

Session Plan

Date of Plan: _____

Plan Made By: _____

Overview

A general description of the recording project including artist/band name, instrumentation, genre, description of sound, reference tracks, location

Schedule

Project timeline

Session Time & Date	Session Duration	Studio	Task

Performers and Instruments

List all personnel involved in the session, including musicians, engineers, and production staff.

Name	Instrument / Role

Microphones, Instruments & Inputs

Session Timeline

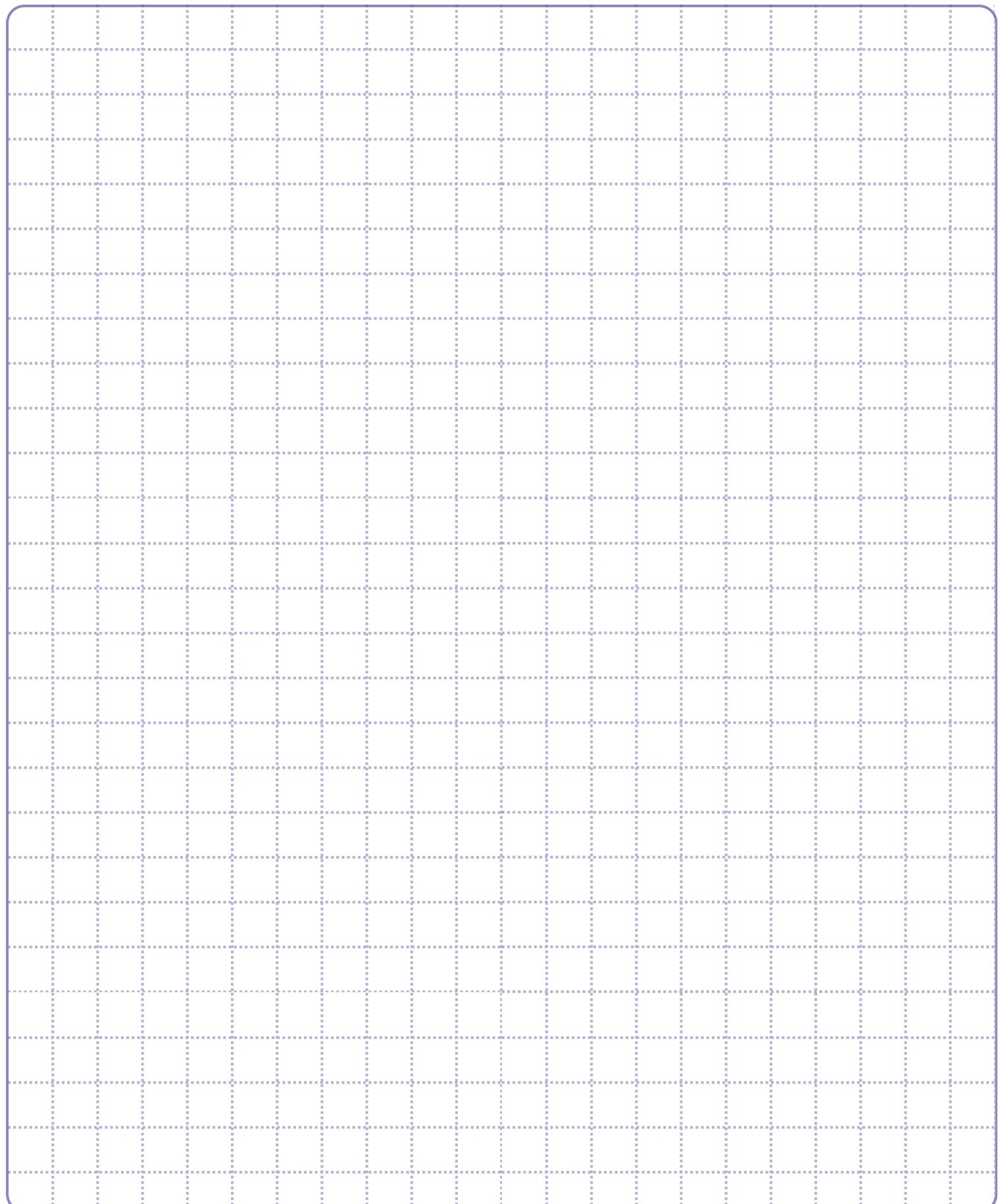
A step by step breakdown of the session, with an estimated timeline. eg. Set up microphones, artist arrival time, line check, rehearsals, set levels, recording, break, overdubbing, pack up, back up, exit studio

Signal Flow

Map out the signal path for every channel. Include patching, preamp selection, outboard gear settings, and DAW input routing.

