



Universidade do Minho
Instituto de Educação
Centro de Investigação em
Estudos da Criança



Erasmus+

DRAFT ANNOUNCEMENT FOR THE AWARD OF A RESEARCH FELLOWSHIP

Title: Research Fellowship; one vacancy

Reference: CIEC-BIM-11-AI2PI-SEP-211051619

A call for applications is now open for the attribution of one grant within the scope of the I&D project **AI2PI, From Artificial Intelligence to Pedagogical Innovation**, reference **CIEC-BIM-11-AI2PI-SEP-211051619**, financed by the European Union, Erasmus+ Teachers Academies programme, under the following conditions:

Scientific Area: Educational Sciences

Recipient category: Masters in Education, Educational Sciences, or Teaching.

Identify the type(s) of scholarship to be awarded:

- a) **Degree courses:** [Research grants (BI) are intended for I&D activities by students enrolled in an integrated master's degree, a master's degree or a PhD].
- b) **Non-conferring degrees courses:** [They may also be intended for I&D activities by masters enrolled in non-academic degree courses].

Requirement for granting the fellowship:

- The applicants may apply without prior registration in the course for which the fellowship is open. The requirement to enrol in a degree course or non-academic degree course will be verified on the date of contracting the fellowship;
- Only fellowships whose selected applicants present a valid proof of enrolment in a degree course or non-academic degree course will be contracted, according to the type of the fellowship, issued by a Higher Education Institution, indicating, respectively, the academic year or its duration (start and term).

Applicants' eligibility:

Candidates who meet the conditions set out in Article 8 of the University of Minho's Scientific Research Grant Regulations are eligible.

Nationals or citizens of other European Union member states, third-country nationals, stateless persons, and citizens with political refugee status are eligible to apply for this competition.

Candidate eligibility requirements:**a) mandatory requirements:**

Master degree in Educational Sciences, Education, or Teaching;
Experience in research activities in the field of Educational Sciences;
Ability to organise work effectively, demonstrate autonomy, and meet deadlines;
Proficiency in Portuguese and English.

b) Preferential factors:

Experience in research projects;
Experience in conducting research using qualitative and/or quantitative methodologies for data collection, processing, and analysis;
Experience in developing scientific dissemination activities for different audiences;
Experience in producing and reviewing scientific reports.

Workplan and objectives to be achieved:**Activities to be carried out within the scope of the project:**

The Grant Holder will carry out activities within the scope of the organisational and technical-scientific development of the project, namely:

- Supporting the design and implementation of data collection instruments;
- Analysing the data collected;
- Collaborating in the development and implementation of the project's Work Packages;
- Participating in meetings of the international and national teams;
- Supporting and collaborating in the activities carried out in partner schools (Braga District);
- Collaborating in and reviewing the reports produced within the framework of the study;
- Writing, publishing, and disseminating scientific communications and articles;
- Performing other tasks inherent to the development of the project.

Objectives to be achieved:

- To support the technical and scientific development of the project by collaborating in the design, application, and analysis of data collection instruments;
- To participate in the analysis and interpretation of collected data, contributing to the production of scientific results;
- To collaborate in the development and implementation of the Work Packages, ensuring that the defined targets are met;

- To support and monitor the activities carried out in partner schools in Portugal, contributing to the coordination and monitoring of actions;
- To participate in meetings of the national and international teams, supporting the preparation of technical documentation and progress reports;
- To contribute to the drafting, revision, and formatting of reports and scientific publications, ensuring their technical quality and coherence;
- To contribute to the dissemination of the project's results by assisting in the preparation of communications, articles, and other scientific dissemination materials;
- To perform any other tasks necessary for the successful development of the project, in coordination with the research team.

Evaluation criteria:

- Scientific rigour and quality of the tasks performed, particularly in data collection, processing, and analysis;
- Ability to collaborate and integrate effectively within both national and international teams;
- Timely completion of the activities planned within the various Work Packages;
- Quality and clarity in the drafting and revision of reports and scientific publications;
- Effective contribution to the dissemination of project results, including participation in meetings, events, and publications;
- Autonomy, initiative, and sense of responsibility in performing the assigned tasks.

Applicable legislation and regulations: Research Grant Holder Statute (EBI), approved by Law n°. 40/2004 of August 18, in its current wording, and the University of Minho Scientific Research Grant Regulations (hereinafter referred to as the Regulations (RBIC)), approved by Order n°. 4998/2025, published in the Official Gazette, 2nd series, n°. 81, of April 28, rectified and republished through Rectification Statement n°. 634/2025/2, published in the Official Gazette, 2nd series, n°. 132, of July 11.

