

MADE SMARTER GREAT SOUTHWEST INTERNSHIP OPPORTUNITY FORM

Before applying for an internship please read this 'Internship opportunity form'. If you have any specific enquiries or require further assistance, please contact us at: madesmarter@nccuk.com

Section 1.0 - Business information

1.1 Business Name	Timeless Tube (Timeless Engineering Ltd)
--------------------------	--

Section 2.0 - Made Smarter internship with Adnet Precision Engineering Ltd

2.1 About the business

Timeless Tube is a manufacturing business based in Poole, Dorset. A small team of engineers and fabricators form and fabricate metal tubing, specialising in cold-forming non-circular tube profiles for custom projects. Main sectors served include Architectural, Engineering and Marine, supplying to manufacturers, fabricators and design professionals from both the UK and overseas.

Timeless Tube are looking to grow the business, but the time required to respond to new enquiries makes this prohibitive. There is a requirement to make quoting more streamlined, freeing up resources for new business development and improving conversion rates from existing enquiries.

2.2 About the internship opportunity

The prompts and examples below are provided as a starting point. Please adapt and expand them to reflect the specific objectives of your business and the focus of your internship opportunity

Please describe the focus and objectives of this internship opportunity.

Timeless Tube is looking for an intern developer to support the setup and customisation of a new ERP system. This varied role is focused on practical tasks that help the business transition from older tools to a more integrated workflow.

This internship offers hands-on experience in digital project delivery, providing an opportunity for an intern to apply their academic learning in a practical business context. The installation, configuration and customisation tasks will be supported by an appointed digital development agency, who will be responsible for delivering the project.

There is also the chance for the intern to support a secondary project involving AI which will help to free-up the time of the Managing Director and Head of Operations, making complex quotations less dependent upon human interaction.

Please describe the main responsibilities for this project:

- Installing, configuring and testing elements of the new ERP platform
- Customising fields, forms and simple workflows under guidance
- Supporting data preparation and small-scale migration activities
- Assisting with customer-facing system development where required
- Working with Spotler CRM for selected automation or integration tasks
- Logging issues, testing fixes, and sharing clear feedback with the team
- Keeping documentation up to date as changes are made
- Collating internal technical information needed for complex quotes and manufacturing, designing an AI system that can retrieve this information with simple prompts
- Any other tasks needed to support the execution of this digital transformation project

These tasks will be tailored to the intern's strengths and the business needs.

Please outline the skills or experience that would be helpful in the role:

This role suits someone early in their development journey who enjoys structured problem solving and wants exposure to real business systems. It's a practical introduction to ERP, integrations and day-to-day operational tooling.

This internship would be particularly well suited to students studying degrees such as Data Science and Analytics.

Please outline the anticipated outcomes or deliverables of the internship:

- Supporting the installation, configuration and customisation of an internal CRM system
- Experience in communicating progress to both technical and non-technical stakeholders
- Learn how software supports day-to-day business operations, while building up practical development and client-facing skills.
- Potential to initiate the design of an AI-powered search tool to aid complex enquiries (completion of this task may not be feasible within the timescale of this project)

These deliverables may vary depending on project scope but will be shaped collaboratively

between the intern, company mentor, appointed digital development agency, and UWE supervisor to ensure a meaningful and achievable outcome.

Please outline the learning outcomes for the student interns:

This internship offers a unique opportunity to apply your academic knowledge in a real-world business setting and play a hands-on role in driving digital transformation at Timeless Tube.

As part of the Made Smarter internship, you'll have the opportunity to work on a meaningful digital transformation project that will have a real impact on how our business operates. We aim to provide a valuable learning environment where you can grow professionally and technically.

During the internship, you will benefit from:

- Hands-on experience applying digital tools and techniques in a live business context
- Mentoring and supervision from experienced staff with regular check-ins and feedback
- The chance to develop transferable skills including project management, communication, and collaboration
- References from industry professionals (end-client and senior developers)

3.0 Information for applicants

3.1 Who can apply?

Made Smarter Internships are open to third year undergraduates as well as recent graduates from any university.

3.2 Working hours and wages

This Internship will run for 250 hours inc. 10 hours holiday. It will start in December 2025 and run until 27 February 2026.

Internships outside of term time can be worked on up to a full-time bases per week. Internships worked on during term time should be compliant with the student's university guidelines and will typically be capped.

If appointed, you will need to discuss your timetable and other commitments with the supervisor and your employer to create a working agreement between you to outline expectations.

You will be employed by Timeless Engineering Ltd and will receive the national living wage £12.21 per hour, plus holiday entitlement. As an employee you'll be expected to follow the business' employee standards of timekeeping, work ethics and culture.

Students can claim up to £1000 to cover their travel costs to the internship or to visit their mentor.

You are likely to be required to work in person, although some remote or hybrid working may be possible once the project is underway, to be discussed at Interview stage.

This Internship is based at the following address, so you may require your own transport if you are successful. Please make sure you consider this carefully before applying.

3.3 How to apply

Please email your CV and a short covering letter describing how your skills and experience match the requirements to tom.mcmillan@timelesstube.com.

Please include Timeless Engineering Digital Internship in your subject heading.

Deadline: Please note that we may close applications if enough suitable CVs are submitted before 1 December 2025.

Suitable applications will be sent to Timeless Engineering Ltd's Managing Director to shortlist and invite for interview. All candidates will be contacted to let them know if they have been selected.