

**EVENTS  
& CONFERENCES**

**BOILER SHOP**



# THE VENUE

This is Boiler Shop:  
an event space like no other.

Once the crucible of the Industrial Revolution, where George and Robert Stephenson developed and built Locomotion No.1, now a much-loved venue in the heart of Newcastle.

The historic nature and unconventional surroundings of Boiler Shop have captivated some of Britain's most iconic brands: the BBC, ITV, Aston Martin, Barker & Stonehouse, Greggs, Red Bull, NHS, Parkdean Resorts, and Newcastle United Football Club have all chosen us to deliver an eclectic mix of sports and music shows, parties, gala dinners, conferences and meetings.

Our dedicated team understands that every event is unique and collaborates closely with clients to tailor the space for both intimate gatherings and grand occasions.

Boiler Shop can be anything you want it to be.  
The limit is your imagination.



# OUR SPACES

Boiler Shop's spaces can be configured in many ways. Anything is possible, from dinner-and-dance occasions to events where brand exposure is key. Whatever your needs, there will always be a way to make your event stand out.

## SHOP FLOOR

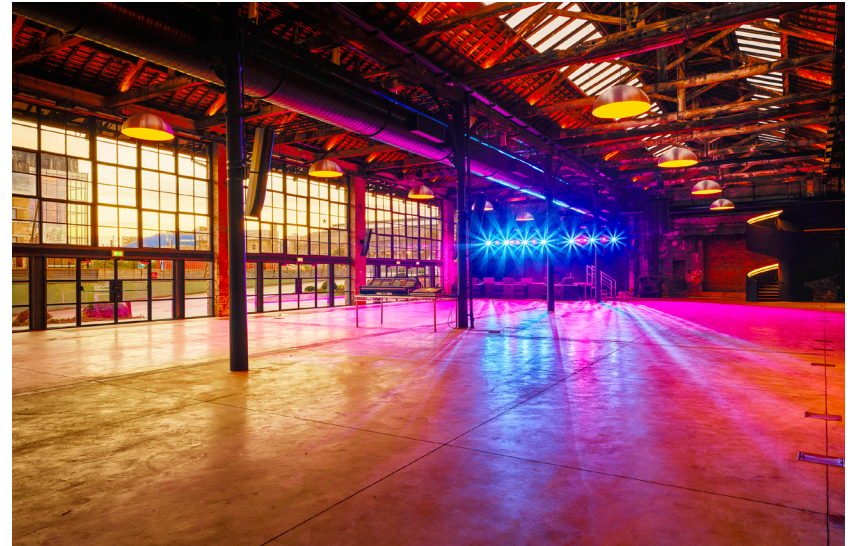
The Shop Floor is our main event space, situated on the ground floor.

- Floor space: approx. 1575m<sup>2</sup>. Dimensions: (widest) 45m x 35m, lowest ceiling height: approx. 22ft.
- Toilets (includes 1 accessible toilet)
- Lighting rig and state-of-the-art PA permanently installed
- Fully fitted bar

## CAPACITY

- Theatre: 400
- Banqueting: 400
- Reception (standing): 800
- Oktoberfest style: 650
- Cabaret: 246

Actual capacities may vary slightly, depending on any additional items brought into the venue.



# MEZZANINE

A large, beautiful and airy space, the mezzanine is the perfect complement to the Shop Floor: ideal to host small receptions alongside the main event downstairs, or as a workshop / breakout area during conferences.

This space offers a blank canvas, free from any production and retaining all the original listed architectural features. As such the Mezzanine relies on only the residual heat from the main space and allows you to completely customise the space to your unique needs and preferences, ensuring that every event or setup is tailored exactly to your vision.

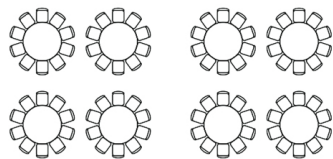
- Floor space: approx. 630m<sup>2</sup>. Dimensions: (widest) 45m x 14m.
- Fully accessible via lift
- No toilet facilities

## CAPACITY

- Theatre: 100
- Reception: 150 (standing)
- Oktoberfest style: 110
- Cabaret: 66

Actual capacities may vary slightly, depending on any additional items brought into the venue.