Host/Contracting institution and scientific supervision: The workplan will be carried out in the Institute of Education, Research Centre on Child Studies of University of Minho, located in the Gualtar Campus, under the scientific supervision of the Doctor Cristina Sylla, Principal Investigator, this may also involve travelling to other locations necessary for the work to be carried out (e.g. schools, event venues and fieldwork locations).

Fellowship duration: The grant will take place for a period of 12 months, with a provisional starting date on the 2026, January 5th. The fellowship grant may be renewed up to the legal period of 2 years.

Amount of the research grant: The amount of the grant corresponds 1309,64 €/month, according to the table of values of the Research scholarship of the University of Minho, updated annually, as decided by the Management Board.

Payment is made on the 23rd of each month, through bank transfer to the Bank Identification Number of the fellow identified in the contractualisation process.

Other components of the research grant: Define other scholarship components, as provided for in Article 21º of the University of Minho's Scientific Research Scholarship Regulations.

Other benefits: Reimbursement of Voluntary Social Insurance, if the candidate chooses to receive it, corresponding to the 1st level of discounts (for research grants with a total duration 6 months or higher) and personal accident insurance.

Exclusivity regime: The grantee will perform the activities under exclusivity, as foreseen in article 5º of the Research Fellow Statutes and applicable regulations.

Selection panel:

President

Doctor Cristina Maria dos Santos Moreira da Silva Sylla, Principal Researcher, Research Centre on Child Studies, CIEC, Institute of Education, University of Minho.

Effective Members

Doctor Diana Alexandra Ribeiro Pereira, Assistant Professor, Research Centre on Child Studies, CIEC, Institute of Education, University of Minho.

Doctor Eva Maria Lopes Fernandes, Entry-level Doctoral Researcher, Research Centre on Child Studies, CIEC, Institute of Education, University of Minho.

Substitute members:

Doctor Orlanda Maria Lopes Tavares, Assistant Researcher, Research Centre on Child Studies, CIEC, Institute of Education, University of Minho.

The first effective member will substitute the President of the selection panel in case of impediment, being nominate the first substitute member in the place of the first effective member.

Criteria and procedures for applications assessment and selection: The applications assessment will focus on the candidate's Merit, following evaluation criteria, valued on a scale of 0 to 100 values (or another scale):

Applicant Merit - AM (100%):

- a) Academic path (considering the classifications of academic degrees), with a weighting of 50%;
- b) Personal curriculum (considering professional and scientific background), with a weighting of 40%;
- c) Motivation letter, with a weighting of 10%.

The final classification of the applicant's merit will be achieved through the following formula:

$$AM = (a \cdot 0,5) + (b \cdot 0,4) + (c \cdot 0,1)$$

The candidates classified in the first four positions will be admitted to the Interview phase, in which the Jury will evaluate the following sub-criteria:

- a) Interpersonal skills (0 to 40 points)
- b) Demonstrated knowledge regarding the workplan (0 to 40 points)
- c) Motivation (0 to 20 points)

The classification of the Interview (INT) will be obtained by applying the following formula:

$$INT = (a \cdot 0,4) + (b \cdot 0,4) + (c \cdot 0,2)$$

The final classification (FC) of the applicant's merit and interview (INT) will be achieved through the following formula: $FC = (AM \cdot 0,6) + (INT \cdot 0,4)$

Application deadline and submission: The call for applications is open for a period from 30/10/2025 to 12/11/2025 or a period of 10 working days from the date of publication on the Euraxess portal.

Applications must be sent by email to ciec@ie.uminho.pt and cristina.sylla@ie.uminho.pt, indicating the reference of the call for applications in Subject. Only applications submitted within the established deadline and accompanied by the following documents will be accepted:

- a) Candidate's updated *curriculum vitae*;

¹ If a second evaluation method is fixed – Interview, it may not have a weighting higher than 40%, according to n° 4 of article 11° of UMinho regulation; The jury shall define whether all candidates are interviewed or identify the criterion to be applied to a set of candidates to be interviewed and its valuation (for instance, selection of candidates ranked between the 1st and 4th position in the evaluation list of MC (candidate merit)). The jury may adjust the weightings (the assessment must be substantiated in as much detail as possible, in a clear and consistent manner).

- b) Certificates of the academic degrees obtained or, if applicable, the candidate's declaration of honour that he/she has completed the degrees required in the notice by the application deadline (not applicable to research initiation grants).

