

Purpose

The purpose of the Scholarship Committee is to reward Christ-like servanthood and academic excellence in students involved in school, community, and Crosspoint leadership activities.

Charter

I. Membership

Dominick Johnson, Chairman

John Tolliver

Ashley Harper

Aaron Meyer

Megan Linskey

A. Representation

The Scholarship Committee is made up of five Crosspoint members who serve on the committee. Members are selected on an invite-only basis by the lead pastor.

B. Tenure

Scholarship Committee members serve three-year terms, with the option to continue serving on the Committee on a year-by-year basis. It is recommended that Committee replacements be staggered so that at all times two-thirds of the committee have a collective memory of past decisions. If a Crosspoint member cannot complete a term, the Scholarship Committee will select another member to fill the un-expired term.

C. Eligibility

Current Scholarship Committee members are ineligible for any scholarship reward. Immediate family members of the Scholarship Committee are also deemed ineligible.

Relatives of committee members are eligible. However, the committee member must abstain from the voting/selection process. Scholarship applicants should use the following criteria to determine eligibility:

1. Children of the Crosspoint Church Board of Directors are **ineligible**.
2. Children of the Crosspoint Church Staff members are **ineligible**.
3. High School Seniors through Graduate Students up to 23 years of age.
4. Completion of all Welcome to Crosspoint classes.

II. Structure

A. Chair

The committee shall have a chair who is responsible for scheduling and presiding over committee meetings, representing the committee before Crosspoint Church, and producing a report of committee activities.

B. Subcommittees

The committee may form subcommittees to deal with tasks as needed, including:

- 1 Online Application Processes
- 2 Charter Development/Revisions

This structure does not preclude the formation of other subcommittees.

C. Meetings

The committee must meet as often as necessary to accomplish tasks and meet responsibilities. The committee will meet at least twice during the year, but responsibilities typically require more than the required two meetings.

III. Activities

A. Information

The committee gathers and analyzes information given by applicants relevant to the Scholarship selection process. It is authorized to gather information by means of:

- 1 Online Application
- 2 Direct contact with a student recommendation/reference
- 3 Development and use of essays
- 4 Information made available to the Committee/Crosspoint Church and other outside offices (e.g., transcripts).

Applications will be reviewed and narrowed to 5 candidates. From those 5 candidates, up to two (2) will be selected and awarded scholarships.

The committee will review information received and select winners based upon (see Addendum Criteria/Qualifications/Requirements), but not limited to:

- GPA (grade point average)
- Letters of Recommendation (Committee members cannot fill out recommendations for applicants)
- Academic Potential
- Crosspoint Membership
- Church Involvement
- Community Involvement
- Financial Need
- Essays

B. Annual report

The committee will provide an annual report to leadership at Crosspoint Church. Included in the report will be Meeting Minutes, award winners, selection process/account of our decision process, how much money was given out, dates checks were sent out and to whom, how much money is left, future recommendations, policy changes.

C. Tasks and Specific Activities

- 1 Create online application to include all pertinent information necessary
- 2 Develop Essay questions that will effectively draw out the academic potential of applicants
- 3 Evaluate, by prescribed criteria, applicants for the Scholarship.
- 4 Review all aspects of the application and process with regard to the mission statement on a yearly basis and make necessary changes
- 5 Inform Crosspoint members of Scholarship availability via announcements, website, etc.

IV. Confidentiality

1. It is unnecessary for a member's role on the Scholarship Committee be kept confidential.
2. Information received on specific applicants should be kept confidential, especially regarding finances, lifestyle choices, etc. These items will play a role in the decision process but should not go beyond the committee. Sensitive personally identifiable information (PII), if collected, should be stored the minimal amount of time required and then only in encrypted files, and disposed of securely when no longer needed. PII is information which, when disclosed, could result in harm to the individual whose privacy has been breached. Sensitive PII should therefore be encrypted in transit and when data is at rest. Such information includes biometric information, medical information, personally identifiable financial information (PIFI) and unique identifiers such as passport or Social Security numbers, Driver's License number, or date of birth.

V. Amending the Charter

The Scholarship Committee may modify its charter when it is appropriate. Changes should be added at the bottom of the Charter and include dates the revision/amendments were made, a brief description of the change made and a reference to the section changed and who made them.

Created January 1, 2016.

Addendum Guidelines/Criteria/Qualifications/Requirements

UNDERGRADUATE SCHOLARSHIP APPLICATION GUIDELINES SCHEDULE

July 1 (Each Year) - Scholarships available online

September 17th (each year) - Two weeks before the deadline – follow up with your recommenders to ensure they submit their forms on time.

