AGM 2026 AGM Agenda - 30 September 2026

Meeting Details:

Combined AGM Online Meeting by Zoom - All Branch Members

Date: Tuesday 30 September 2026

Time: 7:00pm

Meeting Link:
Join AGM 2025 Zoom meeting **(A link will be made available to Members seven (7) days prior to the AGM meeting)**

Supporting Documents:
Supporting documents to the AGM 2026 can be found **HERE** or on the Supporting Documents area on the Screen Guild website.

Important Documents:
View the documents relating to the proposed amendments to the constitution **HERE**

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1. Welcome & Housekeeping

This agenda has been prepared to guide members through the meeting process. Please note the following points:

1. **Quorum:**
   In order to proceed, we require the Chairperson and at least sixteen (16) Ordinary Members to be present, either in person or virtually.

2. **Participation:**
   Members will be invited to contribute to discussion on agenda items. Please wait until invited by the Chair before speaking to ensure the meeting runs smoothly.

3. **Voting:**
   Only Ordinary and Life Members are eligible to vote. Associate Members are welcome to attend but do not have voting rights. Votes may be taken through the online voting system only and when directed.

4. **Proxies:**
   Members unable to attend may have submitted a proxy vote in advance, which will be included in the overall count.

5. **Questions:**
   For each agenda item, members will have the opportunity to ask questions or seek clarification before any motion is put to a vote.

6. **Minutes:**
   The meeting will be minuted in accordance with the Constitution and the record will be made available to members following approval at the next AGM.

7. **Conduct:**
   We ask that all contributions are respectful, concise, and relevant to the business at hand. The Chair reserves the right to guide discussion to keep the meeting focused and within time.

Ngā mihi for your participation and for supporting the governance of your Guild.

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2. Attendance and Apologies

To record:

- Members present
- Proxies received
- Apologies received
- Any approved non-member attendees

Apologies will have been collected by way of the online **Apologies Form** or by email to info@screenguild.co.nz

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3. Confirmation of Quorum

To confirm that the quorum required under Rule 25D(ii) of the Constitution is present.

An Annual General Meeting quorum consists of the Chairperson plus sixteen Ordinary Members attending in person or virtually.

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4. Meeting and Voting Procedures

The Chair will outline:

1. how Members may participate in the meeting;
2. how questions may be raised;
3. how votes will be conducted;
4. how proxy votes will be counted; and
5. which categories of membership are eligible to vote on each matter.
6. Unless otherwise stated, each eligible voting Member has one vote.

Appointment of Ballot Officers

The National Executive has appointed the following Ballot Officers to oversee the 2026 Officer elections and certify and announce the election results at the AGM:

Tracey Sharman
Marko Lararević

The Ballot Officers are responsible for overseeing the integrity and confidentiality of the election process and confirming the final results.

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5. Disclosure of Interests

To receive notice from the National Executive of any disclosures of interests made by Officers during the relevant reporting period, including the nature of the matters to which those disclosures relate.

Disclosures received: [Insert details or add "No disclosures were received."]

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6. Approve AGM 2025 Minutes:

The minutes of the previous meeting have been circulated to all members prior to this AGM.

At this point in the agenda, members are asked to confirm that these minutes are a true and accurate record of what took place.

If any member has a correction to raise, this should be noted now.

Once any corrections are addressed, the meeting will be asked to pass a motion to formally adopt the minutes.

AGM 2025 MEETING MINUTES - 23 Sept 2025

Motion:
*That the minutes of the **AGM - 23 September 2025** meeting be accepted as a true and accurate record.*

A member will need to **move** this motion, and another **second** this motion.

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7. Matters Arising from the 2025 AGM Minutes

7.1. National Secretary Appointment
The 2025 AGM noted that the role and appointment of the National Secretary required clarification following adoption of the amended Constitution. This matter was subsequently resolved following the AGM, with Tyrone Payne recorded as National Secretary.

7.2. The other initiatives discussed at the 2025 AGM - including the Rate Card project, ProdPerks, NZ Film Commission funding and ongoing governance/compliance work —

have progressed during the year and are addressed through the relevant 2026 reports and agenda updates below.

