

WORKPLACE EXCELLENCE AWARDS 2026

Best Workplace for Employee Recognition

This award will be presented to the organisation who has demonstrated the ability recognise and reward employees helping to achieve goals and targets while promoting the overall workplace culture

Please note that your document should be **no more than 2000 words in total, which includes your 250 word summary.**

You may additionally include attachments (visuals, photos, charts, etc) that you think would help your application.

Summary	In no more than 250 words, outline your strategy around Employee Recognition.
Organisational Context	Provide a brief overview of the organisation, including size, sector, and workforce profile.
Staff Appraisal	Outline the staff appraisal process, and how it enhances performance and promotes employee engagement.
Staff Rewarding Systems in Place	Outline rewarding systems you implement for staff, include type, frequency and how you feel it enhances their performance
Energy and Motivation	Examples of going above and beyond to motivate self and others, communication/sharing of goals/values/vision to others in the organisation, initiatives implemented
Supporting Evidence	Provide direct feedback from employees, engagement surveys, charts to support your application

Scoring (100 Points Total)

- Summary: 5
- Organisational Context: 15
- Staff Appraisal: 25
- Staff Rewarding Systems in Place: 25
- Energy and Motivation: 25
- Supporting Evidence: 5

Tips for a Successful Entry

- Answer each section clearly using the headings provided. Marks will be based on the evidence you include.
- Focus on what you did and the results it delivered. Include data where possible.
- **Only the first 2000 words of your entry will be assessed.**
- There is a 10MB limit per file for supporting documents. Contact the awards team if needed.