

Student Agreement 2025/2026

1. Introduction

This Agreement contains important information to help you when accepting your place to study at SLP College.

We believe it is important that you understand the key terms, conditions, and regulations during your time with us. This Agreement helps you understand what we can expect from each other.

This Agreement lets you know where to go if you need help on a particular topic and tells you how we will manage various issues and services. These include assessing your work, managing any changes to your programme of study, our policies, and what our regulations say about misconduct, complaints, and more.

Our website has further information, and this Agreement contains links to various online sources.

2. What you need to know

SLP College is a trading name of SLP Performance College Ltd, a registered company in England and Wales (14497956).

This Agreement is between SLP College ("the College"), and you ("the Student"), together you're your Parent(s)/Guardian(s) ("Guardian") if you are under the age of 18. Accepting your offer of a place will form a contractual relationship between you, your Parent(s)/Guardian(s), and SLP College ("the Agreement"). This Agreement is the "Contract".

This Agreement will detail the rights and obligations you will be bound by as a student. It also contains the obligations that SLP College owes to you. The terms and conditions of the Agreement are set out in the following documents:

- Your offer letter.
- Our Policies and Procedures.
- Tuition Fee and Refund Policy.
- Specific course requirements as detailed on our website.
- The Student Handbook.

Further information on our Policies and Procedures can be found on the SLP College website. <u>Policies</u> and Procedures >

3. Application and Admission

You must provide accurate and complete information in your application form. If you do not, we have the right to withdraw the offer made to you, or if you have begun your course of study, we have the right to withdraw you from your course.

4. ID Verification

ID verification is a mandatory part of our application process. You will be expected to provide evidence of your ID and your right to study in the UK. We reserve the right to withdraw any offer made to you where ID verification is not deemed satisfactory.

If it is found during your studies that the ID you presented was incorrect, we reserve the right to withdraw you from your course and any associated visa sponsorship.

5. Criminal Convictions

All applicants who accept the offer of a place and all students of SLP College are required to disclose criminal convictions. A risk assessment may be carried out on disclosure to assess the risk to other students and staff.

If the result of a risk assessment is unsatisfactory, or if it is found that any convictions or other information supplied are incompatible with the requirements of the course, SLP College will notify you and withdraw its offer to you/withdraw you from the course.

6. Your Cancellation Rights

Once you have accepted your offer of a place at SLP College, you have 14 days to cancel your acceptance ("the Cancellation Period"), and you can do so for any reason. To exercise the right to cancel, you must inform us of your decision to cancel this Agreement by a clear statement. SLP College will accept notice of cancellation sent by email to intake@slpcollege.co.uk.

If you cancel your acceptance within the Cancellation Period, any fees you pay to SLP College will be refunded in full, excluding any non-refundable registration fee. If you start your course within the Cancellation Period, SLP College has the right to charge you a reasonable sum for the course provided. SLP College will process refund payments in accordance with the Tuition Fee and Refund Terms and Conditions.

If you cancel your acceptance after the cancellation period, SLP College will not refund any payments you received. Depending on when you cancel the Agreement, you may be obliged to pay a proportion of your tuition fees.

Students in receipt of Dance and Drama Award (DaDA) funding are subject to separate arrangements as set out in the DaDA application form.

7. Rules and Regulations

You agree to comply with all our regulations, rules, policies and procedures for enrolled students. These can be found on our website Policies and Procedures >.

Important rules and regulations you must be aware of:

- a) We have high expectations about your attendance, academic due diligence, academic conduct, and academic progress. These are set out in our regulations, and you may not be permitted to progress on your course if you do not meet these expectations.
- b) Our rules regarding the payment of sums owing to us can be found in the Tuition Fee and Refund Policy.
- c) The Student Behaviour and Code of Conduct set expectations for student behaviour. If you do not follow these rules, we may need to take disciplinary action, and you could face sanctions and/or expulsion.
- d) SLP College has a comprehensive complaints procedure that includes informal and formal options students can use to resolve complaints. Full details of the complaints process can be found in the Student Complaints Procedure.

8. Changes to Course Modules or Services

We will do all we reasonably can to deliver and assess courses, related educational services, and facilities as described in the material information on our website or other documents we have issued to enrolled students. SLP College reserves the right to vary arrangements in exceptional circumstances beyond our reasonable control. Examples include (but are not limited to):

- a) Where the numbers recruited to a course are so low that it is not possible to deliver an appropriate quality of education for students enrolled on it.
- b) The unanticipated and/or unavoidable absence or departure of key staff members.
- c) Acts of God, floods, earthquakes, windstorms, or other natural disasters, including pandemics, infectious disease epidemics, and other public health threats.
- d) Fire, explosion or accidental damage.
- e) The collapse of building structures, failure of machinery, computers or vehicles.
- f) Labour disputes, including strikes and industrial and other actions.
- g) Interruption or failure of utility service, including but not limited to electric power, gas or water.
- h) The acts, decrees, legislation, or restrictions of any government.

