

HEADTEACHERS' NOTICEBOARD AND TASK LIST

Friday 3 July

Apologies: Alison H

1. **DSL catch-up meeting updates:** Safeguarding Policy Review schedule [Safeguarding Policy Review schedule](#) and SG Strategy and Action Plan 2627 (to be shared post-meeting).

2. **Magazine stories:** deadline is end of play today.

ACTION all HTs

- Please make sure to share your stories with Shalene or Sophy.

3. **Safeguarding:** changes to the DBS and barred list check requirements for volunteers: Lucy shared this information to all HTs on Weds 1 July directly, but wants to remind everyone again:

'This is for you to know and to pass on to the person/people responsible for updating your SCR for volunteers - if you remember, all colleagues on our payroll are checked and entered onto the SCR by HR; anyone else (volunteers, contractors, governors) is checked and entered onto the SCR by school-based staff. So this change needs to be enacted at school level from September 1st.

Andrew Hall has summarised the changes in a short video and a short paragraph, and has also given you step by step instructions on how to audit any volunteers that are coming into school.'

ACTION all HTs

- Please ensure that those who apply for the checks and update the SCR are given this information and this checklist so they can start reviewing before the end of term ready for September 1st.

4. [Random one] **International Greenwich Olympiad (IGO): potential partnership.** Hosted by North London Grammar School (NLGS), a member of the UNESCO Associated Schools Network (ASPnet), IGO is a global project-based competition for students aged 10–19, encouraging innovation, research, and creativity through the United Nations Sustainable Development Goals (SDGs).

ACTION

- If you're interested, please contact Sophy who can put you in touch with the IGO team.

Items 5-10 for Primary HTs:

5. SDP and PPG statements

ACTION Primary HTs

- Please share your first drafts with Lucy by **13th July**

6. **NFER papers for next academic year:** Lucy will be sending out the yearly assessment check in survey to ensure what we do is still workable for you.

ACTION PHTs

- please let Sophy know which papers you need, and the quantities you require them in.

7. Please have everything on Insight by 13th July

8. **SATS scores are due on 7th July:** as soon as you get them please send them over to Lucy. She already has everyone's year 6 writing and says, 'looking super well done all!'

ACTION PHTs

- SATS scores to be shared with Lucy by Tuesday 7th July

9. Parent surveys - please send your analysis over when you have done it.

ACTION PHTs

- Share parent surveys analysis with Lucy when completed.

10. Online Reading Fluency Assessment: Tower Hamlets Learning Hub invites primaries to try their new free, browser-based oral reading fluency tool. It runs entirely in the browser, so no pupil data ever leaves the device. As an early trialist you'd get first use of it and a direct line to shape it — the features you ask for are the ones which they'd build. In return, they're asking for a few lines of honest feedback once it's been tried with a group. There's no sweetener as an incentive for this, unusually.

ACTION PHTs

- If you're interested, here's the link: <https://thlh-reading-tool.towerhamletslearninghub.workers.dev> and if you'd be happy to be credited (anonymously is fine — e.g. "English Lead, two-form entry primary") as one of their trial schools/institutions, just let THLH know.