For degrees obtained abroad, the record of recognition of the academic degrees and record of the conversion of the respective final classification to the Portuguese classification scale must be presented, or, alternatively, a declaration of honour from the candidate.

This declaration must attest to facts that occurred prior to the application. In the event of a discrepancy between the information contained in the declaration and the documentation submitted for the purposes of contracting the scholarship, only the information contained in the latter will be considered. If it is found that the documents proving the academic degree and diploma, or their recognition under the terms of Decree-Law n. ° 66/2018, of August 16, do not correspond to the classifications awarded in the assessment of the academic career and may consequently alter the candidate's ranking, the scholarship will not be contracted.

- c) Letter of motivation.

Form of publication/notification of results: The results of the evaluation are published in a single list, posted in a visible and public place in the host unit, as well as by email to all candidates, attaching, for this purpose, the minutes of the jury's deliberations, within a maximum period of 60 working days from the deadline for submission of applications.

Candidates are informed, at a preliminary hearing, in accordance with Articles 121 and 122 of the Administrative Procedure Code, of the likely outcome of the final decision, and may comment within 10 working days of this notification.

An appeal may be lodged against the final decision within 15 working days, or an appeal may be lodged with the highest executive body of the funding entity within 30 days, both after the respective notification (Article 12(nº6) of the FCT Research Grant Regulations).

Within 10 working days of notification of the grant award, the applicant must declare their acceptance in writing. In case of non-acceptance, the next highest ranked applicant will be notified immediately.

Constitution of a selection reserve list: The applicants ranked in the next positions on the ordered list will be included in a selection reserve list, which can be used until the end of the project.

Fellowship contractualization: The scholarship is awarded through the signing of a contract between the University of Minho and the scholarship recipient, in accordance with the draft contract in Annex II of the University of Minho Regulations (RBIC).

The contract can only be signed after receipt of all the documentation required for the type of scholarship, which must occur within a maximum period of 6 months, including proof of academic degrees or diplomas, as well as enrolment in non-degree study cycles or courses, as applicable.

Once all the documentation has been received, the contracting entity has 60 working days to sign the scholarship contract, in accordance with n°3 of the Article 14° the University of Minho Regulations (RBIC).

Term and cancellation of fellowship contracts: Without prejudice to the other grounds laid down in the University of Minho's Scientific Research Scholarship Regulation and in the Research Fellow Statute, the scholarship will cease on completion of the contracted work plan, as well as on expiry of the period for which it was granted or renewed.

The **final report** must be submitted to the scientific advisor, in accordance with the defined objectives and evaluation criteria, no later than 60 working days after the end of the scholarship and must be drawn up in accordance with Annex I of the Regulations of the University of Minho.

Non-discrimination and equal access policy: Universidade do Minho actively promotes a policy of non-discrimination and equal access, so that no candidate may be privileged, benefited, harmed or deprived of any right or exempt from any duty due, namely, to ancestry, age, sex, sexual orientation, marital status, family status, economic situation, education, social origin or condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions and trade union membership.

Declaration of Honor

Academic qualifications

I, (full name), candidate for the vacancy for the award of a (type of scholarship), within the scope of the project (name or reference of the project), published on the Euraxess portal, with the reference (ref. notice), declare on my honor that I have completed the academic degree of (academic degree), qualifying for the type of scholarship in the competition, namely the course (designation), by the (University conferring the degree), on the date XX/XX/XXXX, with a final average of XXXXX values on the YY scale.

As it is not possible for me to present proof of qualifications until the end of the competition, I declare that I undertake to present the aforementioned certificate at the conclusion of the scholarship contract, in the event that I am selected for the vacancy in the competition.

As this is true, I hereby date and sign this declaration.

(Place), (date).

(full name)

NOTE: The declaration may only attest to facts that occurred prior to the application.

In the event of a discrepancy between the information contained in the declaration and the documentation submitted for the purpose of contracting the scholarship, only the information contained in the latter will be taken into account.

Declaration of Honor

I, (full name), bearer of identification document number (XXXX), candidate for a research grant (type of grant), within the scope of the project (name or reference of the project), published on the Euraxess portal, with the reference (ref. call for proposals), declare on my honor that (I have not received any research grants to date / I have received the following research grants) under the Research Grant Holder Statute.

University	Financing Entity	Project	Type of Grant	Duration	Start	Term

As this is true, I hereby date and sign this declaration.

(Place), (date).

(full name)