

TOWN OF HOLLAND
2026 ORGANIZATIONAL MEETING

January 14, 2026

1. Call to Order
2. Roll Call
3. Approval for 2026, all elected officials, appointed officials, figures, rules and regulations, Procurement Policy, Investment Policy, Harassment Policy, Workplace Violence Policy, committees, wages, salaries, fees and fines approved for 2026
4. Appointment of Lumsden & McCormick as 2026 accounting firm
5. Designation of the Herald News as official town newspaper for 2026
6. Designation of Bank of Holland as official depository for 2026
7. Review and signing of Town Financial Books, Justice Books, Tax Collector's Book, and Town Clerk's book for 2025
8. Approval of 2026 travel expenses for official town business with audited receipts, a daily stipend of \$75 per day (exclusive of the room), and \$.52 per mile for travel
9. Approval for scheduling 2026 Town Board Meetings on the second Wednesday of each month, at 7:00 p.m.
11. Approval of Junkyard Permit – Promotions Perfected
12. Approval of Junkyard Permit – Nuwer's Auto Parts
13. Adjournment of 2026 Organizational Meeting

HOLLAND TOWN BOARD AGENDA
January 14, 2026

REGULAR TOWN BOARD MEETING

1. CALL TO ORDER
 - A) Roll Call
 - B) Pledge of Allegiance
 - C) Approval of the minutes- December 2025 Regular Town Board Meetings
 - D) Public Comments regarding tonight's agenda

2. SUPERVISOR'S REPORT
 - A) RESOLUTION- Authorizing to enter an Annual Intermunicipal Agreement with the Town of Aurora for dog control services and authorizing Supervisor Hack to sign the agreement.
 - B) Main Street Corridor Study- Draft Request for Proposal
 - C) Retirements
 - D) Hunters Creek Mobile Home- Dumpster Location
 - E) RESOLUTION- Budget Amendments 12/31/2025

3. COMMITTEE REPORTS
 - A) Buildings – Councilman Kolacki
 - B) Constabulary Liaison- Councilman Kolacki
 - C) Planning Board Liaison – Councilwoman Kline
 - D) Town Park– Councilman Lotito
 - E) Environmental Committee – Councilman Lotito
 - F) Beautification – Councilwoman Lynne Roth

4. COMMUNICATIONS

n/a

5. BUILDING ZONING OFFICER'S REPORT – Justin Quant – Report submitted.

6. ZONING ENFORCEMENT OFFICER'S REPORT – Justin Quant -- Report submitted.

7. DOG CONTROL- December 2025

8. GRANT WRITER – Jill Dix

9. HIGHWAY SUPERINTENDENT- Highway, Water and Cemetery
Jason Simmons- report submitted.

10. NEW BUSINESS-
 - A. Special Use Permit Request- 7286 Olean Rd- Blessed 321- Kevin Mikula

11. OLD BUSINESS-

12. TOWN ATTORNEY – Ronald Bennett

13. TOWN CLERK – Jill Dix

14. COMMENTS FROM THE PUBLIC – regarding tonight's agenda

15. MOTION TO PAY THE VOUCHERS

16. ADJOURNMENT

**TOWN OF HOLLAND
TOWN BOARD MINUTES
December 10, 2025**

REGULAR TOWN BOARD MEETING- Holland Supervisor Geoffrey Hack called the Regular Town Board Meeting to order at 7:00 p.m., open to the public at the Holland Town Hall, 47 Pearl St., Holland, NY 14080. Roll Call followed.

Town Board Members Present:

Councilwoman Karen Kline
Councilman Bill Kolacki
Councilman Dan Lotito
Councilwoman Lynne Roth
Supervisor Geoffrey Hack

Other Officials Present:

Town Clerk Jill Dix
Jeff Schroader, representative of David DiPietro's office

Pledge of Allegiance

APPROVAL OF TOWN BOARD MEETING MINUTES

RESOLUTION # 112-2025

Motion made by Councilwoman Kline and seconded by Councilwoman Roth to approve the Regular November 2025 Town Board Minutes.

