Examples of potential private use include:
1. Sale of the facilities, including sale of capacity rights;
 2. Lease or sub-lease of the facilities (including leases, easements or use arrangements for areas outside the four walls, e.g., hosting of cell phone towers) or leasehold improvement contracts;
 3. Management contracts (in which the Issuer authorizes a third party to operate a facility, e.g., cafeteria) and research contracts;
 4. Preference arrangements (in which the Issuer permits a third party preference, such as parking in a public parking lot);
 5. Joint-ventures, limited liability companies or partnership arrangements;
 6. Output contracts or other contracts for use of utility facilities (including contracts with large utility users);
 7. Development agreements which provide for guaranteed payments or property values from a developer;
 8. Grants or loans made to private entities, including special assessment agreements; and
 9. Naming rights arrangements.

Monitoring of private use should include the following:

1. Procedures to review the amount of existing private use on a periodic basis but not less than annually; and
2. Procedures for identifying in advance any new sale, lease or license, management contract, sponsored research arrangement, output or utility contract, development agreement or other arrangement involving private use of financed facilities and for obtaining copies of any sale agreement, lease, license, management contract, research arrangement or other arrangement for review by bond counsel.

If the Compliance Officer identifies private use of facilities financed with tax-exempt debt, the Compliance Officer will consult with bond counsel to determine whether private use will adversely affect the tax status of the issue and if so, what remedial action is appropriate. The Compliance Officer should retain all documents related to any of the above potential private uses.

Reissuance

The following procedures relate to compliance with rules and regulations regarding the reissuance of Obligations for federal law purposes.

The Compliance Officer will identify and consult with bond counsel regarding any post-issuance change to any terms of an issue of Obligations which could potentially be treated as a reissuance for federal tax purposes.

Record Retention

The following procedures relate to retention of records relating to the Obligations issued.

The Compliance Officer will:

- A. Coordinate with staff regarding the records to be maintained by the Issuer to establish and ensure that an issue remains in compliance with applicable federal tax requirements for the life of such issue.
- B. Coordinate with staff to comply with provisions imposing specific recordkeeping requirements and cause compliance with such provisions, where applicable.
- C. Coordinate with staff to generally maintain the following:
 - 1. The Transcript relating to the transaction (including any arbitrage or other tax questionnaire, tax regulatory agreement, and the bond counsel opinion);
 - 2. Documentation evidencing expenditure of proceeds of the issue;
 - 3. Documentation regarding the types of facilities financed with the proceeds of an issue, including, but not limited to, whether such facilities are land, buildings or equipment, economic life calculations and information regarding depreciation;
 - 4. Documentation evidencing use of financed property by public and private entities (e.g., copies of leases, management contracts, utility user agreements, developer agreements and research agreements);
 - 5. Documentation evidencing all sources of payment or security for the issue; and
 - 6. Documentation pertaining to any investment of proceeds of the issue (including the purchase and sale of securities, yield calculations for each class of investments, actual investment income received by the investment of proceeds, guaranteed investment contracts, and rebate calculations).
- D. Coordinate the retention of all records in a manner that ensures their complete access to the IRS.
- E. Keep all material records for so long as the issue is outstanding (including any refunding), plus seven years.

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows: Councilman Lotito made the motion and Councilwoman Roth seconded.

5 YEA / 0 NAY / 0 ABSTAIN

MOTION CARRIED

G. SEC Driven Continuing Disclosure Compliance Procedures

RESOLUTION #83-2025**RESOLUTION, DATED SEPTEMBER 10, 2025, OF THE TOWN BOARD OF THE TOWN OF HOLLAND, ERIE COUNTY, NEW YORK (THE “TOWN”) ADOPTING SEC-DRIVEN CONTINUING DISCLOSURE COMPLIANCE PROCEDURES**

WHEREAS, Securities Exchange Commission (“SEC”) Rule 15c2-12 (the “Rule”) generally prohibits underwriters from purchasing or selling municipal securities unless the issuer of such securities has entered into a continuing disclosure obligation; and

WHEREAS, the Town is a periodic issuer of municipal securities and thus has entered into continuing disclosure obligations (or will do so) from time to time; and

