

INFORMATION

WORKING AT WYKE SIXTH FORM COLLEGE



INTRODUCTION

Application for the Post of: Science Technician

Thank you for your enquiry concerning the above post. I hope you find the following information of interest, and that you are encouraged to apply. Please note the closing date for received applications is **Wednesday 19th August 2026**. Included in this pack is some information about the MIS department, an outline job description and a person specification.

For further details and to access the application portal please see below or visit www.wyke.ac.uk/about-wyke/staff-vacancies. If you have any queries about applying for the role, please contact personnel@wyke.ac.uk, or call 01482 346347.

The College is committed to safeguarding children and vulnerable adults. The successful applicant will be required to disclose any criminal convictions and agree to a check being made through the Disclosure and Barring Service. Please note that any eventual offer of employment will be made provisional subject to receipt of satisfactory DBS, qualification, barring, health and reference checks.

I would like to take this opportunity to thank you for the interest that you have shown in this post. Following short listing, we will endeavour to contact all applicants via email to advise them whether they will be invited in for an interview process.

Yours sincerely

Jenny Anderson

H.R. Manager

WORKING AT WYKE

Wyke is a successful and highly ambitious Sixth Form College whose aim is to be the best college in the country. We are an established, popular College with an outstanding reputation in the locality. The college draws students from Kingston-Upon-Hull, East Riding of Yorkshire, and further afield. The largest and one of the most successful A-level provider in the area, we offer applicants the opportunity to work alongside committed colleagues who have enabled our students to achieve high levels of success. At Wyke we put the student first and all decisions centre around staff working together to meet their best interests.

We currently have around 2500 students and around 200 members of staff. We offer a wide range of A Level courses as well as some highly successful BTEC courses, both those equivalent to one, two and three A-levels, and a small number of GCSEs.

Each A-level, GCSE or BTEC is allocated 4 x 70 minute lessons and a full time teacher will teach 5 of these 'blocks'. The teaching day begins at 9a.m. and finishes at 4p.m. On some mornings full staff or faculty briefings are held at 8.45a.m. to keep staff up to date with what is happening around the college and allow a time for them to catch up with each other.

We have an excellent team of staff and their continuing professional development is a priority at Wyke. The approach for this was recently revised so that so that members of staff fall into one of a number of development strands e.g. 'Aspiring Leaders', 'Wider Pastoral', 'Administrative', 'AI Champions'. Some development activities take place on one of the three Development Days spread across the year while other sessions are during afternoon workshops or independent activity which happens whenever is convenient for the staff members involved. Our plan is that every member of staff will have an entitlement to a significant amount of development every year and we also offer a system for people to log that development, including any activities undertaken independently.

We offer a welcoming college with supportive management and a strong team atmosphere as well as a modern environment. We are lucky to work with great students who are here to learn and have chosen their subjects so standards of behaviour are high.

WORKING AT WYKE

Our employees at Wyke 6th Form College have access to a number of different benefits including:

- Generous pension schemes
- Generous holiday entitlements
- Significantly enhanced sick pay
- In service life cover
- Structured pay grades
- Funded development opportunities
- Free tea and coffee
- Occupational Health support
- Flu-jabs
- Cycle to Work Scheme
- Multi-faith room
- Subsidised food costs
- Subsidised social events
- Use of library facilities
- Staff sports classes
- Opportunities to travel with college trips
- Employee Assistance Programme which provides free staff counselling, financial, and legal advice

THE SCIENCE DEPARTMENT AT WYKE SIXTH FORM COLLEGE

This is an exciting opportunity to work on a completely redeveloped campus with fully equipped laboratories. The college has an extremely successful science faculty and is heavily subscribed with increasing numbers. The courses currently offered within the faculty are:

A-level	Biology - AQA	16 classes
A-level	Chemistry - AQA	13 classes
A-level	Physics - AQA	8 classes
BTEC Level 3	Applied Science single award – Pearson (AAQ)	4 classes
BTEC Level 3	Applied Science double award - Pearson	5 classes

Staffing across the science subjects comprises thirteen members of teaching staff supported by three technicians.

The dedicated teaching rooms of the Ash building provide an excellent environment for teaching and learning along with well organised and up to date resources.