No other matters arising requiring Member decision were identified.

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8. Annual Report

To receive the National Executive's Annual Report on the operations and affairs of the Guild during the most recently completed accounting period.

The Annual Report will include:

8.1.Presidents Report

VIEW REPORT

Process:
The President - Christian Gower will present the annual report to members. Following the presentation, members will have the opportunity to ask questions or seek clarification. Once discussion has concluded, a motion will be put to the meeting.

Motion:
That the President's Report for the year ending September 2026 be accepted.

A member will need to **move** this motion, and another **second** this motion.

8.2. Executive Officers Report

VIEW REPORT

Process:
The Executive Officer - Kelly Lucas will present the EO's report to members. Following the presentation, members will have the opportunity to ask questions or seek clarification. Once discussion has concluded, a motion will be put to the meeting.

Motion:
That the Executive Officer's Report for the year ending September 2026 be accepted.

A member will need to **move** this motion, and another **second** this motion.

8.3. Treasurers Report and Annual Financial Report 2025/2026

VIEW FINANCIAL REPORT

VIEW TREASURERS REPORT

Process:
The Treasurer - Tyrone Payne will present the Treasurers report to members.

The Treasurer will then present the Annual Financial Report for the last financial year, including the reviewed statement of income and expenditure and the balance sheet for the year ending 31 March 2026.

Following the presentation, members will have the opportunity to ask questions or seek clarification. Once discussion has concluded, a motion will be put to the meeting.

Motion:
That the Treasurer's Report and the Annual Financial Report for the year ending 31 March 2026 be accepted.

A member will need to **move** this motion, and another **second** this motion.

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9. Election Results Announcement

Following the online elections carried online prior to the AGM, the newly elected Officers and Committee Members of the Screen Industry Guild Aotearoa (NZ) Inc. will be announced in the following order:

9.1.National Officers

- President
- Vice President
- Treasurer

9.2. Branch Committees

9.2.1. Auckland Branch Committee

- Chair
- Secretary
- Committee Members

9.2.2. Wellington Branch Committee

- Chair
- Secretary
- Committee Members

9.2.3. Christchurch Branch Committee

- Chair
- Secretary
- Committee Members

9.2.4.Queenstown Branch Committee

- Chair
- Secretary

- Committee Members

9.3.National Executive Committee

As per the constitution, the Executive Committee is comprised of:

- The President, Vice President, and Treasurer *(automatic seats)*
- All four Branch Chairs (*automatic seats)*
- All four Branch Secretaries *(first option)*
- Remaining elected committee members

That will conclude the announcement of the Guild's Officer and Committee election results for 2026 and we will move to a motion to accept all Officers as voted.

Motion:
That all officers and committee members of The Screen Industry Guild elected via the online voting process conducted between 2 September and 23 September 2026 be formally accepted as duly elected to their respective positions.

A member will need to **move** this motion, and another **second** this motion.

A warm welcome to all newly elected officers and committee members, and we look forward to working alongside you as we continue to strengthen and support our screen industry community.

We also extend our sincere thanks to any outgoing officers and committee members for their time, energy, and commitment. Your service has been invaluable, and the progress of the Guild stands on the foundation you have helped to build.

* *The full election results will be available to view on the Screen Guild website, under Crew Zone in the AGM 2026 page Results section after completion of the AGM.*

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10. Election of Life Members - MEMBER VOTE

Under Rule 5B(ii) of the Constitution, Life Membership may be awarded to a person who has rendered outstanding service to the Guild.

Life Members are elected by Ordinary Members voting at the Annual General Meeting. Ordinary Members have received prior notice of each nomination, and both nominees have provided their written consent.

The Executive Committee has put forward two nominations for consideration, as set out in sections 10.1 and 10.2 below. Members are required to consider and vote on each nomination separately.

10.1. Richard Bluck – Life Membership

The nomination of Richard Bluck for Life Membership is presented to Ordinary Members for consideration.

Motion:
That Richard Bluck, having rendered outstanding service to the Society and having provided his written consent, be elected as a Life Member of the Screen Industry Guild of Aotearoa New Zealand Incorporated in accordance with Rule 5B(ii) of the Constitution.