WHEREAS, it is therefore in the best interest of the Town to adopt formal written procedures to help ensure continuing disclosure compliance, and to designate an official responsible for ensuring that such procedures are followed; and

WHEREAS, Hodgson Russ LLP, as bond counsel to the Town, has prepared (and has recommended that the Town adopt) certain SEC-driven continuing disclosure compliance procedures;

NOW THEREFORE, BE IT RESOLVED, that the Town hereby adopts the continuing disclosure compliance procedures that are attached hereto as “Schedule A” and resolves to be governed thereby; and be it further

RESOLVED, that the below Schedule A will be placed in its entirety in the official records, files, and minutes of the Town and adhered to going forward; and be it further

RESOLVED, that this resolution shall take effect immediately upon its adoption.

Schedule A**TOWN OF HOLLAND
ERIE COUNTY, NEW YORK****Continuing Disclosure Compliance Procedures for
Tax-Exempt Bonds and Notes**

a. Purpose: The purpose behind implementation of these continuing disclosure compliance procedures is to ensure that the **Town of Holland, Erie County, New York** (the “Issuer”) (i) is

compliant with its continuing disclosure obligations with respect to the securities it issues, pursuant to Rule 15c2-12, as amended (the “Rule”), promulgated under the Securities Exchange Act of 1934, as amended and (ii) makes accurate reports as to its compliance therewith in connection with its offerings of securities from time to time.

b. Disclosure Compliance Officer Designation, Education and Training: The Issuer will designate a “Disclosure Compliance Officer” who will be the primary official responsible for monitoring compliance with the continuing disclosure requirements listed in the Issuer’s continuing disclosure undertakings. The Disclosure Compliance Officer will attend training and educational seminars that are offered on an annual basis by the Issuer’s bond counsel (the law firm of Hodgson Russ LLP) and will consult with the Issuer’s bond counsel and municipal advisor as needed to keep current on Securities and Exchange Commission regulations and developments relating to continuing disclosure compliance for its obligations. The Issuer’s designated Disclosure Compliance Officer is **the Town Supervisor (currently Geoffrey W. Hack)**.

c. Continuing Disclosure Obligations Review: The Disclosure Compliance Officer is responsible for reviewing, with the Issuer’s municipal advisor, the Issuer’s continuing disclosure undertakings to determine the date(s) by which annual financial information and audited financial information, along with any required material events notices and, if applicable, failure to file notices, must be filed with the Municipal Securities Rulemaking Board’s Electronic Municipal Market Access (“EMMA”) system in accordance with the Rule.

d. Preparation of Annual Financial Information and Audited Financial Statements: If the Issuer’s continuing disclosure undertakings require the filing of annual financial information and audited financial statements with EMMA, the Disclosure Compliance Officer will coordinate with the Issuer’s auditor and municipal advisor to ensure that such documents are prepared and submitted in advance of the deadline for such filing.

e. Monitoring Disclosure Compliance: The Disclosure Compliance Officer will monitor the filing with EMMA of any and all documents required under the Issuer’s continuing disclosure undertakings through consultation with the Issuer’s municipal advisor and bond counsel when necessary.

f. Correcting Potential Non-Compliance: Upon discovery of potential or existing non-compliance with the Issuer’s continuing disclosure undertakings, the Disclosure Compliance Officer will promptly take steps, including consultation with the Issuer’s municipal advisor and bond counsel, to correct such non-compliance, such as by filing failure to file notices with EMMA.

g. Official Statements: The Disclosure Compliance Officer will review for accuracy and completeness any descriptions of the Issuer’s continuing disclosure compliance history contained in the initial drafts of notices of sale or official statements that are promulgated by the Issuer in connection with its bond and note issues, and will inform the Issuer’s municipal advisor and bond counsel of any potential inaccuracies or omissions within, so that any discovered inaccuracies or omissions in the draft document(s) can be corrected before such document(s) are finalized and distributed.

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows: Councilwoman Kline made the motion and Councilman Kolacki seconded.

