# Student Handbook

NORTH IDAHO CHRISTIAN SCHOOL

**Education Powered by Jesus**
**251 West Miles Avenue**
**Hayden, Idaho 83835**

ACSI™
ACCREDITED

Revised 9/2026

## HISTORY

Founded by a small group of dedicated laymen and teachers in 1981, North Idaho Christian School (NICS) is committed to the Biblical concept that the source of all wisdom and knowledge is God. First meeting in the old Central School in downtown Coeur d'Alene, the school moved to the Hayden Lake Friends Church (now Anthem Hayden) in the summer of 1983. A private interdenominational school, it serves many Bible-believing churches in the Idaho Panhandle. Directed by a school board made up of committed laymen, the school continues to increase its academic programming. It has not wavered from the original intent of its founders: that the educational program be based on the centrality and authority of Jesus Christ in all that is believed, said, and done.

## VISION STATEMENT

Students of North Idaho Christian School are equipped to walk in a manner worthy of the Lord.

## MISSION STATEMENT

North Idaho Christian School exists to partner with families to develop knowledgeable Christian leaders who impact the world by communicating God's truth.

## EXPECTED STUDENT OUTCOMES

1. Biblical Worldview- Students understand and apply scripture by discerning and applying Biblical truth in a secular culture.
2. Comprehension and Critical Thinking–Students investigate, test, and interpret concepts presented by the written and oral communication of others.
3. Competent Communication both written and verbal- Students boldly and consistently demonstrate God's truth through words and actions that are appropriate, uplifting, and clearly understood by the intended audience.
4. Christian Leadership- Students model Christ's love through their words and actions, showing empathy and a servant's heart while demonstrating the courage to speak God's truth in the midst of evil.

## STATEMENT OF FAITH

**We believe** in one Almighty God, eternally existing and expressed through the Father, Son, and Holy Spirit. Matthew 28:19; John 1:1; John 17:21
**We believe** that Jesus Christ was supernaturally conceived of the Holy Spirit and born of a virgin and is fully God and fully man. Isaiah 7:14; Luke 1:34-35; Philippians 2:5-7; Colossians 1:15,19: 2:8-10
**We believe** that we were created in the image of God, to be in relationship with Him, but we are separated from God by our sins. Genesis 1:27; Romans 3:23; 5:12; 6:23
**We believe** Jesus Christ is the only Savior for the sins of the world, having shed His blood and died on a cross to pay the penalty for our sins. Through His death in our place, He showed us divine love and divine justice, removed our guilt, and made us right with God our Father. Those who put their trust in Christ are saved by grace as a gift from God. Ephesians 2:8-9
**We believe** Jesus rose from the grave after three days, He ascended into heaven and is our High Priest and

Advocate. Matthew 27:63; Mark 10:32-34; Acts 10:39-40; Hebrews 8:12; 10:11-12
**We believe** Jesus will return to earth in physical form to establish His kingdom on the earth and to judge the living and the dead. Acts 17:31; II Timothy 4:1; Titus 2:11-13
**We believe** the Holy Spirit comes to indwell those who put their trust in Jesus Christ. The ministry of the Holy Spirit living in us enables us to live obedient and spirit-filled lives. Acts 5:32; Romans 5:5; Ephesians 1:13-14,17; Ephesians 3:16
**We believe** the Scriptures in the Old and New Testaments are completely without error and are the supreme and final authority of God in faith and life. John 1:1; II Timothy 3:16-17; I Peter 3:15
**We believe** the Scriptures cannot be changed or compromised by cultural, political, or personal interpretations that may become popular. Matthew 5:18
**We believe** water baptism is a public declaration of personal faith in Jesus and is symbolic of the cleansing and washing away of our sins. Water baptism is an important testimony of faith and is valuable for the edification of the body but is not essential for salvation. Romans 6:2-11; Colossians 2:12
**We believe** marriage is the uniting of one man and one woman in covenant commitment for a lifetime. It is God's unique gift to reveal the union between Christ and His church and to provide for the man and the woman in marriage the framework for intimate companionship, the channel of sexual expression according to biblical standards, and the means for procreation of the human race. Genesis 2:24; Ephesians 5:22-27; Genesis 1:28
**We believe** that God created two distinct yet complementary genders, male and female for our good, His glory, and to reflect His nature and character to the world. As part of God's created order, men and women have different yet complementary roles and responsibilities in the home and church. Gender is a divinely determined aspect of humanity. Therefore, gender cannot be changed in any way, and man's attempt to do so is a rebellious act against God's glory and His purpose for man to bear His image. Genesis 2:18-25; Genesis 1:27; Ephesians 5:22-33;
**We believe** homosexual behavior perverts God's design for marriage and the family and is a sin against God and one's own body. Genesis 2:17; 1 Corinthians 6:18
**We believe** adultery and fornication are sins. Leviticus 20:13; Romans 1:27; 1 Corinthians 6:9; 1 Timothy 1:10
**We believe** that justice comes from God. Man's justice is incomplete and cannot be the means through which injustices such as social, racial, or gender issues are resolved. Hebrews 10:30; Job 12:22; Romans 12:19

