



## ACA Quality Policy

Version number: 02  
Date: 24 11 25  
Compiled by: Alex Wythe

It is the mission statement of ACA Studios to use all reasonable endeavours to maintain a quality system designed to meet the requirements of ISO 9001:2015 in pursuit of its primary objectives, through the use of the Quality Management Manual.

The Directors of ACA Studios will aim to:

- Satisfy all of our customers and other stakeholders and interested parties, meeting and exceeding their expectations.
- Comply with all legal requirements, codes of practice and all other requirements applicable to our activities.
- Reduce of hazards, prevent injury, ill health and pollution.
- Provide all the resources of equipment, training, competent staff and any other requirements to enable these objectives to be met.
- Make employees aware of their individual obligations in respect of this quality policy.
- Maintain a management system that will achieve these objectives and seek continual improvement in the effectiveness and performance of our management system based on "risk".

This quality policy provides a framework for setting, monitoring, reviewing and meeting targets.

Customer service is an essential part of the quality process and to ensure this is fulfilled, all employees receive training to ensure awareness and understanding of quality and its impact on customer service.

To ensure the company maintains its awareness for continuous improvement, the quality system is regularly reviewed by Directors to ensure it remains appropriate and suitable to our business. The Quality System is subject to both internal and external annual audits.

### Additional Policies

ACA Studios hold a comprehensive suite of practice policies including Health and Safety, Equality, Diversity and Inclusion and Environmental Management. These are reviewed and updated annually

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Signed by

A handwritten signature in black ink that appears to read "Alan Camp".

Alan Camp

Date: 24 11 25

A handwritten signature in black ink that appears to read "Alex Wythe".

Alex Wythe

Date: 24 11 25

A handwritten signature in black ink that appears to read "Gurjeet Bahra".

Gurjeet Bahra

Date: 24 11 25

A handwritten signature in black ink that appears to read "Simon Camp".

Simon Camp

Date: 24 11 25