

NASHVILLE VOAD MEMBER PORTAL

USER INSTRUCTIONS

9/2024

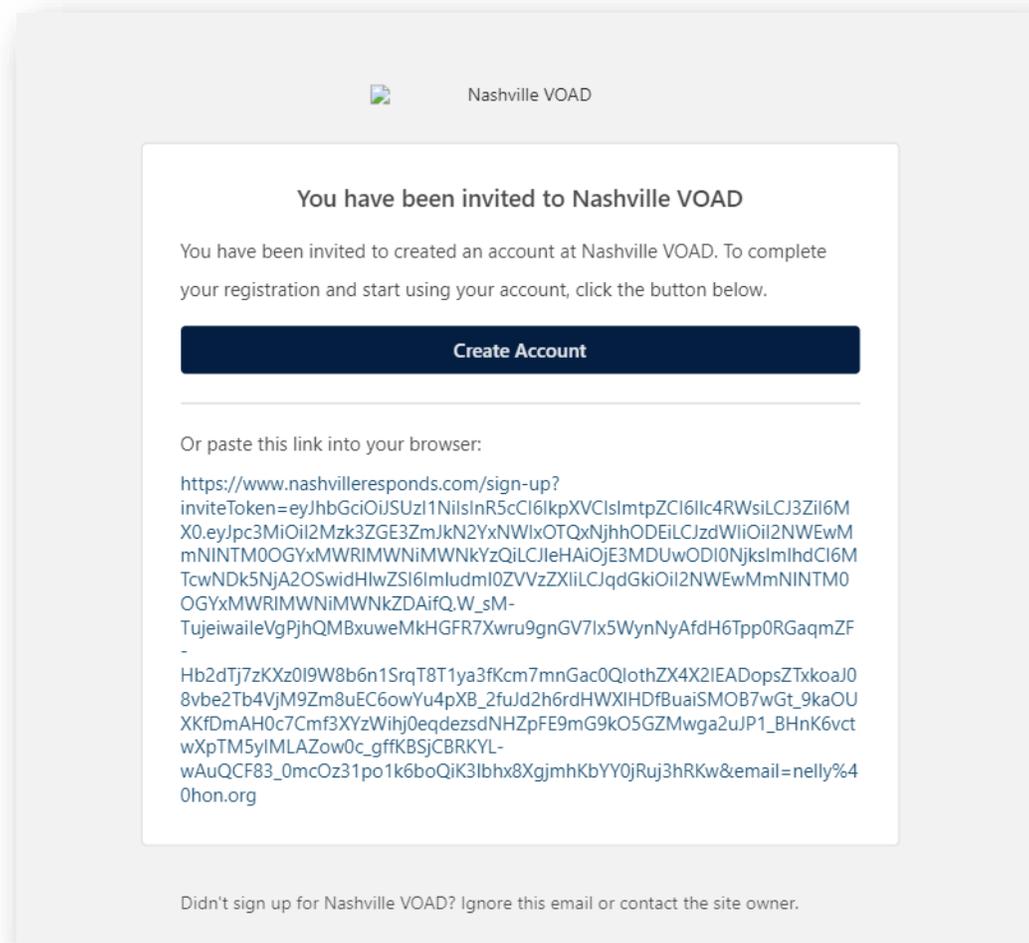
As a member or partner of Nashville VOAD, you have access to our new member portal. To create an account, you should have received an email invitation.

The user account will be deactivated if:

1. The organization is no longer an active member of Nashville VOAD.
2. The user is no longer with the member organization.

Step 1:

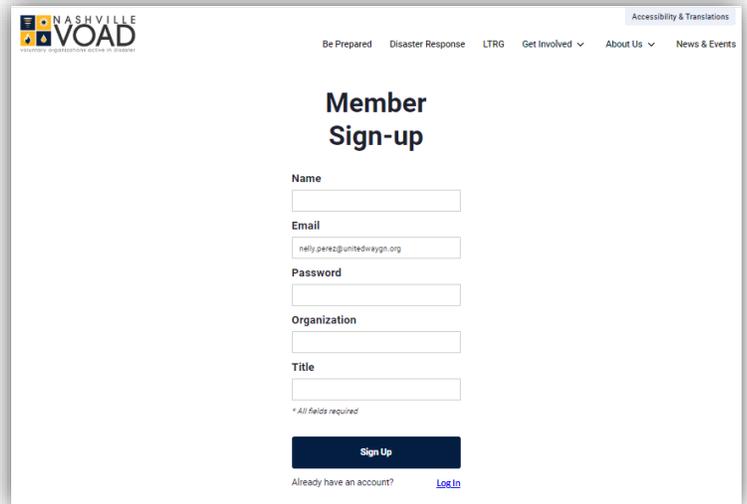
You will receive an email from Nashville VOAD hello@notify.webflow.com inviting you to create an account.



Step 2: Create Account

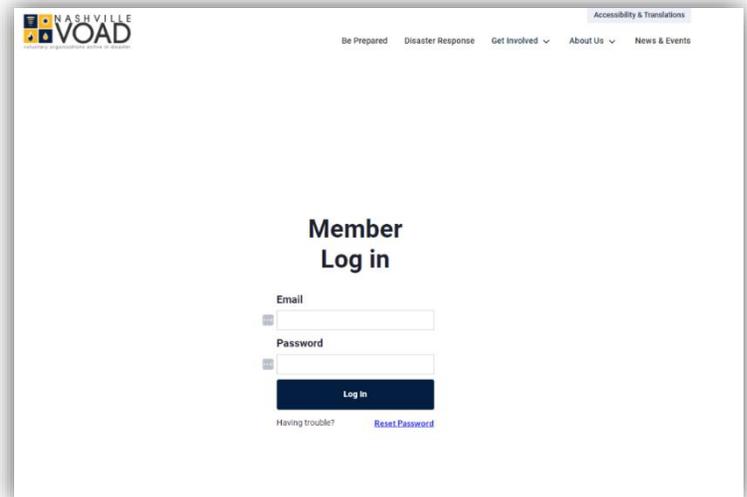
- Type your name and email address.
- Choose a Password
- Type the name of your organization.
- Add your current title.

Once the account is set up, you will receive a welcome email.



The screenshot shows the 'Member Sign-up' page. At the top left is the Nashville VOAD logo. The top right navigation menu includes 'Be Prepared', 'Disaster Response', 'LTRG', 'Get Involved', 'About Us', and 'News & Events'. The main heading is 'Member Sign-up'. Below it are input fields for 'Name', 'Email' (with the example 'nelly.perez@unitedwaygn.org'), 'Password', 'Organization', and 'Title'. A note states '* All fields required'. At the bottom is a dark blue 'Sign Up' button and a link for 'Already have an account? Log In'.

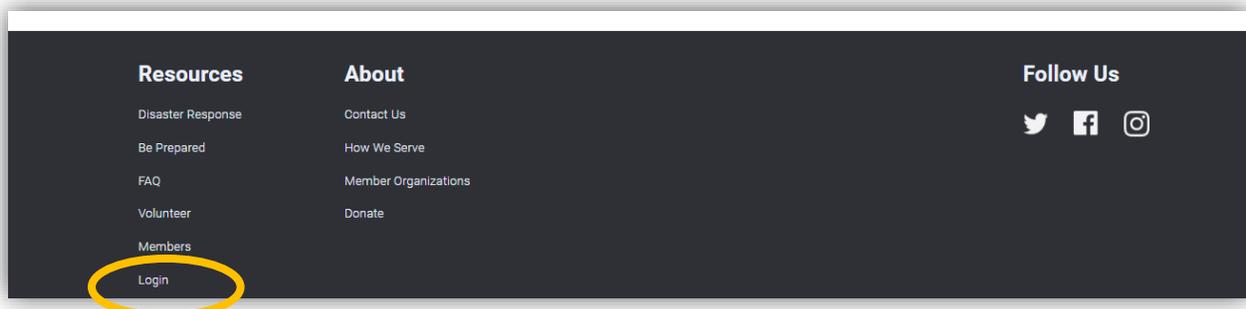
Step 3: Log in by typing your email and password.