## STATEMENT OF INTERDENOMINATIONAL INTENT

As an interdenominational school, North Idaho Christian School neither promotes nor allows the promotion of any church or denomination. Our statement of faith expresses our desire to promote agreement on the fundamentals of the Christian faith. All controversial issues and church doctrines are to be taught and explained to students by their parents and their churches. To ensure positive relationships between staff, students, and parents, we require agreement in the Doctrinal Statement.

## ADMISSIONS STANDARDS

North Idaho Christian School does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admissions, or its hiring policies. The school reserves the right for purposes of admission to assess the academic, emotional, and physical aptitude of each student applicant, basing its findings on previous academic records, character references, a personal interview, and the result of an administered standardized test of general ability.

North Idaho Christian School is a religious institution that provides an education in a distinctly Christian environment. We believe that the biblical role of the school is to work in partnership with the home to model Christ-like lifestyles. To that end, NICS asserts the following beliefs:

- We believe marriage is between one man and one woman (Matthew 19: 4-6)
- We believe adultery and fornication are sins. (Deuteronomy 5: 18, 1 Corinthians 6: 18-20, Hebrews 13: 4)

- We believe homosexual behavior is a sin (Leviticus 20: 13, Romans 1: 27, 1 Corinthians 6: 9, 1 Timothy 1: 10)

In cases in which the home and school disagree on these points and other points, whether through direct teaching or lifestyle choices, NICS reserves the right to refuse to enroll or to dis-enroll students.

It is essential that our students and their parents fully understand and fully support the purpose of North Idaho Christian School. This includes the specific standards of performance, conduct, and appearance expected of our students. Upon admission, the school enters into a partnership with parents in the overall development of the student. The school cannot accept sole responsibility for the Christian education of the student. We must share this task with the home and the church in a complementary effort to achieve the Christ-centered objectives of North Idaho Christian School. A student must have a *sincere and expressed desire* to be at North Idaho Christian School and must be willing to submit to the standards and regulations of the school.

Enrollment in and the continued attendance at NICS shall constitute and indicate acceptance of, and willingness to comply with the rules, regulations, policies, and procedures of the school in the areas of academic, spiritual, and disciplinary instruction and action. Such enrollment and attendance shall also constitute and indicate a commitment on the part of the enrolling family to follow the communication procedures established by the school for the proper handling of questions, concerns, and complaints, as listed in this handbook.

## ENROLLMENT SELECTIVITY

Please be aware that North Idaho Christian School, in accordance with its policy manual, reserves the right to refuse enrollment or re-enrollment to any student. Furthermore, North Idaho Christian School, in accordance with its bylaws, reserves the right and authority to dismiss any student at any time during the school year.

## LOYALTY AND TRADITIONS

We hereby affirm that we are subject under God to the government of the United States of America and declare our purpose to assist it in every way morally and philosophically consistent with our faith.

The traditions below illustrate the vision of personal excellence expected of our students and parents:

- desire to pursue their relationship with the Lord with all their heart, soul, mind, and strength.
- strive to uphold the teachings of the Word of God and not the values of the world.
- engage with work and with each other in honesty and integrity.
- are concerned with being courteous and respectful.
- conduct themselves in an exemplary manner when representing the school to the public.

It is expected that those who enroll in this school do so knowing that the maintenance of these traditions is the responsibility of each individual student. Repeated demonstration of spiritual fruit in conflict with the traditions above may result in a block on re-enrollment.

## PARENT COMMITMENT

Below is a copy of the Parent Commitment form signed by parents at registration.