Voting: Ordinary Members only, including valid proxy votes.
Approval required: Majority of votes cast.

10.2. Sioux Macdonald – Life Membership

The nomination of Sioux Macdonald for Life Membership is presented to Ordinary Members for consideration.

Motion:
That Sioux Macdonald, having rendered outstanding service to the Society and having provided her written consent, be elected as a Life Member of the Screen Industry Guild of Aotearoa New Zealand Incorporated in accordance with Rule 5B(ii) of the Constitution.

Voting: Ordinary Members only, including valid proxy votes.
Approval required: Majority of votes cast.

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11. Proposed Amendments to the Constitution - SPECIAL MEMBER VOTE

Explanatory Note:

The National Executive has proposed a series of amendments to the Guild's Constitution. The full proposed wording and reasons for each amendment are set out in the **AGM 2026 Proposed Constitution Changes** document circulated to Members.

The amendments are intended to correct inconsistencies identified during the year, clarify governance and Officer eligibility requirements, and ensure the Constitution operates fairly, consistently and effectively in practice.

Following presentation of the proposed amendments, the floor will be opened for Member questions and discussion before the motion is put to the vote.

Proposed Amendment to the Constitution 2025

Constitutional Changes Directory - 2026

Procedure:

- The Chair will introduce the item and outline the purpose of the amendments.
- Members will be invited to ask questions or raise points for discussion from the floor.
- Once discussion has concluded, the motion will be put to the members for an online vote.

Motion:
That the proposed amendments set out in the AGM 2026 Proposed Constitution Changes document circulated to Members be approved in full, and that the Constitution of the Screen Industry Guild of Aotearoa New Zealand Incorporated be amended accordingly.

Voting: Ordinary Members only, including valid proxy votes.

Approval required: Two-thirds majority of votes cast, in accordance with Rule 34A of the Constitution.

11a. Te Tiriti o Waitangi – Future Constitutional Work

The National Executive has also commenced work to consider how the principles of Te Tiriti o Waitangi can be meaningfully and appropriately incorporated into the Guild's Constitution.

During the next term, the National Executive will undertake the education and capability development needed to support this work responsibly. Proposed constitutional wording informed by that process will be developed and presented to Members for consideration and approval at the 2027 AGM.

This future work does not form part of the constitutional amendments being voted on at the 2026 AGM.

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12. Governance and Compliance Programme

For: Member information

Over the coming year, the Guild will begin a staged, whole-of-organisation governance programme to fully implement its updated Constitution and meet the requirements of the Incorporated Societies Act 2022.

The work will include formalising how the National Executive and Branch Committees operate and make decisions; introducing consistent meeting, election, ballot and written-resolution procedures; confirming Officer eligibility, consent, induction and duties; documenting delegations; strengthening conflicts-of-interest declarations and registers; and improving financial controls, procurement, risk management, privacy, record-keeping and regulatory reporting.

The Guild will also develop clear member-facing policies covering membership rights and responsibilities, member conduct, access to information, complaints and dispute resolution, and eligibility for higher-cost member benefits.

Operational policies will address areas including LONO services, grants, sponsorships, events, communications, health and safety, insurance and relationships with associated entities.

This programme reflects the Guild's continued growth and the increased governance requirements introduced under the Incorporated Societies Act 2022. Formalising these systems will provide greater clarity for Members and Officers, support sound and transparent decision-making, and ensure the Guild remains compliant, well governed and equipped for the future.

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13. Letter of Non-Objection Service – Pricing Update

For: Member information

The National Executive will provide Members with an update on the Guild's Letter of Non-Objection service.

The update will include:

1. the purpose of the LONO service;
2. any improvements to the assessment and application process;
3. the support and administrative work required to assess applications; and
4. details of the increase in the Guild's LONO application fees.

The new pricing for LONO's took effect from 1 September 2026.

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14. ScreenSafe Entity Update

For: Member information

ScreenSafe has now been incorporated as a separate not-for-profit company, ScreenSafe Ltd. Previously, ScreenSafe operated through the Screen Guild, which carried responsibility for managing and supporting the industry's primary health and safety body.