The screenshot shows the 'Member Log in' page. It features the Nashville VOAD logo and the same top navigation menu. The main heading is 'Member Log in'. Below it are input fields for 'Email' and 'Password'. At the bottom is a dark blue 'Log In' button and a link for 'Having trouble? Reset Password'.

How to log in into the account once it is created?

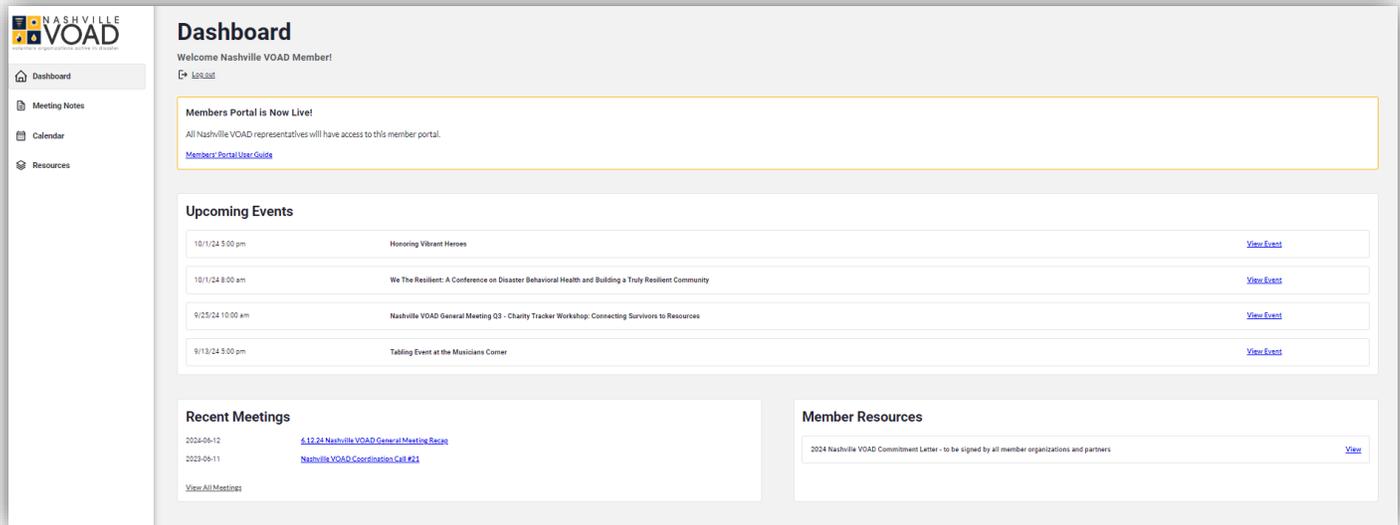
Visit nashvilleresponds.com and scroll down.



Click where it says "Login."

Navigate the Dashboard!

The dashboard will show the most recent uploads and upcoming events. If you would like to see more information, click on the various links and pages.



The screenshot displays the Nashville VOAD Member Dashboard. On the left is a navigation sidebar with links for Dashboard, Meeting Notes, Calendar, and Resources. The main content area is titled "Dashboard" and includes a welcome message, a "Members Portal is Now Live!" announcement with a link to the "Member Portal User Guide", and three sections: "Upcoming Events", "Recent Meetings", and "Member Resources".

NASHVILLE VOAD

Dashboard

Welcome Nashville VOAD Member!

Members Portal is Now Live!
All Nashville VOAD representatives will have access to this member portal.
[Member Portal User Guide](#)

Upcoming Events

10/1/24 5:00 pm	Honoring Vibrant Heroes	View Event
10/1/24 8:00 am	We The Resilient: A Conference on Disaster Behavioral Health and Building a Truly Resilient Community	View Event
9/25/24 10:00 am	Nashville VOAD General Meeting 03 - Charity Tracker Workshop: Connecting Survivors to Resources	View Event
9/13/24 5:00 pm	Talking Event at the Musicians Corner	View Event

Recent Meetings

2024-06-12	6.12.24 Nashville VOAD General Meeting Recap
2023-06-11	Nashville VOAD Coordination Call #21

[View All Meetings](#)

Member Resources

2024 Nashville VOAD Commitment Letter - to be signed by all member organizations and partners	View
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