Where such events occur, SLP College will seek to minimise the impact on the student learning experience. For example by:

- a) Delivering a modified version of the same course.
- b) Delivering a modified version of an assessment.
- c) Making available to affected students such learning or other support and services where appropriate.
- d) Offering affected students the opportunity and support to withdraw or transfer to another course.
- e) Deferring the start date of the course.
- f) Delivering the course differently, from another location, online, or at another time.
- g) Delivering other services and facilities differently, from a different location or online.

To the full extent that is possible under law, SLP College excludes liability for any loss and/or damage suffered by any applicant or student due to those circumstances.

SLP College does not exclude or limit in any way our liability for:

- a) Death or personal injury caused by our negligence or the negligence of our employees, agents or subcontractors.
- b) Fraud or fraudulent misrepresentation.

In addition to the circumstances described above, SLP College is entitled to make reasonable changes to its courses where it will enable us to deliver an equivalent or better quality educational experience to students enrolled on the course. Examples of such circumstances may include changes to:

- a) The content and syllabus of the course where developments in the subject area make that necessary.
- b) The location of the course.
- c) The method of delivery of the course.

SLP College will aim to keep any such changes to a minimum to achieve the required quality of experience. We will discuss any changes that affect you in advance and ask for your views. Our aim will always be to maintain a quality student experience.

If SLP College changes a course, students who are not satisfied with the changes will be offered support to withdraw or transfer to another course.

SLP College will provide continued assurances of the standard and quality of the courses provided. You will be informed of any changes in learning support, services, assessments, and facilities by SLP College as soon as practicable.

9. Changes to Policies, Regulations and Other Information

We have the right to add to, change, or remove a regulation, rule, code, policy, or procedure. We usually make a change for the following reasons:

- a) As part of a regular review of our regulations, rules, codes, policies and procedures to ensure they continue to be fit for purpose.
- b) To reflect changes in the external environment, including legal or regulatory changes, changes to funding or financial arrangements, or changes to government policy, requirements or guidance.
- c) To incorporate feedback from students.
- d) To aid clarity or consistency of approach.

We will consult with the Student Representatives before changing our regulations, rules, codes, policies and procedures.

Any changes will normally come into effect at the start of the next academic year. Some may be introduced during the academic year if we consider it in your interest. Sometimes, changes may be made during the academic year if required by law or under other exceptional circumstances. We will take all reasonable steps to minimise disruption to you. For instance, we will give you reasonable notice of any changes before they take effect or gradually introduce them.

Updated regulations, rules, codes, policies and procedures will be available on our website.

Coronavirus and the Teaching and Learning Experience

The health, welfare, and safety of students and staff are our top priorities. SLP College is entitled to make reasonable changes to its courses, such as the location or method of delivery of a course, where it considers appropriate for the health, welfare and safety of its staff and students. SLP College can also change its courses per Government and Public Health guidance regarding the Coronavirus pandemic. You will be informed of any changes made by SLP College as soon as is practicable.

11. Pedagogy

As an innovative institution, SLP College may seek to utilise emerging technologies within the student experience. SLP College may deliver certain course contact hours and assessments via online technologies and methods.

12. Tuition Fees

The tuition fees for your course are set out in your offer letter. SLP College will review tuition fees each year. Any increase is expected to be in line with inflation. You must make arrangements to pay your fees when accepting your offer a place. You (or Guardian) are responsible for paying any registration fee and

tuition fees on time and the full amount stipulated in your offer letter. We have the right to withdraw your offer of a place if you fail to pay any registration fee owed before you commence your studies.

Students in receipt of Dance and Drama Award (DaDA) funding are subject to separate arrangements as set out in the DaDA application form.

SLP College has the right to impose sanctions potentially leading to it preventing your progression to the next year of study and/or your withdrawal from study if you fail to pay your tuition fees. Where there is an outstanding tuition fee debt, SLP College reserves its right to withhold evidence of your award and/or to take legal action against you. If you fail to pay any other (non-tuition fee) sums you owe, SLP College reserves the right to take action to recover those sums.

You accept that you are responsible for ensuring you tell us the complete and correct information about who will pay your tuition. You can do this through the registration process, for which you will receive a link to this upon accepting your offer.

If someone other than yourself is sponsoring you (paying your tuition fees), you agree:

- SLP College may share your personal data, including your academic performance, with your sponsor without further consent.
- You remain responsible for ensuring that your tuition fees are paid.

Course fees cover the costs of your training with us. It excludes accommodation charges, optional field trips, and other miscellaneous industry expenses.

Miscellaneous industry expenses may include:

- Dancewear (a list will be provided)
- Books and stationery
- Professional headshots (final year)
- Spotlight membership (final year)
- Self-tape equipment (course dependant, see the Student Handbook)

We will invoice you for the full amount or the remaining portion of your fees for each year of your course. The schedule of payment can be found in your offer letter.

If you are on a payment plan, payments must be made by the first day of the month. Late payments will attract a late payment charge of £25. If payment has not been received by the first day of the relevant month, we have the right to impose sanctions. These may include:

Suspension of study.

- Preventing progression to the next year of study.
- Withdrawal of study.

If you fail to pay the sums you owe to us, we reserve the right to take action to recover those sums. This may include removing services available to you or, in certain circumstances, taking legal action to recover debts owed.

