



APANO

Call for Filmmaker Deadline: February 28, 2026

About Us:

APANO Communities United Fund (CUF), a 501(c)(3) tax exempt organization, invests in community organizing with Oregon's Asian communities for social justice.

APANO Action Fund, a 501(c)(4) non-profit organization, unites Asians to build power, develop leaders, and advance equity through organizing, advocacy, community development, and cultural work.

APANO CUF is affiliated with APANO AF, a 501(c)(4) tax exempt organization, to promote a broader range of work towards our goal of uniting Asians to achieve social justice.

Description of Work:

APANO and APANO AF have recently developed a new [Theory of Change](#) to guide our organizations' work. To accompany the launch of our new Theory of Change, our organizations are seeking to hire a filmmaker to create a brief visual aid that simplifies and clearly conveys the core elements of the Theory of Change while maintaining consistent branding.

Deliverables include:

1. (1) Short Film explaining the Theory of Change
2. (5) Edited short clips/reels that can be used to promote longer film
3. All RAW files and project files

Budget:

- NTE \$3,400 for contractor time and all expenses related to fulfilling deliverables.

APANO and APANO AF will:

- Use the items in digital communications and printed communications and for promotion of the Theory of Change
- Provide consultation and feedback throughout the creation process
- Provide reference materials

Timeline (some flexibility may be needed in deadlines - will adjust accordingly)

- Proposals Due February 28, 2026
- Applicants Notified March 8, 2026
- Be available for virtual meeting for Concept Discussion sometime between March 9-15, 2026
- Production from March 15 - April 15, 2026
- Receive feedback and make edits April 30, 2026
- Second round edits May 15, 2026
- Final project complete May 30, 2026

Insurance Requirements

Contractor shall maintain, at its own expense, insurance coverage appropriate to the Services, including but not limited to:

- a. Commercial General Liability Insurance: [\$1,000,000 per occurrence and \$2,000,000 aggregate], including coverage for bodily injury, property damage, personal injury, contractual liability, and products/completed operations;
- b. Professional Liability (Errors & Omissions) Insurance: [\$1,000,000 per claim and \$2,000,000 aggregate];
- c. Automobile Liability Insurance: [\$1,000,000] combined single limit per accident, covering all owned, hired, and non-owned vehicles, if the Services involve any use of motor vehicles;

Upon Client's request, Contractor shall provide certificates of insurance evidencing such coverage and shall name Client as an additional insured where applicable. Contractor shall ensure that all insurance policies remain in effect during the term of this Agreement and provide at least 30 days prior written notice to Client of any cancellation or material change in coverage.

Contractor must submit their W9 and proof of insurance upon signing an agreement for services.

Who should apply?

We welcome submissions from new artists/companies, as well as those with more experience. Please email jeanette@apano.org with questions.

How do I apply?

In an email to Jeanette at jeanette@apano.org, include:

- Your contact information (email, phone number),
- A little about yourself as an artist, and acknowledgment of ability to adhere to the project timeline listed above
- Link to a portfolio that you feel best represents your ability to: 1) visualize our project; 2) demonstrate your ability to create an engaging and accessible film
- Pitch: Pitch us an idea for how you would approach explaining our [Theory of Change](#)