

## HEADTEACHERS' NOTICEBOARD AND TASK LIST

Friday 20 March

1. **Trust Safeguarding Summary, Spring II:** Cassie has written up a Safeguarding summary ahead of the link Governors' summer term visits. This has been shared with the governors and all DSLs and will be shared with you after this meeting.

### Action for Headteachers

- Please read the summary and make sure your DSLs have read it too

2. **Attendance:** Tom Turnham flagged up the approach of a Camden primary school, Netley PS: <https://www.netley.camden.sch.uk/>. An article in Schools Week from Nov 2025: Netley Primary School is running absence awareness courses for parents to tackle low attendance. [School runs persistent absence awareness courses for parents](#). This piece from the Ham&High goes into more detail: [Camden school cuts pupil absences without using fines | Ham & High](#). Tom contacted them and they're happy to share practice.

### Action for Headteachers

- Please read articles and contact Tom T if you'd like to discuss further

3. **Children with allergies: new guidance:** [Epi Pen regulations for UK schools, 5 March 2026](#). All schools must carry in-date stock of spare adrenaline auto-injectors for use in emergency situations, provide allergy awareness training for all staff — covering recognition of symptoms, emergency response and the use of adrenaline devices — alongside improved incident recording and lessons learnt processes, and have a comprehensive policy for supporting children with medical conditions, including Individual Healthcare Plans to record specific arrangements for individuals like an allergy management plan. Formal requirements come into effect in September 2026.

- o [EpiPens For Schools Online | Simple Online Pharmacy](#).
- o Current guidance here: [Guidance on the use of adrenaline auto-injectors in schools](#).

### Action for Headteachers

- Before the end of this term, please check that those in your school office are all in date and that you have spares

4. **The Key:** check before you upload everyone.

**Action for Headteachers**

- Familiarise yourself with the platform before the start of the next academic year

5. **London South TSH ITT updates:** please see attachment.

**Action for Headteachers**

- Please share the attached advert in your outward-facing newsletters

6. **Safeguarding audits, Spring II:** almost complete for everyone; Lucy will be sharing a summary of the common themes that have arisen. Huge thanks to everyone involved - this audit is always the longest and most detailed.

**Action for primary HTs**

- Please ensure the actions given are completed – these need to be ticked as completed in April.

7. **Filtering and monitoring checks:** Lucy met with Anna Fitzgerald from TIO last week. Please expect Savio and Mahen to be completing these checks asap and to be sending you some paperwork to say this has happened. He searches for the standard items that are illegal to ensure that these are filtered out, but if there is anything else that you think children are searching for but shouldn't be - e.g. 'manosphere', 'I love being thin', 'red vs blue' etc. - please ask Savio to run a check on those too, to see what comes up.

**Action for Headteachers**

- Flag up anything that you feel requires checking for Savio or Mahen to run a search on.

8. **Positive Handling policy draft:** this was shared with you on 16 March with the optics for this meeting, to give everyone time for a read-through before Lucy gives you a walk-through on 27<sup>th</sup> March. She will do her best to answer any questions at that point, but please do email feedback to her as well. Here's the embed link again: [📄 Positive Handling Policy April26 DRAFT.doc](#). In terms of external training provision, both Graziella and Tom S recommend Intelligensa; £2025 for 1 days' training for all staff.

**Action for Headteachers**

- Please read through the draft policy by **Friday 27<sup>th</sup> March**.

9. **Parental engagement from TEP:** We are trialling this for TEP in the summer term, and there will be an online introduction to this on 17<sup>th</sup> April at 2:00pm - 2:30pm from our partner, Maddie. A link was sent to you on 18<sup>th</sup> March, so please join to find out more.

**Action for Headteachers**

- Sign up via the link – please let Lucy know if you haven't yet received it

10. **Secondary HTs:** DofE Gold Residential Section Activity Camp offer – see attached email.

**Action for Secondary HTs**

- Please share with your DofE Managers