

WORKPLACE EXCELLENCE AWARDS 2026

Best Workplace for Disability Awareness

This award recognises that disability awareness in the workplace is essential for promoting diversity, inclusion, and ensuring that employees with both visible and invisible disabilities have equal opportunities and are treated with respect and dignity and foster a culture of respect.

Please note that your document should be **no more than 2000 words in total, which includes your 250 word summary.**

You may additionally include attachments (visuals, photos, charts, etc) that you think would help your application.

Summary	In no more than 250 words summarise why your organisation deserves to win this award
Organisation Background	Outline the size (employee number) and nature of your organisation
Disability Awareness Strategy	Provide an overview of how your organisation has implemented a Disability Awareness Strategy or Initiative. How was it addressed with staff and the level of senior management buy-in
Implementation	Provide an overview of how the strategy was implemented and communicated to the business. How was it addressed with staff, was there any incentive for staff to participate actively
Accessibility	Do you ensure that the physical workplace, digital tools, and communication methods are accessible to employees with (visible & invisible) disabilities. This includes providing reasonable accommodations, such as accessible restrooms, ramps, and screen readers for visually impaired employees
Challenges	Outline any challenges faced and how the team overcame them
Outcomes & Results	Highlight the outcomes of your Workplace Disability Awareness Strategies and provide evidence of how you monitor and measure its impact. Demonstrate how the strategy has benefited the organisation and employees and provide evidence of how your organisation is setting the benchmark for disability awareness.
Sustainability	Provide evidence of the commitment to the strategy within the organisation and what future plans are in place to improve on the current strategies

Scoring (100 Points Total)

- Summary: 5
- Organisation Background: 5
- Disability Awareness Strategy: 20
- Implementation: 25
- Accessibility: 20
- Challenges: 5
- Outcomes & Results: 15
- Sustainability: 5

Tips for a Successful Entry

- Answer each section clearly using the headings provided. Marks will be based on the evidence you include.
- Focus on what you did and the results it delivered. Include data where possible.
- **Only the first 2000 words of your entry will be assessed.**
- There is a 10MB limit per file for supporting documents. Contact the awards team if needed.