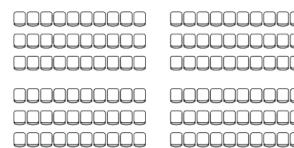
### BANQUETING

6ft round tables, seat 10 guests comfortably, 11 guests maximum



### RECEPTION

All standing



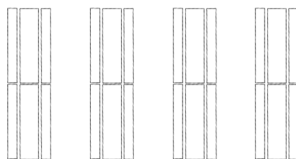
### THEATRE

Black Burgess chairs with square shape design and seat cushion, longer backrest and partially concealed frame



### CABARET

6ft round tables, seat 6 guests per table



### OKTOBERFEST STYLE

Wooden tables and benches, seat 6 guests comfortably, 8 guests maximum

# WHAT'S INCLUDED IN THE VENUE HIRE

At Boiler Shop all our quotes are bespoke, tailored to fit our clients' requirements. Venue Hire includes:

- Exclusive venue hire of Shop Floor and Mezzanine (must include drop-off and collection of any equipment / event hire and to include load in and out of the event.)
- Main stage, lights, and PA\*
- Licensed until 12am, with possible extensions
- Stair-free load in
- Wi-Fi throughout the venue
- Three backstage dressing rooms
- Multiple branding opportunities
- Multiple filming positions
- Dedicated Event Manager/Support Team
- One Sound Engineer
- One Light Engineer
- In-house furniture stock
- Black linen table cloths
- Bar Service Facilities (available upon request)

\*Please note that a noise curfew is in place until 4:30pm on weekdays. During this time, the line array system must not be used. Any sound required before 4:30pm will be played through the conference sound system.

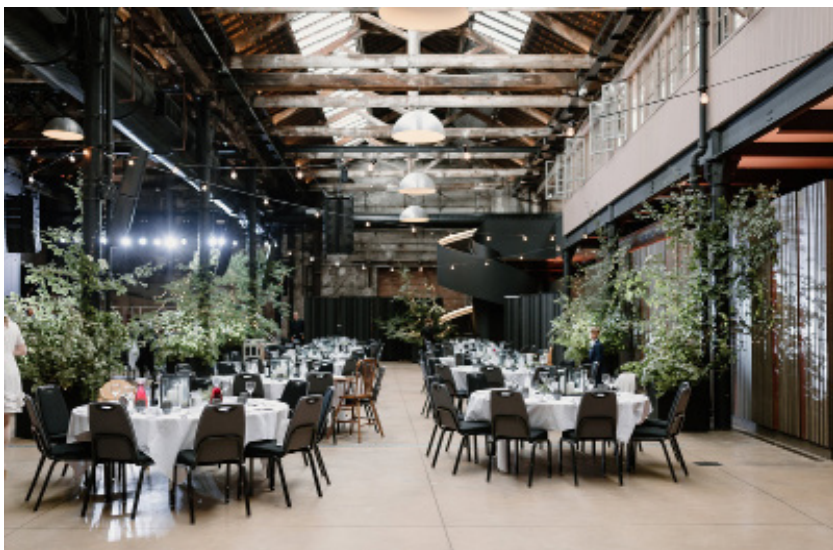




# MAKE IT EXTRA SPECIAL...

Looking to “wow” your guests? Additional extras can be arranged (POA):

- Exclusive use of photobooth with custom logo (up to 700 prints)
- DJ & Disco (Up to 4 hours)
- Festoon Lighting
- Mirror Ball





# CATERING & DRINK PACKAGES

Get the party started with our carefully tailored range of drinks and catering options.

From elegant canapés as your guests arrive, to a contemporary three course meal and late night snacks, our external caterers, Jacob & Tori, will work with you and tailor the menu to your personal requirements using fresh, seasonal, local produce.

They offer a variety of options, including street food, hot or cold buffet, and light bites for up to 400 guests.

All dietary requirements can be catered for, however please note we cannot guarantee the absence of allergens in our meals.

## EXTERNAL CATERING

We allow external catering: your chosen caterers will have to provide all staff and equipment needed for service.

Use of the kitchen is subject to facility fee and so is external power for street food vans.

## DRINK PACKAGES

Our in-house bar team constantly review our beverage selection and packages looking at ways to enhance what we offer and create the perfect solution for your event, with our carefully curated wine list, cocktail menus and wide selection of craft ales.



# FIND US

The venue is located to the rear of Newcastle Central Station and is an easy walk from the city centre.

## TO WALK FROM CENTRAL STATION

Turn right out of the entrance, pass the Royal Station Hotel, turn right and walk through 'taxi tunnel'. At the end of the tunnel turn right again and head for the Royal Mail building. You will find us situated just before this building.

