

WORKPLACE EXCELLENCE AWARDS 2026

Rising Star in the Workplace

The Rising Star in the Workplace Award recognises an emerging professional who demonstrates exceptional potential, leadership, and contributions significantly to the organisation.

Please note that your document should be **no more than 2000 words in total, which includes your 250 word summary.**

You may additionally include attachments (visuals, photos, charts, etc) that you think would help your application.

Summary	In 250 words summarise why this person deserves to win the award
Impact on the Organisation	Explain the contributions made to company goals, mission, or culture. Provide evidence of impact through results, projects, or achievements
Teamwork & Collaboration	Has this person shown strong interpersonal skills and ability to work effectively in teams. Is this person supporting and uplifting towards colleagues, fostering a positive workplace culture contributing to a project or teams success.
Professional Development & Growth	Does this person show commitment to learning, upskilling, and career growth. Does this person seek out mentorship, training, or certifications to enhance skills.
Feedback	Provide feedback from other colleagues who they work closely with. References, letters of commendation

Scoring (100 Points Total)

- Summary: 10
- Impact on Organisation: 25
- Teamwork & Collaboration: 25
- Professional Development & Growth: 30
- Feedback: 10

Tips for a Successful Entry

- Answer each section clearly using the headings provided. Marks will be based on the evidence you include.
- Focus on what you did and the results it delivered. Include data where possible.
- **Only the first 2000 words of your entry will be assessed.**
- There is a 10MB limit per file for supporting documents. Contact the awards team if needed.