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| **LGB ANNUAL AGENDA PLAN****2025-26 (the bullet points below are what needs to be prepared by you for the LGB)**Autumn Term 2 2025 |
| **Autumn 2**  | **Reports From School (NB this is the KIT report and KIT minutes only) which include:**  * **School Development Plan -** Ragged bullet point update , with a verbal update on progress so far.
* School Context, including Number on roll, Number of complaints, Number of FSM PP
* Autumn Outcomes and analysis (non - exam year groups from summer term 2025)
* Behaviour And Attendance
* Safeguarding

**Finance*** Budget monitoring update
* Pay committee notes – reference to these

**Governor Business** * Link Governor Visit Reports **should be looking at**
* Standards
* Safeguarding
* SEND
* Stakeholders

**Statutory Duties*** Designated Teacher for looked after Children Policy
* Accessibility plan (every 3 years )
 |

*XXXXXX (name of school)* KIT meeting

**Autumn Term Two 2025 *(insert date)* (referring to Summer term 2025 data)**

*Time scale – please refer to data from 15/04/2025 – 31/07/2025 (use all data from autumn term 1 meeting don’t duplicate)*

NB: # means ‘number of’

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| **CONTEXT** |
| **School** | **Capacity Rec-yr 6** | **NOR** **Rec-yr 6** | **Leavers****Rec-Yr 6** | **Joiners****Rec-yr 6** | **Capacity (Nursery)** | **NOR (Nursery)** | **Leavers (Nursery)** | **Joiners (Nursery)** |
|  |  |  |  |  |  |  |  |  |
| **Only Rec-Yr 6 here** | **% boys** | **% EHCP** | **% SEN Support** | **% Global majority pupils** | **% BRCB and MWBC** | **% EAL** | **% PPG** | **# LAC / PLAC** |
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| ***Marketing plan: What have been your key activities in Autumn term 2025?*** |

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| **COMPLAINTS (LEADERSHIP)** |
| **Stage 2 complaints resolved** | **Stage 2 complaints in progress** | **Stage 3 complaints resolved** | **Stage 3 complaints in progress** | **OFSTED/EFSA complaints in progress** |
|  |  |  |  |  |
| **If there were recommendations made from any complaints process – how have these been implemented?** |
| **ANALYSIS OF THE ABOVE (what is relevant for Exec and LGB to know?)***What was the nature of the complaint? Are these complaints coming from similar sources or about similar things?**How did you resolve the complaints – any learning from these?* *Any FOI/SAR you can comment here* |

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|  | **BEHAVIOUR TRACKING SUSPENSIONS (BEHAVIOUR AND ATTITUDES)** |
| **# of suspensions** | **# of days lost to suspension (in total)** | **# of pupils SUS** | **# of SUS that were 1-5 days** | **# of SUS that were 6 or more days** | **# of PPG pupils that received a SUS** | **# of SEND pupils that received a SUS** | **# of BCRB and MWBC pupils that received a SUS** |
|  |  |  |  |  |  |  |  |
|  | **BEHAVIOUR TRACKING PREJUDICED BASED INCIDENCES** |
| **# bullying** | **# bullying that is online** | **# child on child abuse** | **# racist**  | **#sexist** | **# faith based** | **# homo****phobic** | **# trans****phobic** | **# to do with a pupil’s SEND** |
|  |  |  |  |  |  |  |  |  |
|  | **BEHAVIOUR TRACKING PEX, MANAGED MOVES, OFF SITE** |
| **# OF PEX** | **% of school roll who received PEX** | **# of managed moves out of school** | **# of managed moves into school** | **# of pupils under off site direction** |
|  |  |  |  |  |
| **ANALYSIS OF THE ABOVE (what is relevant for Exec and LGB to know?)***Are your incidences declining or increasing? Why? Any particular cohorts or pupils that are challenging? What are you doing about this – this links to personal development and the PHSE curriculum etc**Any contextual safeguarding risks, e.g. incidences are more likely to happen here or here and at these times?**Key questions:***Review of SDP objectives in 2024-2025 - what progress was made in improving behaviour (bullet points only)*** **Xx**
* **Xx**
* **Xx**