God has given you, the parents, the responsibility to "bring up a child in the way he should go"... (Proverbs 22:6), and you in turn have asked us to assist you with that responsibility. To do the best possible job requires teamwork and communication. The following commitments are expressed and indicated by the enrollment of your student(s) in NICS. Such enrollment shall constitute and indicate acceptance of and willingness to comply with school board decisions, rules, regulations, policies, and procedures of the school, including acceptance of these commitments as your own.

- We pledge our fullest cooperation to keep doctrinal controversy and denominationalism out of the school at all times.
- We agree to follow the Biblical model in Matthew 18 by registering any questions or complaints about what is happening at school with the particular person involved (teacher, administrator, etc.) before talking to anyone else about the matter. If this does not solve the problem, we will take the problem through the administrative chain of command and then to the Board of Directors if necessary.
- We hereby invest authority in the school to discipline our child as the school feels necessary. We agree that we will cooperate and discipline our child in the home as needed.
- We agree to see that our children are dressed consistently with the dress code when they leave for school each day and when attending school-related activities.
- We understand that assessments will be made to cover damage to school property (including breakage of windows, etc.).
- We agree to pay tuition according to the schedule or according to arrangements that shall be made. We understand that report cards, transcripts, and diplomas may be withheld, and that our student(s) are subject to being dropped from enrollment at any time if required payments are not made or arranged. It is also my understanding that the policy of the school is to make no refunds on registration fees.
- I give permission for my child to take part in all school activities and events, including sports and school-sponsored trips away from school premises. I know that there is a potential for hazard in any travel, activity, event, or sport, and assume any and all risks associated with school travels, activities, events, or sports including but not limited to weather conditions, road conditions, accidents, sports and other injuries, all such risks being known and appreciated by me. Knowing these facts, I hereby for my child, myself, and anyone who might claim on my behalf, covenant not to sue, and I waive, release, and discharge North Idaho Christian School, its owners, Board of Directors, employees, assigns, agents, or anyone acting for or on its behalf of or in the course of my own or my child's participation in school travels, activities, events, or sports. This release and waiver, from any and all claims of liability for death, personal injury, or property damage of any kind or nature whatsoever arising out extend to all claims of every kind or nature whatsoever, foreseen or unforeseen, known or unknown.

## PRINCIPLES GOVERNING CONDUCT & RELATIONSHIPS

- As followers of Jesus Christ, we must love, honor, and respect our God.
- As followers of Jesus Christ, we must love, honor, and respect the authorities over us.
- As followers of Jesus Christ, we must love, honor, and respect ourselves as our Lord directs us.
- As followers of Jesus Christ, we must love, honor, and respect all others around us.
- As followers of Jesus Christ, we must respect property: our property, others' property, and school property.

These principles undergird all proper student conduct and relationships and form the foundation of student responsibilities at North Idaho Christian.

## STATEMENT OF RESPONSIBILITY

As a student at North Idaho Christian School, it is the student's responsibility to support and maintain the following conduct commitment:

- I will strive to grow in my relationship with Jesus Christ and to please Him in all respects.
- I will follow all directions, instructions, policies, and procedures.
- I will do nothing to hurt or harm myself.
- I will do only those things which build up and edify others. (I will do nothing to hurt or harm others.)
- I will take care of my property and will not use others' property without permission, nor will I abuse other's property.
- I will be responsible in my use of social media, being careful to honor God and others at all times. I understand I will be held accountable by the school administration for posts that do not meet this standard.

Individual students are expected to be aware of the standards and traditions of the school as found in this handbook. It is the student's individual responsibility to read this handbook and to fulfill the obligation contained herein. Students in significant violation of their responsibilities may be liable for from the NICS community.

## PHILOSOPHY OF SPORTS

The object of our sports program is the same as everything else we do in school, which is to teach young people to "fear God and keep His commandments; for this is the whole duty of man" (Eccl. 12:13) and "...whatever you do, do all to the glory of God" (I Corinthians. 10:31). We will conduct our sports program consistent with Christian principles. Our young people will be taught that character development is more important than the development of skills; that those who faithfully practice will have the privilege of playing in the game as much as possible. They will learn that to play and to play well is more important than winning. They will learn to appreciate and encourage each other as members of the same team, knowing that games and seasons are short, but relationships last a long time, and people don't live forever. Our program will be designed to teach our young people that their value as human beings is not based on their performance as athletes but on their relationship to God as His children.