5 AYE/ 0 NAY/ 0 ABSTAIN
MOTION CARRIED.

Deputy Shane Miller reported on November 2025 police activity and responses

SUPERVISOR'S REPORT

A. Set Organizational Meeting 2026

RESOLUTION # 113-2025

Councilwoman Kline motioned to set the 2026 Organizational Meeting on January 14, 2026 at 7:00 pm at the Holland Town Hall. Seconded by Councilwoman Roth.

5 YEA / 0 NO / 0 ABSTAIN
MOTION CARRIED

B. Extend all appointments until January 14, 2026

RESOLUTION #114-2025

Motion made by Councilwoman Kline and seconded by Councilman Kolacki to extend all appointments until January 14, 2026.

5 YEA / 0 NO / 0 ABSTAIN
MOTION CARRIED

C. Extend Junk Yard Renewals

RESOLUTION #115-2025

Motion made by Councilman Kolacki and seconded by Councilman Lotito to extend junk yard renewals until January 14, 2026.

5 YEA / 0 NO / 0 ABSTAIN

MOTION CARRIED

D. Retirements

RESOLUTION #116-2025

Councilwoman Kline motioned to accept the Retirements of Norman Adsitt, Constabulary, Bill Newell, Dog Control Officer and Jill Anderson, Justice as of December 31, 2025. Seconded by Councilman Kolacki.

5 YEA / 0 NO / 0 ABSTAIN

MOTION CARRIED

E. New York State Retirement Workday Resolution

RESOLUTION # 117-2025

BE IT RESOLVED, the Town of Holland hereby establishes the standard workday for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Appointed Officials:

Shimburski, William Code Enforcement Deputy 1/1/2025-12/31/2025 6 7.14

Motion made by Councilwoman Roth and seconded by Councilwoman Kline.

5 AYE/ 0 NAY/ 0 ABSTAIN

MOTION CARRIED.

F. Budget Amendments

RESOLUTION # 118-2025

Councilman Lotito motioned to approve the following budget amendments. Councilman Kolacki seconded the motion.

GENERAL FUND

A599	Unexpended Fund Balance	\$10,532.40	
A960	Appropriations		
A1355.4	Assessment- Contractual	\$482.50	
A1440.4	Engineer- Contractual	\$2,391.00	
A1620.1	Buildings- Personal Services	\$567.36	
A1620.11	Buildings- Personal Services- Ccenter	\$610.70	
A1620.414	Buildings- Contractual	\$616.78	
A5132.4	Highway Building- Contractual	\$3,873.90	
A5182.4	Street Lighting- Contractual	\$455.52	
A5410.4	Sidewalks- Contractual	\$333.92	
A7110.1	Parks- Personal Services	\$641.22	
A8510.1	Beautification- Personal Services	\$559.50	
A599	Unexpended Fund Balance	\$111,220.65	
A5132.2	Capital Projects- Highway Garage	\$111,220.65	

HIGHWAY FUND

DA599	Unexpended Fund Balance	\$118,451.74	
DA960	Appropriations		
DA5110.4	Road Repairs- Contractual	\$109,747.76	
DA5130.4	Machinery- Contractual	\$8,703.98	

WATER FUND

SW599	Unexpended Fund Balance	\$1,340.93	
SW960	Appropriations		

SW8310.4	Water Admin- Contractual	\$772.16
SW9030.8	Social Security	\$568.77

COMMITTEE REPORTS**Buildings-** Councilman Kolacki**Constabulary-** Councilman Kolacki**Town Park and Community Center-** Councilman Lotito**Planning Board-** Councilwoman Kline**Environmental Committee-** Councilman Lotito**Beautification-** Councilwoman Roth**COMMUNICATIONS**