5 YEA / 0 NAY / 0 ABSTAIN

MOTION CARRIED

H. 2026 Water Rates

RESOLUTION #84-2025

Motion was made by Councilman Lotito and seconded by Councilwoman Roth to approve the 2026 Water rates.

Account Set Up Fee: \$30.00

Shut Off Fee: \$30.00

Minimum for first 5,000 gallons: Zone #1 - \$36.30
Then \$5.96 per thousand
Zone #2 - \$39.27
Then \$6.63 per thousand

FLAT RATES – 7%

CAPITAL PROJECT

Residential \$35.88 per quarter

Commercial. Institutional with less than 20 sanitary water closets - \$70.49

Commercial. Institutional with more than 20 sanitary water closets - \$185.14

Tapping Fee \$2,500.00 for ¾"

\$2,700.00 for 1"

\$3,000.00 minimum for larger than 1" plus time and material

Relevy Fee: \$100.00

Late fee interest rate: 10%

Non-Compliance Fee (no return of meter cards): \$150 (enacted by TB January 2017)

5 YEA / 0 NAY / 0 ABSTAIN

MOTION CARRIED

I. Reappoint Tammy Adsitt Sole Assessor- 6 year term

RESOLUTION #85-2025

Motion was made by Councilman Kolacki and seconded by Councilwoman Kline to reappoint Tammy Adsitt as sole assessor for a six year term effective October 1, 2025 through September 30, 2031

5 YEA / 0 NAY / 0 ABSTAIN

MOTION CARRIED

J. Agriculture District Open Enrollment- September 1-30, 2025

K. Budget Amendments

RESOLUTION #86-2025

Councilwoman Kline motioned to approve the following budget amendments. Councilman Lotito seconded the motion.

GENERAL FUND

A599	Unexpended Fund Balance	\$319,677.38
A960	Appropriations	
A1355.4	Assessment- Contractual	\$55.18
A1440.4	Engineer- Contractual	\$2,371.45
A1620.414	Buildings- Contractual	\$6,399.78
A5132.2	Highway Garage- Cap Imp- New Highway Bldg	\$310,850.97
	Highway Garage Project and Addt Expenses	

5 YEA / 0 NAY / 0 ABSTAIN

MOTION CARRIED

COMMITTEE REPORTS**Buildings-** Councilman Kolacki**Constabulary-** Councilman Kolacki**Town Park and Community Center-** Councilman Lotito**Planning Board-** Councilwoman Kline**Environmental Committee-** Councilman Lotito**Beautification-** Councilwoman Roth**COMMUNICATIONS**

1. Zoning Board of Appeals minutes
2. Planning Board Minutes
3. Erie County Free Rabies Clinic

BUILDING/ZONING OFFICER –Justin Quant. Report submitted.**DOG CONTROL OFFICER** – William Newell. Report submitted.**GRANT WRITER** – Jill Dix**HIGHWAY SUPERINTENDENT AND FACILITIES-** Jason Simmons. Report Submitted.**NEW BUSINESS**

- A. Special Use Permit- 17 South Main Street- Chris Wahl and Ashely Rose- Red and White Cafe

RESOLUTION #87-2025

Councilwoman Kline motioned to refer 17 South Main Street- Chris Wahl and Ashely Rose- Red and White Cafe to the Planning Board for review. Seconded by Councilwoman Roth.

5 YEA / 0 NAY / 0 ABSTAIN

MOTION CARRIED

- B. Special Use Permit- 7286 Olean Rd- Alex Peters-Peters European Classics

RESOLUTION #88-2025

Councilman Lotito motioned to refer 7286 Olean Rd- Alex Peters-Peters European Classics to the Planning Board for review. Seconded by Councilman Kolacki.

5 YEA / 0 NAY / 0 ABSTAIN

MOTION CARRIED

- C. Special Use Permit- 11288 Holland Glenwood Rd- John Gnojek- Terra Firma Landscaping Co.

RESOLUTION #89-2025

Councilwoman Kline motioned to refer 11288 Holland Glenwood Rd- John Gnojek- Terra Firma Landscaping Co to the Planning Board for review. Seconded by Councilman Lotito..