The science resources are on the ground floor of the Ash building and include eight purpose built laboratories, a drop-in student IT resource area and three IT teaching rooms. The level of resourcing within these rooms is exemplary. Science staff share two common workrooms within the Ash corridor. The Science prep and storage room is centrally located between the laboratories.

All courses are self-assessed continually and this is reported annually. Ofsted in November 2013 reported the faculty as outstanding progress in all areas; the only provider in the area to consistently achieve strong positive Value Added and RED Alps across all departments. We have a specialist tutor team who work closely with the teaching staff to support the students to achieve their potential.

For each A-level student has 4 x 70 minute lessons. A full time teacher will teach 5 of these 'blocks' which equates to 20 x 70 minute lessons per week.

JOB DESCRIPTION

Job Title :	Science Technician
Overall Purpose:	To prepare and provide support to meet the needs of the Science faculty and across the College.
Policy and Procedure:	Inherent in this job description is an expectation that you will observe and implement the agreed policies and procedures of the College, including conduct, health and safety, safeguarding, appraisal and equality and diversity.
Key Duties	
	• Liaise with science staff as to their needs and requirements for carrying out practical scientific experiments. • Create and maintain a safe working environment conforming to the Health and Safety at Work Act, COSHH and European directives. • Carry out annual safety testing of portable electrical equipment under the Electricity at Work Act Regulations 1989. • Provide and maintain laboratory equipment in a clean and safe condition in order to carry out scientific experiments, ensuring both routine and non-routine checking, cleaning, maintenance, calibration, testing and repairing of equipment are carried out to the required standard • Preparation of solutions and resources, including the setting up scientific equipment for demonstration or experiments. • Make up accurate standard solutions for use in analytical procedures. • Trialling of practical experiments • Devise, construct and test new experiments and demonstrations. • Make up specialist equipment and reagents for external examinations and assessments. • Carrying out risk assessments for technician activities • Assist with the set-up of practical work and examinations work for other departments e.g. geography, photography and health and social care if required. • Prepare practical requirements and assist with demonstrations for open evenings etc. • Monitor stock levels of equipment and reagents and inform the Senior Science Technician/Head of Department when re-ordering is necessary. • Monitor stock levels and carry out day to day purchasing of perishable items for practical's. • Train and supervise work experience students in safe laboratory techniques and practices.

JOB DESCRIPTION

	• Carry out clerical and administrative tasks if required, e.g. enrolment. • To assist with the supervision of a class practical if required • Act as a College First Aider • Liaison with CLEAPPS as and when needed
Responsibility	For the day to day preparation of equipment and reagents, ensuring the requirements of practical lessons are met at all times, and ensure compliance with all Health and Safety legislation.
Decision Making	• Works with minimal supervision to provide full support to the College. • Makes appropriate decisions involving Health and Safety legislation. • Makes appropriate decisions when supervising work experience trainees. • Makes appropriate decisions to ensure that all deadlines are met.
Other duties	This job description is a guide to the major responsibilities of the post holder. Other duties may be added at the reasonable request of the Principal and the job description itself may be revised from time to time (after discussion with the Principal) as the needs of the College change.
Location:	• Wyke College, Bricknell Avenue Hull HU5 4NT

PERSON SPECIFICATION

	Essential	Desirable
Qualifications and training		Science A-level or Technician Qualification
		Recent Health and Safety training completed
Knowledge and experience		Experience of working in an education environment
		Knowledge and experience of practical science
		Knowledge of safety requirements when dealing with chemicals and technical equipment
Skills and abilities	Proactive, self-starter, problem solver	
	A competent IT-user	
	Ability to manage own work load, to work under pressure and to meet deadlines	
	Systematic, organised approach	
Other qualities	Friendly, professional manner	Track record of demonstrating this.
	Flexible and pragmatic attitude	
	Willingness to undertake appropriate staff development	

FURTHER INFORMATION CONTACT

Wyke Sixth Form College

Bricknell Avenue

Hull

HU5 4NT

(01482) 346 347

office@wyke.ac.uk

#WeAreWyke #MakItHappen



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Wyke TV