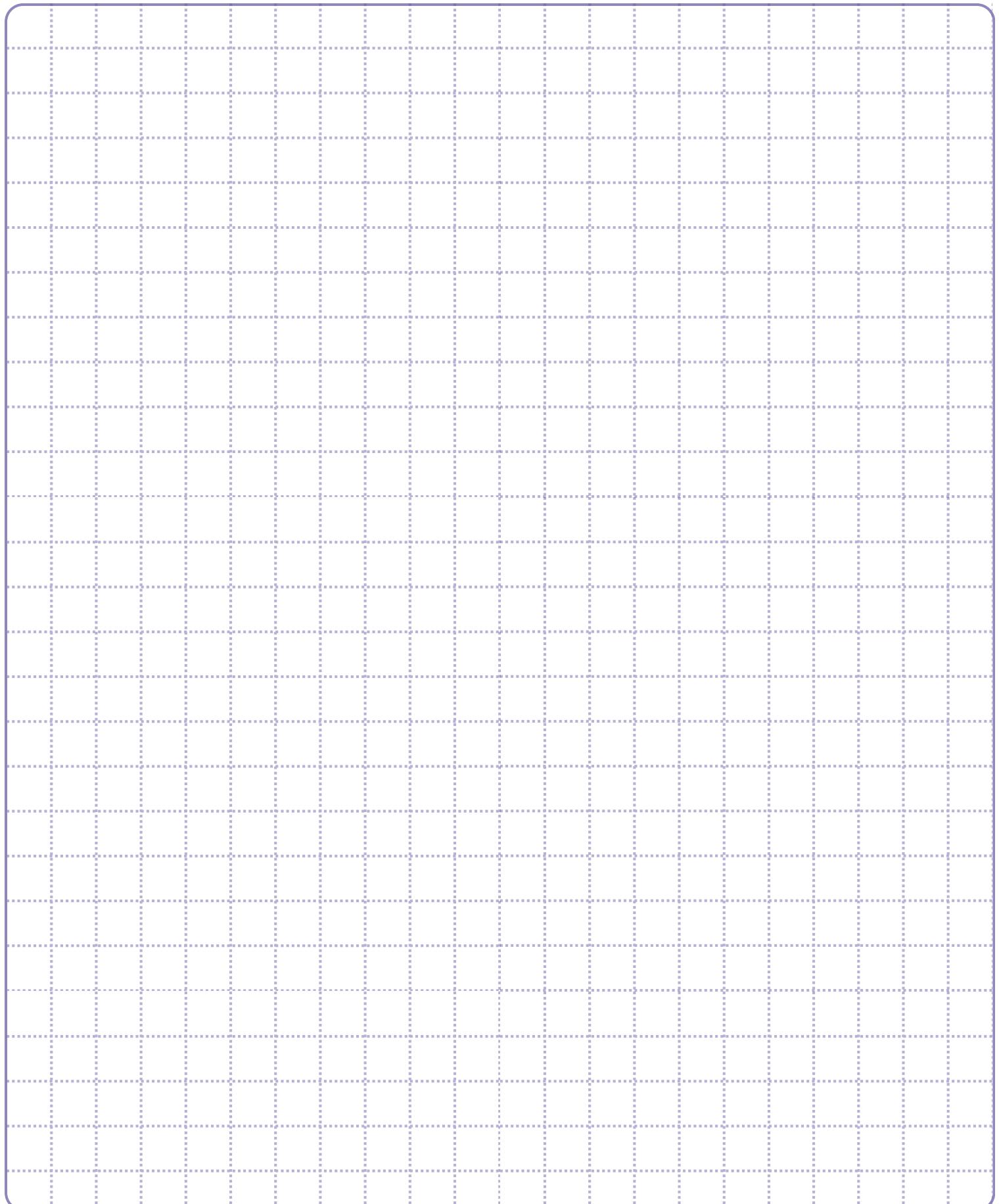
Floor Plan

Sketch the room layout. Indicate performer positions, sightlines (eye contact), and acoustic baffles to manage isolation. Consider positions of any equipment/instruments which can't be removed from the space (eg. Piano, etc)



Microphone Positioning

A visual representation of specific mic placements to capture the desired tone. Note distances, angles, and stereo techniques. Simpler setups can be described



Required SSD Space

Calculate an estimate of required space needed for the project.
(Sample Rate * Bit Depth * Channels * Seconds) / 8 / 1024 / 1024 / 1024 = GB

Estimated Length		Sample Rate	Bit Depth	Number of Channels	Result (GB)
Hours	Minutes				

Other Notes