5 YEA / 0 NAY / 0 ABSTAIN

MOTION CARRIED.

- D. Special Use Permit- 7286 Olean Rd- Laine Husman-Coralay Construction

RESOLUTION #90-2025

Councilwoman Roth motioned to refer 7286 Olean Rd- Laine Husman-Coralay Construction to the Planning Board for review. Seconded by Councilwoman Kline.

5 YEA / 0 NAY / 0 ABSTAIN

MOTION CARRIED.

OLD BUSINESS

A. Special Use Permit Request- 23 N Main Street- Christine and Timothy Seguin- TPS Services, LLC
RESOLUTION # 91-2025

Motion was made by Councilwoman Kline to approve the Special Use Permit application for 23 N Main Street- Christine and Timothy Seguin- TPS Services, LLC

Seconded by Councilwoman Roth with the following conditions:

All information as listed in the original application including

1. Hours of operation – Monday – Friday 8:00 am to 5:00 pm.
2. 10 employees – 6 full time and 4 part time
3. Signage will meet town code, and a permit will be requested.
4. Facility: The business office will be located at 23 North Main Street, Holland, NY on the main floor of the building in the designated office area as per the description included in the Special Use Permit Application. The exterior of the office building, steps driveway and sidewalk areas will be properly maintained and aesthetically pleasing, including neat and maintained landscaping and kept weed and debris free. The character and appearance will convey one of a professional office.
5. Use: The use shall only be for office use for TPS SERVICES LLC and is not granted to any other use or business. No storage of work vehicles, work related equipment or materials are permitted to be stored or kept outside of the structure.
6. Hours of Operation: The hours of operation shall be from 8:00 AM through 4:30 PM, Monday through Friday and through appointment.
7. Retail Items: No retail items, materials, supplies or equipment will be displayed or visible outside of the building.
8. Signage: Signage shall be in compliance with the Town of Holland Sign Code with a permit issued by the Building Inspector. The signage shall be located on the front of the existing building utilizing the existing signage format that was used by the previous Eye Dr. Office. Due to the close proximity of Main St (Rt. 16) and sidewalk, no temporary signage including but not limited to Feather Flags, yard and lawn sign, is permitted or allowed to be used.
9. Parking: Employee Parking will be behind the building.
10. Trash Disposal: All trash and refuse must be disposed of properly. No construction material or job site material will be disposed of at this location. No dumpster will be permitted.
11. Expiration: This permit shall expire and become void if the use has not commenced within (1 year) of the permit approval. This permit shall expire, become void and the use may not resume if the special use, once begun, ceases for any reason, for more than six consecutive months.
12. Non-transferable: This permit is not transferable to a different and/or additional location within the Town of Holland. This permit is not transferable to another business or entity.
13. If the business stores equipment and materials at another location in the Town of Holland, another SUP and or Variance will be required for the additional location.

5 AYE/ 0 NAY/ 0 ABSTAIN

MOTION CARRIED.

TOWN ATTORNEY- Ron Bennett

TOWN CLERK – Jill Dix

COMMENTS FROM THE PUBLIC

PAYMENT OF VOUCHERS - The following vouchers were presented for payment:

General District Claims as set forth in Abstract A-9	<u>Abstract 9</u> in the amount of \$341,260.16
Highway District Claims as set forth in Abstract DA-9	in the amount of \$34,544.97
Water District Claims as set forth in Abstract SW-9	in the amount of \$5,895.34
Light District Claims As set forth in Abstract SL-8	in the amount of \$1520.65
Garbage District Claims as set forth in Abstract SR-8	in the amount of \$33,895.00
Trust and Agency District Claims as set forth in Abstract TA-8	in the amount of \$9,843.88

RESOLUTION # 92-2025

Motion made by Councilwoman Kline and seconded by Councilman Kolacki resolve the Town of Holland pay the preceding vouchers.

5 YEA / 0 NAY / 0 ABSTAIN

MOTION CARRIED

Comments from the Public: n/a

Supervisor Hack adjourned the meeting at 7:42 pm

RESPECTFULLY SUBMITTED,

Jill Dix
Holland Town Clerk