

HEADTEACHERS' NOTICEBOARD AND TASK LIST

Friday 27 March

ALL SCHOOLS

1. **Benedict's Law:** this is about **allergy management and training** in schools and the pupil safety audit in the summer term will reflect this: <https://www.narf.org.uk/blog/2026/2/4/benedicts-law-mandatory-allergy-safety-guidance-in-schools>.

PRIMARY SCHOOLS:

Primary HTs: please be aware of / read / action all of the following – these are already up on the HT Hub in Your Charter:

2. **SATS preparation paperwork** including what to do if you have a monitoring visit - this checklist will help you prepare: [Monitoring of KS2 SATS Checklist](#).
3. **Summer term subject network dates** are w/c 18 May 2026

Action for PHTs:

- Please ensure there is no staff meeting that week.
4. **Handwriting focus:** in the summer term Lucy will be asking to see your handwriting scheme, progression, and how this looks in class.
 5. **Risk register reviews** for Spring term 2026 will happen within the first 2 weeks after the Easter break

Action for PHTs:

- Look out for slots for these

SECONDARY SCHOOLS:

6. **Internship with Influential Music:** internship programme (unpaid), probably best for 6th Form students. Details will be shared.

7. **Belonging and Transition CPD for Secondary Staff:** Sarah B is creating a CPD package for Lambeth and would like to run some topic ideas by you, please: thoughts, opinions on what to include or remove, whether you do something which really works well in this area? Document to follow.

Action for Secondary HTs:

- Please read through SB's document and respond to her directly.