**SCHEDULE OF REQUESTED PERSONAL DATA**

**Schedule No. \_\_\_**

In accordance with the Data Request Terms and Conditions (“**DRTC**”) effective on [Date], the latest copy of which is available at [https://new.gcash.com/data-privacy-agreement/drtc](https://new.gcash.com/data-privacy-agreement/dptc), the Parties hereby affirm and agree to the following terms and conditions outlined in this Schedule of Requested Personal Data (“Schedule”):

1. **DETAILS OF THE REQUEST**

|  | **Details of Authorized Representative of Requesting Party** | **Company:** | |  |
| --- | --- | --- | --- | --- |
| **Name of Representative:** | |  |
| **Designation:** | |  |
| **Email Address:** | |  |
| **Mobile Number:** | |  |
|  | **Purpose of the Request:**  *(Note: Kindly provide information as to the necessity of the requested personal data in relation to the incident.)* |  | | |
|  | **Request is for the filing of a complaint or defense of a legal claim**  (*Note: Check all that apply*) |  | Anti-Money Laundering Act (R.A. 9160) | |
|  | Terrorism Financing Prevention and Suppression Act (R.A.10168) | |
|  | Data Privacy Act of 2012 (R.A. 10173) | |
|  | Cybercrime Prevention Act of 2012 (R.A. 10175) | |
|  | Access Devices Regulation Act (R.A. 8484) | |
|  | Revised Penal Code (Act. No. 3815) | |
|  | Anti-Trafficking in Persons Act of 2003 (R.A. 9208, as amended by R.A. 10364) | |
|  | Anti-Violence Against Women and Their Children Act of 2004 (R.A. 9262) | |
|  | Anti-Child Pornography Act of 2009 (R.A. 9775) | |
|  | Anti-Online Sexual Abuse or Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Materials (CSAEM) Act (R.A. 11930) | |
|  | National ID System Act (R.A. 11055) | |
|  | Anti-Terrorism Act of 2020 (R.A. 11479) | |
|  | Anti-Financial Account Scamming Act (AFASA, R.A. 12010) | |
|  | Others:  Please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. | |
| 5. | **Request is for internal investigation purposes only.**  (*Note: Check all that apply*) |  | Detection, monitoring, analysis of threats | |
|  | Detection, monitoring, analysis of attacks | |
|  | Detection, monitoring, analysis of suspicious transactions | |
|  | Detection, monitoring, analysis of scams and phishing | |
|  | Detection, monitoring, analysis of other fraudulent activities | |

The Requesting Party expressly warrants and represents that all information, statements, and materials to be provided in connection with its request/s are true, accurate, and complete. The Requesting Party further warrants that the request is made in good faith and is not based on any false, misleading, or fraudulent claims, representations, or omissions. The Requesting Party acknowledges that any breach of this warranty may result in the rejection of the request, termination of any related agreement, and any other remedies available under law or equity.

1. **REQUESTED PERSONAL DATA**

| **Category of Personal Data** | **Category of Data Subjects** | **Purpose** |
| --- | --- | --- |
|  |  |  |
|  |  |  |

The Requesting Party affirms that it will not sell, lease, license, or otherwise commercially exploit any Requested Personal Data received in connection with this Schedule. The Requesting Party further affirms that such data will not be used, processed, or incorporated, in whole or in part, for the development, training, or enhancement of any artificial intelligence (AI) systems, machine learning models, or similar technologies of the Requesting Party or any third party. Any failure to adhere to this commitment shall constitute a material breach of the DRTC, entitling the Transmitting Party to immediate remedies, including but not limited to injunctive relief and termination of this Agreement.

1. **RETENTION PERIOD**

The Retention Period of the Requested Personal Data under this Schedule shall be for the period indicated below. However, this shall be without prejudice to the retention of Personal Data if the retaining party is required under the law or by court/administrative order to preserve such Personal Data, or if the retention is pursuant to the prosecution or defense of any present claims.

| **Start Date:** |  |
| --- | --- |
| **End Date:** |  |

1. **REQUESTING PARTY INSTRUCTIONS AND OPERATIONAL DETAILS**

For Requesting Party to provide the information below:

| **Format of the Requested Personal Data** | *☐ Written ☐ Electronic ☐ Recorded* |
| --- | --- |
| **Period Covered (if applicable)** | *(e.g. date of transaction)* |
| **Naming Conventions** | *(Note: Requesting Party Sample of naming conventions of files formats to be used if format will be Electronic or Recorded)* |
| **Mode of Forwarding** | *(Note: Requesting Party information on mode of Forwarding)* |
| **Designated Point of Transfer** | *(Note: Requesting Party’s designated storage or repository that will facilitate the Requesting Party’s retrieval, control, or otherwise engage with the Requested Personal Data)* |
| **Required Security Measures to be applied** | *(e.g. encryption, secure transfer protocols, etc.)* |
| **Other Instructions:** | Others:  Please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. |
| **Description of the Forwarding** | *(Please provide a description of the how the Forwarding is initiated and what product or service will utilize the Requested Personal Data)* |

1. **DATA PROTECTION OFFICER**

|  | G-Xchange, Inc. |  | [Insert Information] |
| --- | --- | --- | --- |
| Name: | John Roy Robert Real, Jr. | Name: | [please insert information] |
| Email: | privacy@gcash.com | Email: | [please insert information] |
| Address: | W Global Center  9th Avenue corner 30th Street  Bonifacio Global City, Taguig City  Metro Manila, Philippines | Address: | [please insert information] |

In case of any change in the details of their respective Data Protection Officers set out above, both Parties undertake to notify the other Party in writing at least thirty (30) calendar days before the effectivity of any such change.