Our desire in all that we do in our sports program will be to think and act as Christians whose values are shaped by God's Word and God's will, not by the world and its values. As we do this, we believe God will honor our commitment and will use our sports activities to help shape the lives and destinies of the young people entrusted to our care.

## ELIGIBILITY POLICY FOR SCHOOL ACTIVITIES

- This policy extends to all extra-curricular activities, including but not limited to athletics, choir trips, student council, and the like.
- Parents of ineligible students are to be notified immediately upon determination of ineligibility.
- Student's progress will be monitored at quarter intervals by means of the report card.
- This policy is based upon quarter grades and is not cumulative.
- The period of ineligibility is set at one quarter.
- Students must maintain a minimum 2.0-grade point average in the following classes: English, Science, Social Science, Math, Bible, Language, Speech, Reading, and Health. An "F" grade in any subject renders a student ineligible despite the grade point average.

- An ineligible athlete may regain eligibility with probation status if satisfactory academic grades are consistently maintained through the quarter in which the athlete is ineligible. The athletic director will review the status of those whose eligibility is in question at the mid-quarter and quarter interval.
- An eligible athlete may lose their eligibility during the quarter if grade point averages are in jeopardy due to poor grades during any quarter or if an "F" average is resulting in any class during any quarter.
- A student must attend classes on the day of an event to be eligible to participate in that event.

## BASIC PROCEDURES AND POLICIES

### ABSENCE POLICY

At NICS we believe there is an inherent value in consistent attendance. There is no substitute for learning in a supportive, stimulating, and challenging classroom environment which is something that students miss when they are absent from class. While we understand that some absences are inevitable, we have a strict absence policy due to the value we put on the quality education that our teachers provide on a daily basis.

Students in grades K-8 are expected to avoid excessive absenteeism. Excessive absences may be considered when deciding to retain or promote a student for the following school year.

Students in grades 9-12 are allowed 8 absences per semester per class or the student may be in jeopardy of losing credit for the class(es). If absences are greater than 8 in a semester, credit will be withheld for the class(es) unless a petition is filed requesting reinstatement of credit. If no petition is filed within 5 days of receiving the notification that credit is being withheld, the credit will be withheld. If the petition is received within the 5 day time period, the Administration will evaluate if credit can be reinstated.

Students who arrive to class 20 minutes late (or more) will be counted as absent. Students who leave class more than 30 minutes early will be counted absent as well.

**Excused Absences can fall under two categories:**

Category 1: Absences due to **emergencies or illness**. The student must present to the office, within two days of returning to school, a signed note from their legal guardian documenting dates and reason for their absence. Students will have one day to make up class assignments for each day missed.

Category 2: Situations when a parent desires to keep his child out of school in order to participate in a very worthwhile educational or family opportunity that occurs during school hours. The parents are ultimately responsible for the education of their children, and must make the decisions regarding the value of the day at school. As a school we ask, however, that all such absences be arranged with the school administration at least one week **IN ADVANCE.** For extended absences, homework arrangements should be discussed with the teacher in advance.

**Unexcused Absences fall under three categories:**

Category 1: The student returns to school WITHOUT a signed note from their legal guardian with dates and reason for absence within two (2) days of returning to school.

Category 2: The legal guardian did not grant permission for the student to be away from school. Truancy carries the same academic penalty as suspensions (see Suspensions).

Category 3: The absence is not sanctioned by the school. Examples of such absences would be for outdoor recreation, attending movies, preparing for parties, working for an employer, staying at home studying or finishing school assignments, running errands and the like. A parent needs to weigh the value of the activity with the education missed. Teachers will not be expected to re-teach material nor arrange for missed work or testing. Students will receive zeroes (0%) on all assignments, quizzes, and tests given and collected during a non-sanctioned absence.

**Un-excusable Absences**

Un-excusable absences include leaving campus during school hours, skipping school and for skipping all or part of an individual class without permission or excuse. Un-excusable absences carry the same academic penalties as suspensions (see Suspensions). Further disciplinary action may be imposed for unexcused absences.

## AI POLICY

North Idaho Christian School (NICS) is unwavering in its commitment to using Artificial Intelligence (AI) technologies in an ethical, transparent and responsible manner. We understand the potential of AI technologies to enhance student learning and engagement, but we also prioritize the protection of student privacy and the adherence to ethical considerations. As AI is an emerging and rapidly changing technology, the guidelines on its use at NICS will be continuously reviewed and revised to ensure our commitment to ethical use remains steadfast.