**New SDP – what are the key areas of behaviour you are seeking to improve in 2025-2026** * **XX**
* **XX**
* **XX**

**How are these bullet points going so far (verbal update)** |

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| **ATTENDANCE COMPULSORY AGED ONLY (BEHAVIOUR AND ATTITUDES)** |
| **ALL % Summer term 2025** | **PPG % Summer term 2025** | **ALL % PA summer term** | **PPG % PA summer term** | **# pupils at AP** | **# statutory aged pupils on PT timetables** | **# of CME referrals** | **# pupils off rolled to be home educated** |
|  |  |  |  |  |  |  |  |
| **ANALYSIS OF THE ABOVE (what is relevant for Exec and LGB to know?)****Review of SDP objectives in 2024-2025 - what progress was made in improving attendance (bullet points only)*** **Xx**
* **Xx**
* **Xx**

**New SDP – what are the key areas of attendance you are seeking to improve/maintain in 2025-2026** * **XX**
* **XX**
* **XX**

**How are these bullet points going so far (verbal update)***Is your attendance going up or down?**What are the main reasons for pupils being PA? what are you doing about this?**What has been the key focus for attendance this term and the impact has been?**How many penalty notices have been issued?* |

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| **SAFEGUARDING (LEADERSHIP)** |
| **# of CP pupils** | **# of CIN pupils** | **# of early help** | **# of safeguarding referrals made** | **Total number of pupils on the vulnerable register** |
|  |  |  |  |  |
| **ANALYSIS OF THE ABOVE (what is relevant for Exec and LGB to know?)***Please be mindful of confidentiality – please talk in terms of systems and processes and collaborative working, rather than individuals.*Review of SDP 24/25- what progress was made in improving safeguarding in 24/25* xx
* xx
* xx

New SDP 25/26 - what are the key areas of safeguarding are you are seeking to improve in 25/6* xx
* xx
* xx

**and how are these bullet points going (verbal update)** |

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| **EXTRA CURRICULAR CLUBS AND ACTIVITIES (% of pupils in the whole year group taking part in at least one regular club and attend ‘most’ weeks)** |
|  | KS1 ALL | KS1 PPG | Yr 3 ALL | Yr 3 PPG | Yr 4 ALL | Yr 4 PPG | Yr 5 ALL | Yr 5 PPG | Yr 6 ALL | Yr 6 PPG |
| Summer 2025 |  |  |  |  |  |  |  |  |  |  |
| Review of SDP 24/25 - what progress was made in improving personal development in 24/25* xx
* xx
* xx

New SDP 25/26 - what are the key areas of personal development are you are seeking to improve in 25/6* xx
* xx
* xx

and how are these bullet points going (verbal update) |

**QUALITY OF EDUCATION**

**Outcomes Yrs 1-5 (from summer term 2025)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Yr** | **Reading NFER** | **Writing TA** | **Maths NFER** | **Combined** |
| ALL EXS % (GDS%) | 1 |  |  |  |  |
| PPG EXS % (GDS%) | 1 |  |  |  |  |
| ALL EXS % (GDS%) | 2 |  |  |  |  |
| PPG EXS % (GDS%) | 2 |  |  |  |  |
| ALL EXS % (GDS%) | 3 |  |  |  |  |
| PPG EXS % (GDS%) | 3 |  |  |  |  |
| ALL EXS % (GDS%) | 4 |  |  |  |  |
| PPG EXS % (GDS%) | 4 |  |  |  |  |
| ALL EXS % (GDS%) | 5 |  |  |  |  |
| PPG EXS % (GDS%) | 5 |  |  |  |  |

Referring to your summer term data for R, W, M for yrs 1-5 …….(any analysis or points to note from summer term data)

**CURRICULUM: KEY QUESTIONS**

**AUTUMN 2** The key areas of curriculum planning we are seeking to improve in 25/6 (identified in Autumn 1)

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| **Key area was (from Autumn 1)** | **Progress against this for Autumn term so far** |
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**TEACHING: KEY QUESTIONS**

**AUTUMN 2** The key areas of curriculum teaching, assessment, SEND and literacy we are seeking to improve in 25/6

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| **Key area was (from Autumn 1)** | **Progress against this for Autumn term so far** |
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Pay report – LGB can read the minutes of the pay committee, but just to acknowledge that it happened