

WORKPLACE EXCELLENCE AWARDS 2026

Best Digital Transformation

This award recognises organisations that harness digital innovation and artificial intelligence to fundamentally transform how work is done, delivering measurable impact in performance, efficiency, and employee experience.

Entries could range from once-off projects in key areas through to the implementation of new policies covering all resourcing activities.

Please note that your document should be **no more than 2000 words in total, which includes your 250 word summary.**

You may additionally include attachments (visuals, photos, charts, etc) that you think would help your application.

Organisation Background	Outline the size, structure, and nature of your organisation, including its level of digital maturity prior to the transformation
Summary	Summarise in 250 words why your organisation's digital transformation initiative deserves to win this award.
Objectives & Requirements	Describe the the strategic objectives behind the transformation. Explain the business challenges or opportunities that drove the initiative and how digital or AI capabilities were leveraged to address them. Highlight organisational, cultural, or process changes required to enable successful transformation.
Implementation	Provide an overview of how the transformation was designed, implemented, and scaled across the organisation. Detail how the initiative was communicated internally, how stakeholders were engaged, and how adoption was encouraged (e.g. training, change management, incentives)
Impact on Organisational Performance	Explain how the transformation enhanced employee experience, productivity, decision-making, and collaboration. Include how AI or digital tools augmented human work, improved workflows, or enabled new ways of working.
Feedback	Demonstrate measurable outcomes of the transformation. Include quantitative and qualitative evidence such as efficiency gains, cost savings, revenue impact, improved customer/employee experience, or AI-driven insights.

Scoring (100 Points Total)

- Organisation Background: 5
- Summary: 10
- Objectives & Requirements: 25
- Implementation: 25
- Impact on Organisational Performance: 30
- Feedback: 5

Tips for a Successful Entry

- Answer each section clearly using the headings provided. Marks will be based on the evidence you include.
- Focus on what you did and the results it delivered. Include data where possible.
- **Only the first 2000 words of your entry will be assessed.**
- There is a 10MB limit per file for supporting documents. Contact the awards team if needed.