By accepting this Agreement, you agree not to disclose fees or payment terms to any other student or guardian.

Further information can be found in our Tuition Fee and Refund Policy.

13. Engagement

We believe that students achieve their full potential if they commit to full engagement in their courses. SLP College reserves the right to withdraw any student with poor engagement.

14. Extenuating Circumstances

You must inform SLP College in advance of any extenuating circumstances, such as a family emergency, that prevent you from submitting an assessment or attending an examination. SLP College reserves the right not to consider any extenuating circumstances you inform us about after the event that prevented you from sitting an examination/submitting coursework.

15. Conduct

SLP College expects its students to conduct themselves appropriately in academic and non-academic environments. We have the right to take disciplinary action against any student who fails to observe our rules, regulations, policies and codes of conduct. Disciplinary action could include withdrawal from studies.

For you as a student, academic integrity means being honest and trustworthy and behaving with respect for other people you associate with, both within SLP College and elsewhere, throughout your student journey and beyond. The assessment process monitors your learning progress, understands your educational needs, and rewards achievement.

Students must also respect SLP College's commitment to diversity and equality. If it comes to the attention of the College that a student has behaved inappropriately toward a fellow student or staff member, SLP College will take disciplinary action, which could lead to withdrawal from studies.

Students found to have disrupted, obstructed, or improperly interfered with the activities of SLP College and/or behaved in a manner that has damaged or could have damaged the College's reputation, such as engaging in anti-social behaviour, will be subject to disciplinary measures.

16. Risk of Injury

SLP College aims to provide a well-maintained environment that all members of its community find safe and enjoyable and in which you can seek to achieve your learning goals effectively.

In addition to this Agreement, all students must familiarise themselves with and adhere to the policies [Student Behaviour and Code of Conduct] and [Health and Safety: Student Responsibilities].

You are required to take care of your safety and that of those around you and ensure that your equipment is suitable for the proposed use and regularly checked and maintained.

You should be aware that courses and assessments at SLP College are physically demanding. In addition, the skills we teach, by their very nature, involve elements of risk, including injury. Whilst we take reasonable measures to reduce or eliminate these risks, it is impossible to eliminate them all.

17. Intellectual Property

Intellectual Property Rights shall mean all patents, rights to inventions, copyright and related rights, moral rights, trademarks, rights in designs, rights in computer software, database rights and other intellectual property rights.

Unless agreed otherwise, you shall own any intellectual property you generate and provide to SLP College during your course.

If you develop intellectual property, including an invention, discovery, materials, product, process, or any other potentially valuable result or innovation, with material input from SLP College's academic staff, the College resources, or as part of a collective project, you will be required to assign all rights in such intellectual property to SLP College.

18. Accuracy and Disclosure of Information

We will ask you to confirm that you have given us full and accurate information when applying and enrolling.

Your admission and enrolment may be invalid if you have provided false or misleading information. This could lead to our Agreement with you being terminated.

When a student presents documentary information for any procedure (e.g. third-party evidence), if the original document is not English, it must be accompanied by a certified translation document.

19. Students with Disabilities

We are committed to providing an inclusive and accessible environment and strive to make reasonable adjustments to accommodate individual needs. All offers are conditional upon us being able to implement the specific adjustments reasonably needed for you to complete your course. We are more likely to be able to implement such adjustments in a quick and timely way if you notify us of any disability early in the application process.

You have the right to request that information about your disability not be disclosed to staff. All efforts will be made to implement reasonable adjustments; however, if you request confidentiality, it may mean we cannot make some or all of the adjustments identified.

20. Personal Property

SLP College cannot be responsible for loss or damage to your equipment or other property incurred at the College or otherwise during your studies.

21. General Regulations, Policies and Procedures

At the time of drafting this Agreement, we have referred to our General Regulations, Policies, and Procedures (the "Regulations") in force at the time.

As the Regulations are updated from time to time, the references to the relevant paragraphs of the Regulations within this Agreement may differ; however, if the substantive terms of the Regulations change, we shall seek to inform you of those changes as soon as possible.

22. Data Protection

We are committed to protecting your personal information when using our services in accordance with the General Data Protection Regulation 2016 and the Data Protection Act 2018.

Details of how we handle your data are available within our Fair Processing Policy for Students, Data Protection Policy, and Privacy Policy.

23. General

If any provision of this Agreement, which forms the Contract between you, your Guardian and SLP College, is held to be void or unenforceable in whole or in part by any court or other authority, the Contract shall continue to be valid as to the other provisions contained in it and/or the remainder of the affected provision.

This Agreement shall be governed by and construed in accordance with the laws of England and Wales. Both parties agree to submit to the jurisdiction of the courts in England and Wales. This Agreement does not confer third-party benefits for the purposes of the Contract (Rights of Third Parties) Act 1999.

24. Agreement

I have read the above and agree to the terms outlined in this Agreement. As part of this Agreement, you agree to comply with our policies, rules, regulations, and requirements.

Signed for and on behalf of the st	udent:	
Student Name:		
Parent/Guardian Name:		
Parent/Guardian Signature:		
Date:		