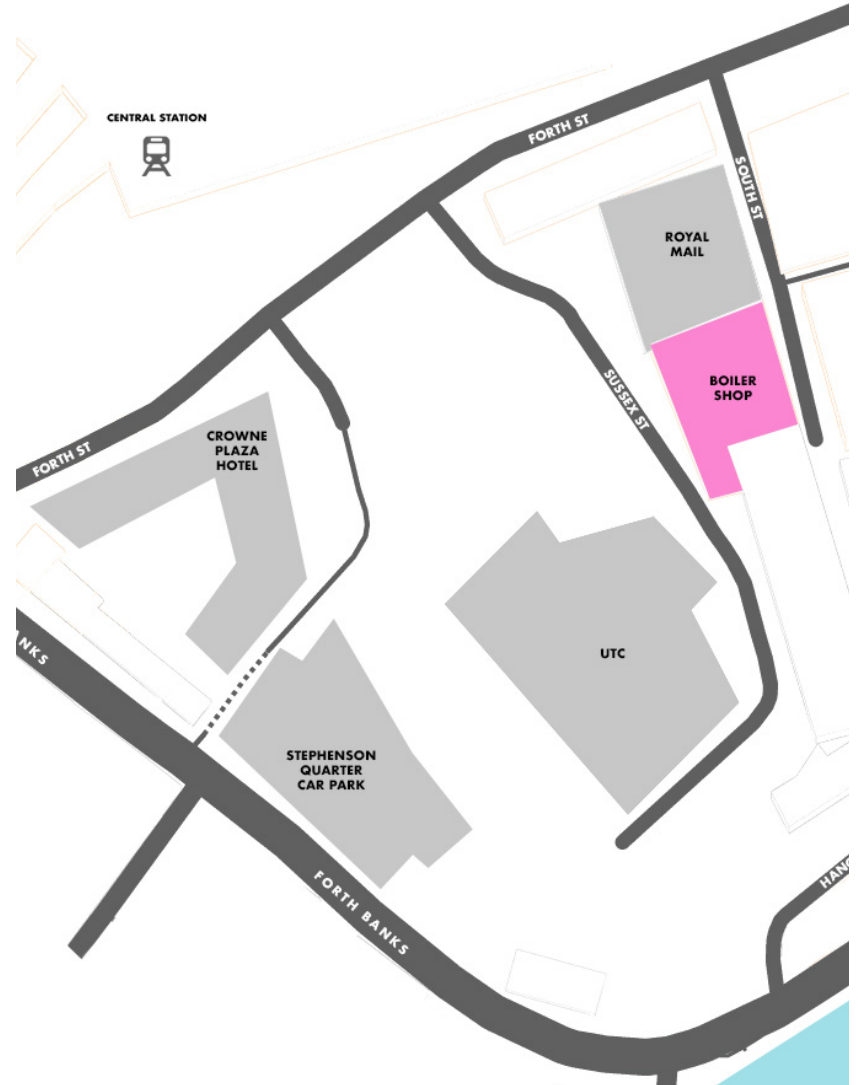
## BY METRO

Get off at Central Station and take the Neville Street exit – then follow the directions above.

## BY CAR

From the A1 take A184 over the Redheugh Bridge/ St James' Boulevard; at the end of the bridge, follow the sign 'Stephenson Quarter'.

Please note, there is no parking at Boiler Shop; the nearest car park is Stephenson Quarter Car Park, located approximately 480 metres from the venue.





# ADDITIONAL INFO

- Decorations are allowed, but some areas have limitations due to the venue's listed status. Beams and structural supports cannot be used for hanging, so any ceiling or suspended décor must be discussed and approved by the venue before confirming third-party suppliers.
- Small confetti poppers are allowed, though confetti cannons will incur a clean-up fee. Please note that foil confetti is not permitted.
- Dining options are provided by our recommended caterers, Jacob & Tori. If you'd like to explore other catering options, please let us know.
- When booking external suppliers, we will require supporting paperwork depending on their involvement. All suppliers will need to provide us with Public Liability Insurance (PLI) covering them of at least £5m.
- External AV companies can use the in-house Lighting & Sound Desks at an additional charge.
- Final details must be confirmed with our Event Coordinator no later than three weeks before your event. We may not be able to accommodate any last-minute changes within the two weeks leading up to the event.

# **BOILER SHOP**

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Ready to plan your next  
event? Get in touch:

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