- A. Planning Board Minutes
- B. Zoning Board of Appeals minutes- One Variance granted.
- C. Road Work Notice from Erie County- Capitol Heights

BUILDING/ZONING OFFICER –Justin Quant. Report submitted.**DOG CONTROL OFFICER** – William Newell. Report submitted.**GRANT WRITER** – Jill Dix**HIGHWAY SUPERINTENDENT AND FACILITIES-** Jason Simmons. Report Submitted.**NEW BUSINESS**

- A. 7207 Hunters Creek Rd- Hunters Creek Mobile Home Park- will utilize the final year of the three-year agreement to allow for a dumpster at the Mobile Home Park while the roads are under repair.

OLD BUSINESS-

- A. Special Use Permit Request- 13225 Parker Rd- Maria Czechowski- Yoga Practice

RESOLUTION # 119-2025

Councilwoman Kline motioned to approve the Special Use Permit for Maria Czechowski, 13225 Parker Rd with the following conditions.

1. All information provided in the application
2. Adequate lighting of driveway/parking area.
3. Must obtain permit from Building Inspector for signage.
4. Add shrubs/hedges along front but not blocking visibility for pulling out to road.
5. Walking paths are level and well lit.

Seconded by Councilwoman Roth.

5 YEA / 0 NO / 0 ABSTAIN

MOTION CARRIED

TOWN ATTORNEY- Ron Bennett**TOWN CLERK** – Jill Dix

COMMENTS FROM THE PUBLIC

PAYMENT OF VOUCHERS - The following vouchers were presented for payment:

Abstract 11

General District Claims
forth in Abstract A-12

in the amount of \$128,992.26

Highway District Claims
as set
forth in Abstract DA-12

in the amount of \$298,844.57

Water District Claims
forth in Abstract SW-12

in the amount of \$10,239.92

Light District Claims
As set
Forth in Abstract SL-12

in the amount of \$1,590.31

Garbage District Claims
forth in Abstract SR-12

in the amount of \$35,395.11

Trust and Agency District Claims
as set
forth in Abstract TA-12

in the amount of \$13,051.95

RESOLUTION # 120-2025

Motion made by Councilwoman Roth and seconded by Councilman Lotito resolve the Town of Holland pay the preceding vouchers.

5 YEA / 0 NAY / 0 ABSTAIN

MOTION CARRIED

Supervisor Hack adjourned the Regular Town Board Meeting at 7:11 pm in honor of our community members that have recently passed away.

RESPECTFULLY SUBMITTED,

Jill Dix
Holland Town Clerk

Town Clerk – Tax Collector
JILL DIX

Highway Superintendent
JASON SIMMONS

Town Attorney
RONALD P. BENNETT

Assessor
TAMMY ADCHIE



TOWN OF HOLLAND

GEOFFREY W. HACK
Supervisor

Town Justices
CHRISTOPHER O'BRIEN
JILL ANDERSON

Council
KAREN L. KLINE
WILLIAM KOLACKI
DANIEL F.C. LOTITO
LYNNE ROTH

12/31/2025

BUDGET MODIFICATIONS

GENERAL FUND

A599	Unexpended Fund Balance	\$17,083.24
A960	Appropriations	
A1110.4	Justice- Contractual	\$565.09
A1355.4	Assessment- Contractual	\$232.50
A1620.1	Buildings- Personal Services	\$367.32
A1620.11	Buildings- Personal Services- Ccenter	\$540.74
A1620.414	Buildings- Contractual	\$1,514.08
A1680.4	Data Processing- Contractual	\$833.02
A5132.4	Highway Building- Contractual	\$5,724.03
A5182.4	Street Lighting- Contractual	\$540.47
A5410.4	Sidewalks- Contractual	\$129.54
A6772.4	Programs for the Aging- Contractual	\$540.47
A7110.1	Parks- Personal Services	\$1,078.79
A8510.1	Beautification- Personal Services	\$264.00
A9030.8	Social Security	\$2,224.54
A9060.8	Hospitalization	\$2,528.65
A599	Unexpended Fund Balance	\$46,341.70
A5132.2	Capital Projects- Highway Garage	\$46,341.70