The use of AI technologies at NICS aligns with our purpose of providing an education that prepares our students for success. AI technologies have the potential to support personalized learning and help teachers identify areas where students need extra support. They can also support research and writing activities and provide opportunities for students to develop skills related to critical thinking, problem-solving, and digital literacy.

While AI tools can contribute to brainstorming ideas, exploring possible responses to questions or problems, and creatively engaging with class materials and ideas, it is the expectation that the student will fully prepare all assignments. Developing solid competencies in the skills associated with each course will prepare students for success at NICS and beyond. Each teacher is responsible for giving clear instructions on the acceptable use of AI in their class(es). It is the responsibility of each student to clearly cite the use of any AI tools anytime they are used. The use of AI without permission and/or the uncited use of AI will be treated as plagiarism.

## ANTI-BULLYING POLICY

### Purpose

At North Idaho Christian School, we are committed to creating a Christ-centered environment where every student is treated with dignity, respect, and love. As followers of Jesus Christ, we are called to love our neighbors, show kindness, and build each other up (Ephesians 4:29, 1 Thessalonians 5:11). Bullying in any form is contrary to biblical values and will not be tolerated.

### Definition of Bullying

Bullying is defined as any intentional written, verbal, physical, or electronic act that causes harm to another student. This includes—but is not limited to—threats, intimidation, humiliation, name-calling, physical aggression, social exclusion, or spreading false information. Bullying may occur in person or online

(cyberbullying) and includes repeated behaviors that create a hostile, unsafe, or intimidating school environment.

### Types of Bullying

- **Physical**: Hitting, pushing, kicking, or any form of physical aggression
- **Verbal**: Insults, name-calling, teasing, or threats
- **Social/Relational**: Spreading rumors, intentional exclusion, or encouraging others to isolate someone
- **Cyberbullying**: Using digital devices to send harmful, threatening, or demeaning messages or images

### Biblical Foundation

- *Ephesians 4:32* – "Be kind to one another, tenderhearted, forgiving one another, as God in Christ forgave you."
- *Proverbs 12:18* – "There is one whose rash words are like sword thrusts, but the tongue of the wise brings healing."
- *Matthew 7:12* – "So whatever you wish that others would do to you, do also to them, for this is the Law and the Prophets."

These verses guide our expectation that every student will speak and act in love, treating others as image-bearers of Christ.

### Reporting Procedures

Students, parents, or staff members who witness or are aware of bullying incidents must report them to a teacher or administrator immediately. Reports may be made verbally or in writing and will be treated with confidentiality and urgency.

All reports will be investigated promptly and thoroughly. Retaliation against anyone who reports bullying will not be tolerated.

### Consequences for Bullying

Students found to have engaged in bullying behavior will face appropriate disciplinary action, which may include:

- Verbal or written warning
- Parent conference
- Loss of privileges
- Detention or suspension
- Restorative practices
- Expulsion

Each situation will be handled individually, with prayerful consideration and in alignment with our mission to disciple students toward Christlikeness.

### Prevention and Education

- Staff will be trained to recognize and address bullying behavior.
- Students will be taught biblical principles of kindness, empathy, and reconciliation.

- Chapel messages, classroom discussions, and school activities will reinforce a culture of respect and compassion.

North Idaho Christian School stands firmly against bullying in any form. We are committed to providing a safe, nurturing environment where students grow in their faith and flourish in their relationships. By holding one another accountable and living according to God's Word, we strive to reflect the love and truth of Christ in all we do.

**Adopted:** 7/2/2025 **Reviewed:** Board and Principal **Approved by: Board**

## ASSIGNMENTS

Effective learning requires consistent effort and timely completion of assignments. In order to maintain a productive learning environment, the following late submission policy will be implemented for all homework assignments:

1. Submission Deadline:
All homework assignments are expected to be submitted by the specified deadline, as mentioned in the assignment instructions or class syllabus.

2. Late Submission Window:
Late submissions may be accepted within a designated window after the original deadline has passed. This window is typically 24 hours but may vary based on the instructor's discretion or the specific assignment. After the late submission window closes, assignments will not be accepted for grading.

3. Late Work Penalty:
If an assignment is submitted late, a penalty of 30% will be applied to the assignment's overall score. This means that if an assignment is submitted within the late submission window, the maximum grade a student can receive is 70% of the total points.