October 1st (each year)- DEADLINE – All forms must be submitted by 11:59pm CDT. Any applications, transcripts, recommendation forms and verifications of good standing submitted after October 1st each year **will not be considered.**

BEFORE YOU BEGIN:

1. Read the guidelines in their entirety.
2. Your contact information is required to ensure correspondence during the award notification process.
3. **Applications cannot be saved.** Gather information you will need to completely fill out the application form:
 - a. The name and address of the office or department the scholarship award check will be sent to at your university.
 - b. Prepare a brief 50-word paragraph describing any financial need you may have, to be included in the application form. (Financial need is not a prerequisite to apply.)
4. You may choose to prepare your essay questions before filling out the application. Text should not exceed 250 words and will be included in the application form.
5. Determine what steps need to be made to acquire your OFFICIAL transcript. See details below.

APPLICATION INFORMATION (CHECKLIST)

1. Crosspoint scholarship funds may only be used towards tuition/books up to 4-years of the scholarship being awarded. Funds can only be used for undergraduate coursework.
2. Complete the online application form in its entirety at www.thecrosspoint.com/scholarship.com. Handwritten documents **will not** be accepted.
3. An official transcript is required. Many high schools/universities offer official transcripts electronically by a secure direct link. Send the direct secure link to scholarship@thecrosspoint.com. If your school does not offer transcripts via a secure link, please scan and email your transcript to scholarship@thecrosspoint.com. Please ensure that you request your OFFICIAL transcript in ample time to receive it to arrive by the October 1st deadline. If you are a college freshman, you must send your OFFICIAL high school transcript.

RECOMMENDATIONS

1. Provide three **online** letters of recommendation. Recommendations must be completed and submitted to scholarship@thecrosspoint.com and should include Name, Email, Title, and Phone Number of the recommender. Handwritten documents **will not** be accepted.
2. One recommendation must be from Leadership at Crosspoint. This individual should be able to provide information about the applicant's Christ-like character as well as academic promise.
3. Provide your email address and major to the individuals providing your recommendations. It is the applicant's responsibility to ensure all recommendations are submitted on time. No recommendation forms will be accepted after October 1st each year.
4. Recommendations from parents or relatives will not be accepted.

ADDITIONAL INFORMATION

1. Finalists may be asked to interview with the Scholarship Committee.
2. Only one scholarship may be awarded to any given applicant in an academic year.
3. Applicants can only receive one scholarship in a lifetime.

GRADING

1. All applicants will be graded based on academic excellence, service to Christ, involvement at Crosspoint, service to their school and community, financial need, personal objectives and goals, future potential and recommendations.

AWARDS

1. Crosspoint scholarship funds may only be used towards tuition/books up to 4-years of the scholarship being awarded. Funds can only be used for undergraduate course work.
2. Checks will be made payable to and mailed to the recipient's university or academic institution.
3. Up to two scholarships will be awarded per year. A minimum of \$2,500 will be awarded but amounts may vary depending on the growth of the scholarship fund. Lead pastor can reduce the amount awarded based on fund balance. The lead pastor and scholarship committee chairman can award a third scholarship per year as they deem appropriate.

If you have any questions about this process, please contact scholarship@thecrosspoint.com Please include name in subject line of inquiry.

ELIGIBILITY

1. Children of Pastors of Crosspoint Church are **ineligible**.
2. Children of the board of directors and staff members of Crosspoint Church are **ineligible**.
3. Scholarship Committee members are ineligible for any scholarship reward. Immediate family members of the Scholarship Committee are also deemed **ineligible**.
4. High School Seniors through Graduate Students up to 23 years of age are **eligible**.
5. All applicants must have completed all Welcome to Crosspoint classes.

QUALIFYING SCHOOLS

1. 4-year Colleges and Universities
2. Trade Schools
3. Vocational Schools
4. Ministry Schools to include C3MI at Crosspoint Church
5. Other educational opportunities may be considered by the Scholarship Committee.

DEFERMENT

If a Crosspoint Scholarship Award Winner desires, they may defer a portion or all the funds to the following school year. Monies will not be allowed to be forwarded beyond a fourth school year. Any funds left over after the fourth school year will be returned to the Crosspoint Scholarship Fund account.

BOOKS

In addition to tuition, funds awarded from the Crosspoint Scholarship may be used to purchase books.

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