

## Rooftop Housing Association Shared Ownership Fees

This document explains the after-sales fees and charges that may apply once you have completed the purchase of a shared ownership home with Rooftop Housing Association.

After-sales fees relate to specific services or approvals required under your lease or requested by you after completion. These charges allow Rooftop to recover reasonable administrative, professional, and legal costs.

Your lease remains the legally binding document and will take precedence in all circumstances.

Fee type	Amount
<b>RESALES</b> Admin Fee RICS valuation (payable to a third party) Reassignment of lease (Rooftop's Solicitor fee)	£150 plus VAT £225 plus VAT £250 plus VAT
<b>STAIRCASING</b> Admin Fee RICS valuation (payable to a third party)	£150 plus VAT £225 plus VAT
<b>REMORTGAGING</b> Admin Fee Notice of charge (if changing lender only)	£30 plus VAT £50 plus VAT
<b>TRANSFER OF EQUITY</b> Notice of transfer (if persons being removed from mortgage/lease) Rooftop's Solicitor fees	£50 plus VAT £350 plus VAT
<b>LEASE EXTENSIONS</b> Admin Fee RICS valuation (payable to a third party) Rooftop's solicitor fees (not including disbursements) Freeholder's valuation, legal, and admin fees (if Rooftop isn't the freeholder)	£150 plus VAT £350 plus VAT £800 plus vat £TBC

Rooftop is committed to transparency and fairness. Our after-sales fees are;

- Charged only where a service is provided or consent is required.
- Designed to reflect the actual costs of administration and professional input.
- Clearly communicated before work begins.
- Some fees may be payable in advance.
- Non-refundable once processing has commenced, unless Rooftop is unable to provide the service.

Fees may be reviewed periodically. Any changes will be published to our website and will not apply to services already requested or paid for.

Rooftop's solicitor will confirm fees with your solicitor before commencing work, please confirm any legal fees with your solicitor.

*This information is provided for guidance only. Fees may vary depending on individual circumstances. Please contact Rooftop's Sale Team to confirm the fees that apply to you.*