4. Exceptions:
In exceptional cases where a student is unable to submit their assignment on time due to documented medical reasons, family emergencies, or other valid circumstances, the student must notify the instructor as soon as possible. The instructor will need approval from the administration to find an appropriate solution, which may involve an extension or an alternate arrangement.

5. Communication:
Open communication is key. Students are encouraged to reach out to the instructor well in advance if they foresee any difficulties in meeting an assignment deadline. Timely communication can sometimes lead to mutually beneficial solutions.

6. Long-Term Assignments:
For assignments with longer timeframes (e.g., projects, research papers), students are expected to manage their time effectively to avoid last-minute submissions. The 30% deduction for late work still applies to such assignments.

7. Academic Integrity:

Late submission policy aside, all work submitted must be the student's original work, unless otherwise specified. Plagiarism or academic dishonesty will result in appropriate consequences as outlined in the institution's academic integrity policy.
It is the responsibility of each student to familiarize themselves with this late submission policy and plan their work accordingly. By adhering to these guidelines, students will ensure their own academic success and contribute to a fair and consistent grading process.

**BUS AND SCHOOL TRANSPORTATION**
All students riding in school supplied transportation are to in no way distract the driver, or in any way be disruptive or obnoxious in behavior. Students are to remain seated, and to keep themselves within the load space of the vehicle.

**CARS**
Student cars are to be used for driving to and from school only. The car is not to be moved during the day until departure. In case of illness or emergency, report to the office for approval to leave campus. Students who need to retrieve something from their car may obtain a pass in the office. A student who cannot handle his/her car responsibly will lose the privilege of bringing his/her car to school for a period of time.

**CELL PHONES AND ELECTRONIC DEVICES**
For the safety and security of students, to avoid disruption of the instructional process, and to encourage healthy interpersonal relationships, students shall not access personal internet-capable devices such as cell phones, smart watches, or other devices during school hours (7:45 a.m. to 3:45 p.m.).

For grades K – 6, personal electronic devices may not be brought to school. For grades 7 – 12, cell phones and other devices should be turned off during school hours and must be kept in a car, locker, or backpack. Students should avoid carrying cell phones in pockets of their clothing or wearing smart watches, which can cause distractions.

Exceptions for medical conditions requiring close communication between parent and child must be pre-arranged with NICS administration.
Students may use personal electronic devices before and after school. Students may not use cell phones or text during the school day. If an urgent or emergency situation arises, students will be permitted to use the phone in the office.

**COMPUTERS (personal)**
Students are not allowed to bring personal computers or tablets to school. NICS provides Chromebooks for checkout in the library. Dual enrollment students may receive an exemption from the administration.

**CHAPELS AND ASSEMBLIES**
Students are to sit quietly during chapel and assembly meetings. Talking, note-passing, whispering, and any other disruptive activity will not be tolerated. The purposes of chapels and assemblies require attentive listening on the part of the students.

**DAMAGE**
Students are responsible for any breakage or damage they may cause, whether to personal or school

property and equipment. This means that the cost of replacement or repair will be assessed to the students involved, in addition to any disciplinary action.

## DISCIPLINARY ACTION

Our goal is not simply to provide a strong academic environment, but to train each student to become a follower of Jesus Christ (disciple). Discipline, by definition, is the process of making disciples. Discipline is God-ordained in the life of a Christian. Proverbs 3:11-12 states, "My son, do not despise the Lord's discipline, and do not resent his rebuke, because the Lord disciplines those he loves, as a father the son he delights in." We understand that this is a progressive process whereby God gradually transforms each child's heart through instruction, training, and correction. Hebrews 12:11 states, "No discipline seems pleasant at the time, but painful. Later on, however, it produces a harvest of righteousness and peace for those who have been trained by it."

Learning begins with the loving discipline of parents teaching their children that, "the fear (respect) of the LORD is the beginning of wisdom" (Proverbs 9:10). One of the most important lessons for any student to learn is how to properly respond to authority. The student must be guided to a proper response to their parents, teachers, and to God. In order to accomplish this goal, our discipline standards and policies will be enforced prayerfully, consistently, and lovingly. These policies are also in place to ensure that a proper learning environment exists for all students. When discipline is necessary, the teacher prayerfully seeks God's wisdom and works with the parents to bring about correction and a change of heart. It is of utmost importance that parents support the teacher in matters of discipline.