HIGHWAY FUND

DA599	Unexpended Fund Balance	\$645.50
DA960	Appropriations	
DA5130.4	Machinery- Contractual	\$645.50

WATER FUND

SW599	Unexpended Fund Balance	\$1,216.10
SW960	Appropriations	
SW8310.4	Water Admin- Contractual	\$558.06
SW9030.8	Social Security	\$658.04

LIGHT FUND

SL599	Unexpended Fund Balance	\$1,252.29
SL960	Appropriations	
SL5182.5	Street Lighting- Contractual	\$1,252.29

GARBAGE FUND

SR599	Unexpended Fund Balance	\$10,339.52
SR960	Appropriations	
SR8060.4	Garbage- Contractual	\$10,339.52

HOLLAND DOG CONTROL OFFICER MONTHLY REPORT
DECEMBER 2025

DATE	WORK PERFORMED
12/1/25	Took dog that was brought to my kennel on 11/30/25 to Wyoming County SPCA.
12/1/25	Worked on dog licenses:
12/1/25	Call from Canada Street resident. Dog showed up at their house. Posted it on face book. Called later. Owner came on 11/30/25.
12/18/25	Call from State Troopers regarding dog bite @ Lot 37, Hunters Creek Mobil Home Park. I went and took information. Owner has several dogs there.
12/18/25	Worked on dog license.
12/18/25	Took paperwork to Jill to fax to Health Department.
12/18/25	Went to 242 Canada Street. Call from neighbor that dogs are out and children are being released from school. I went to check. Someone had put dogs back in their home and were secured. I went to check with Jill to see if dogs were licensed; they were.
11/22/25	18 Canada Street dog bite. Person bit; refused to do anything. Owner of dog is leaving premises on 11/23.
12/19/25	Took paperwork to fax to Health Department.
12/22/25	Call from Board Member regarding dogs at Hunters Creek Mobile, Lot 37.

HOLLAND DOG CONTROL OFFICER MONTHLY REPORT
DECEMBER 2025

DATE	WORK PERFORMED
12/25/25	Call from Canada Street resident. Dog showed up at their house. Posted it on face book. Called later. Owner came, picked up dog.
12/23/25	Call from Jeff Hack regarding 18 Canada Street.
12/29/25	Went to check dog from dog bite@ Hunters Creek Mobile Home.
12/29/25	Called Health Dept. "Dog is good."

December 2025 Permits

Permit number	Municipal address	Category	Work type	Work target	Applicant	Status	Submitted date
B-2025-105	13578 WILKINS RD	Solar Panels	New		Courtney Roberts	Permit issued	12/5/25
B-2025-106	12562 VERMONT ST	Residential building	Addition	Single-family dwelling	Brian Leach	Ready to issue	12/10/25
B-2025-107	13191 WHITNEY RD	Residential building	Demolition	Semi-detached dwelling	Tyler Burns	Ready to issue	12/10/25
B-2025-108	13191 WHITNEY RD	Residential building	New	Single-family dwelling	Tyler Burns	Ready to issue	12/10/25
B-2025-109	11256 BLANCHARD RD	Residential building	New	Single-family dwelling	Adam Perrino	In review	12/27/25
B-2025-110	13578 WILKINS RD	Solar Panels	New		Shannon Murphy	Rejected	12/30/25

