

BOARD MEETING AGENDA

Manhattan Chamber of Commerce

March 10, 2026,
3:30pm

Roll Call- Christine, Donna N, Donna B, Dana, Kristy, Marie, Justine Start time 3:31pm
Absent: Kristen

Approval of Consent Agenda

M1: Kristy M2: Marie

- February 10, 2026, Minutes
- February Treasure Report
- February Administrative Assistant Report
 - Current Membership - 87
 - 4 brand new members- Action Sports, Randi Lynn, Tamara Doerrer CPA, Zark Heating and Cooling
 - Banners sold out
 - Welcome letters and stickers sent
 - Trifolds in and look great.
 - Ordering shelves and office supplies as needed with Admin Assistant budget.

Old Business

- Facebook Member Spotlights: Tuesdays and Thursdays
- February Mixer-Freedom and Prism: Went well

Overview of Upcoming Events

- February-Light it Up Green 2/23: 5 entries- Historical Society, St. Joe's, D.Marie.Photography, Freedom Family Chiropractic, Manhattan Beauty Tech
- April-All member meeting 4/28: Kristen, TBD
- May-Touch a Truck 5/9: Bubbles/Chalk with chamber stickers. Looking into other vendors for squishies.
- June- Cruise Night 6/10, Heritage Fest 6/13: Need volunteers, flyers, and treat bags
- July-Young Entrepreneur Event 7/18, Public Safety Night 7/24
- September- Ladies Night 9/2: So far band is secured. Working on township building and food trucks.
- October- Taste of Fall Artisan Market 10/3: Location for chamber may change once the fire station moves locations.
- November-Snowman Stroll 11/1, Light Up Manhattan 11/1, Letters to Santa 11/30: tabled for now.
- December- Holiday Bazaar 12/5, Hot chocolate and cookies 12/5: tabled for now.

Mixers

- March 24- Action Sports
- April 28-All Business Connect-location- TBD
- June 23- Baker Hill
- July 28- Athletico
- September 29- Manhattan Township Historical Society
- October 27-All Business Connect-location- TBD
- November- TBD

Items for Discussion

- Banner status: Sold out. Contact Mandie with location requests.
- Sponsorship Opportunities-what are available all year. Committee chairs need to put together costs/sponsorship opportunities for their events.

- Committee Rights and Responsibilities: Committee chairs make decisions for their events.
- Mixer Frequency, evaluate mid-year. Sign in sheet at mixers, send out survey after. Survey for all members asking what prohibits them from attending.
- Scholarships: applications coming in this month
- Insurance: Board approval for policy #2, \$1 million, \$2,500 retention for each claim, premium \$1, 066. Christine and Donna B. looking into the Chamber's legal name. Motion 1- Donna, Motion 2- Kristy.

Board Members

- President
- Vice President- Donna N, packed and organized welcome bags, printed out addresses which were handed out to board members.
- Secretary
- Treasurer
- Directors

End Time: 4:40pm

M1: Marie M2: Kristy

Committee Chairs

- Member Mixers-Dana
- Chamber All Business Connect meeting-Kristen
- Welcome Bags-Donna N and Donna B
- Heritage Fest Craft Fair-Christine and Mandie
- Ladies Night Out-Kristy and Marie
- Taste of Fall craft show-Christine and Mandie
- Christmas on State- Marie and Kristy
- Holiday Bazaar-Christine and Mandie
- Snowman Stroll-Kristen and Marie