Creating a separate entity is an important step towards ScreenSafe becoming an independent, neutral and genuinely industry-wide organisation supported by Guilds, productions, funding bodies, government agencies and other sector partners. It provides clearer governance, financial accountability and responsibility for delivering health, safety and wellbeing programmes across the screen industry, while allowing the Guild to maintain its distinct role in representing and advocating for screen workers.

ScreenSafe's company framework, independent governance arrangements and banking facilities are currently being put in place. Kelly is actively seeking dedicated funding for ScreenSafe, while the Guild is separating and correctly allocating ScreenSafe-related staffing, administration and operating costs to the new entity. The Guild will continue providing transitional support while these arrangements are completed, ensuring ScreenSafe's work continues without disruption and moves towards sustainable, independent operation.

With funding from NZ On Air and the New Zealand Film Commission, ScreenSafe is also developing a pilot programme to provide free counselling sessions for screen workers. **Kelly will update Members on the development of the pilot programme, how it is**

expected to operate and the support it will provide to workers across the industry.

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15. ProdPerks Update

For: Member information

The National Executive will provide an update on ProdPerks.

ProdPerks is now live and operational, providing a growing benefits and supplier network for Guild Members and participating screen companies and productions.

The update will cover:

1. the launch and current operation of ProdPerks;
2. benefits and discounts available to Members;
3. any new participating and prospective suppliers;
4. NZ Domestic productions now free to join the program
5. planned development and promotion of the program.

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16. Member Submitted Agenda Items

To consider any Member-submitted matters accepted for inclusion in the 2026 AGM agenda.

No member Agenda points received from the membership.

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17. General Business Discussions

17.1. Rate Card Update

The Guild recognises the urgent need to update the current Rate Cards. A review is underway to establish the appropriate level of increase required, taking account of current rates, industry conditions and the changes that have occurred since the cards were last updated.
This work is necessary to ensure that any revised rates are credible, properly supported and provide Members with useful guidance when discussing and negotiating their rates.

Members are invited to share their views on the proposed update, including any rate changes or current industry conditions they believe should be considered.

Member feedback will help inform the review and the next steps for implementing the revised Rate Cards.

17.2. Core Funding - NZFC

Update on the Core Funding received from the NZ Film Commission.

17.3. Merchandise Update

For: Member information and discussion

The Guild will be purchasing a new supply of branded caps and beanies. These items can help increase the Guild’s visibility across the industry and make Crew Reps and Guild representatives easier to identify on set.

Wellington Branch has already distributed Guild merchandise to Crew Reps, and the Guild would like to consider a consistent approach to distribution across all branches. Discussion will include:

1. providing merchandise to active Crew Reps and Guild representatives;
2. allocating stock fairly across branches;
3. making caps and beanies available for Members to purchase; and
4. determining suitable pricing and how any proceeds would support the Guild’s work.

Member feedback is invited on how the merchandise should be distributed and whether a wider merchandise range should be developed in the future.

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18. Other General Business Items

Time permitting, Members may raise general matters relevant to the Guild.

General business may be discussed, but no binding decision should be made on a substantive matter unless Members received sufficient prior notice of the proposed business or motion.

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19. Acknowledgements

To acknowledge and thank:

1. outgoing National Executive and Branch Officers;
2. continuing and incoming Officers;
3. Guild staff, contractors and volunteers;
4. project contributors and industry partners; and
5. Members for their participation and continued support of the Guild.

20. Post AGM Branch Meetings

Once the AGM is formally closed, each Branch immediately holds their post AGM committee meeting via break-out room meeting links that will be provided by the Executive Officer.

The process is straightforward: the newly elected Branch Chair for each location declares the Branch Committee meeting open and opens the floor for discussion points.

This serves as the first official meeting of the new Branch Committee - an opportunity to welcome the incoming committee members and to raise or discuss any Branch-level business that members would like to bring forward.

Post-AGM Branch Meeting Minutes

Minutes of each Branch meeting are to be completed via the relevant Branch's Google Form (provided in advance) and submitted at the close of the meeting.

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21. Thank You & Meeting Close

Members move to their post AGM Branch Meeting Break-out rooms.

MEETING ADJOURNED