December 2025 Code Enforcement

Case number	Municipal address	Category	Case description	Last visit	Workspace status
CE-2024-1	7450 HUNTERS CRK RD	Unsafe Structure	Unsafe Structure	8/20/24, 1:25 PM	Active
CE-2024-6	11033 HOLLANDGLENWOOD RD	Junk Vehicle	Camper stored on front lawn	12/9/24, 10:30 AM	Closed
CE-2024-7	18 CANADA ST	Trash/Debris/Rubbish/Litter	Junk on property	9/25/24, 8:04 PM	Active
CE-2024-13	11732 NORTH CANADA	Unsafe Structure	Unapproved structure on property		New
CE-2024-15	7077 OLEAN RD	Property Maintenance	Multiple buildings require maintenance and/or removal	11/3/25, 4:42 PM	Active
CE-2024-21	51 S MAIN ST	Trash/Debris/Rubbish/Litter	Open storage of junk/debris		New
CE-2024-23	9710 VERMONT HL	Property Maintenance	Vehicle being stored on property / home in need of repair	9/15/25, 9:38 AM	Active
CE-2024-30	7140 OLEAN RD	Property Maintenance	Trees and weeds in car lot. Junk and junk cars on property	5/5/25, 1:11 PM	Active
CE-2024-34	7207 HUNTERS CRK RD	Unsafe Structure	Unsafe structure	11/3/25, 8:55 PM	Active
CE-2024-36	37 MEADOW LN	Junk Vehicle	Inoperative vehicle	12/9/24, 10:54 AM	Closed
CE-2024-37	225 CAPITOL HTS	No Permit	Storage tent without a permit	12/11/24, 5:39 PM	Closed
CE-2024-39	18 CANADA ST	Unsafe Structure	Unsafe structure	1/13/25, 10:42 AM	Active
CE-2024-40	18 CANADA ST	Unsafe Structure	Unsafe structure	12/31/24, 10:24 AM	Active
CE-2025-3	0 VERMONT HL	No Permit	House without a permit	3/8/25, 10:56 AM	Active
CE-2025-6	7207 HUNTERS CRK RD	Unsafe Structure	Building code violation		New
CE-2025-14	51 S MAIN ST	Grass/Weeds Exceed 10"	Overgrown Grass	10/17/25, 3:59 PM	Active
CE-2025-19	7077 OLEAN RD	Property Maintenance	Exposed septic tank	6/30/25, 11:53 AM	Active
CE-2025-28	8122 OLEAN RD	Junk Vehicle	Multiple unlicensed vehicles in front yard.		New
CE-2025-35	12895 WHITNEYRD	No Permit	Deck being connected without a permit	11/17/25, 11:31 AM	Active
CE-2025-37	8660 VERMONT HL	No Permit	Shed addition without a building permit.	12/3/25, 5:55 PM	Closed
CE-2025-38	7207 HUNTERS CRK RD	Other	Dumpster was dropped in wrong location		New

Highway Superintendent Report for December 2025

Road Work:

- Ditched 285 Capitol Heights.
- Dug out cross culvert plugged at 9571 Wagner Road.
- Cleaned leaves from drop inlet grates in town.

Equipment:

- Installed new blower shoes on sidewalk tractor.
- Installed new cable on blower for sidewalk tractor.
- Took 2024 Freightliner to Viking for valve issue with wing.
- Installed new wing shoes and rubber blade on 2007 International and 2024 Freightliner.
- Serviced 2010 Kenworth so ready for winter.
- Changed plow blade on 2016 Kenworth.
- Installed new air dryer for 2010 Kenworth.
- Serviced chain saws.
- Serviced generators.

Snow Removal:

- Patrolled roads 38 times.
- Plowed roads with pickup 14 times.
- Plowed with trucks 42 times.
- Plowed lot and salted with pickup 4 times.
- Cleared sidewalks 19 times.

Water:

- Monthly reports submitted to the Department of Health.
- Monthly samples submitted to the Department of Health.
- Looked for a water leak.
- Read meters.

Facilities:

- Unplugged drain line for kitchen sink at Community Center.
- Clean up at Community Center due to water damage.
- Replaced light in basement of Community Center.
- Replaced ceiling tiles in basement of Community Center due to water damage.