### Consequences for disruptive behavior

Students should recognize that any display of behavior contrary to the attitudes and role model of Christ should call for disciplinary action by school authorities. Our aim in discipline is to disciple students into considering correct choices in sometimes difficult circumstances. Consequences for misconduct play a critical role in the development of a student's Christ-like character. However, the necessary action will never precede faithful teaching and training in proper behavior. Consequences generally increase in severity according to the frequency or degree of misconduct and include the loss of student privilege(s), detention, parent conferences, suspension, or expulsion. Unacceptable behavior includes any behavior that does not show Christ-like love, honor, or respect to God, authority, others, or property.

### Rule Infractions (RI)

In addition to the classroom discipline procedures instituted by individual teachers, the school has a policy of Rule Infractions (RI). An RI may be given to a student for the following behaviors:

- Tardy to class
- Inattentiveness
- Talking
- Disruptive behavior
- Book fines
- Disrespect to teacher or another student
- Cell phone use
- Other infractions covered in this handbook

A warning may be given before an RI is issued. Warnings are optional.

- RIs do not carry over from first to second semester. However, the accrual of detentions are based on an academic year, and do not reset between semesters.
- A level 3 RI equates to detention or the accumulation of 3 RI's equates to detention .

- The need to serve a third detention may also earn a suspension.

**Detention**

Disrespectful behavior or violation of the Personal Electronic Device Policy will result in immediate detention. Detentions are scheduled by the administration and families will be notified a week in advance. If a student is 5 minutes or more late to detention or is absent from detention, a conference will be scheduled between the student, the parent(s), and administration. RIs do not carry over from first to second semester. Missing detention may result in an additional detention. The need to serve a third detention may also earn a suspension.

**Behaviors resulting in immediate suspension or expulsion:**

There are circumstances in which the school administration and/or board may determine, in their sole discretion, that it is appropriate not to follow progressive discipline steps. In cases in which a student has engaged in immoral or illegal activity, the school reserves the right to suspend or expel the student immediately. Aggressive, abusive or harmful physical contact, blatant disrespect, profanity or obscenity in any form, and the throwing of any potentially injurious projectile on the school premises could also result in immediate suspension or expulsion.

We value the well-being and safety of our students, staff, and community members. Therefore, we reserve the right to refuse student participation in any school event if a student has been suspended or expelled.

To insure a safe environment for our students, illegal materials and materials that are potentially dangerous to students or faculty such as (but not limited to), drugs, alcohol, tobacco, explosives, chemicals, lighters, and matches have no place on campus, in lockers, on one's person, or in one's personal belongings. If administration has just cause for suspicion of such items, then a search by administration or appropriate personnel may be conducted to prove innocence.

Possession of/use of/or threat of the use of weapons while on school property, at school events, or any other time while enrolled as a student may result in immediate expulsion and may be reported to police authorities. Statements made by a student claiming or boasting of a weapon at school or school events will be dealt with in the same manner.

Suspensions may be issued from one to four days depending upon the seriousness of the offense, the student's attitude for repentance and restoration, and the past behaviors of the student.

**Academic penalty for suspension**

When a student is suspended from school all missed assignments, class work, homework, and tests, etc. are to be completed by the student and given to the teachers for evaluation. There will be an academic penalty applied when the suspension occurred. Student suspension may occur when a student has accrued three (3) detentions or when first-time conduct is significantly disruptive to the school environment. Suspensions may be issued from one to four days depending upon the seriousness of the offense, the student's attitude for repentance and restoration, and the past behaviors of the student. Students who earn a suspension will not receive credit for assignments issued or due the days they missed. Exceptions may be made for assessments or culminating projects. Three suspensions may result in expulsion from the school.

**Cheating**

Academic growth and endeavor requires academic and personal integrity. To copy, plagiarize, cheat, or in any way violate the rules for testing and assignments is a serious breach of integrity. Plagiarism is using another's ideas or words without proper citation. This can occur in both individual and group assignments. These

actions also compromise learning, and disrupt the learning process for students. Do your own work and do not cheat yourself. Also, refer above to the school policy on the use of AI.

In relation to the above, any violation of test or assignment rules and procedures is considered cheating, and will be met with disciplinary action. These actions could range from "0" on the assignment to suspension or expulsion. Note: Any time a student is sent to the office for continued disciplinary action, the parents will be notified by email regarding the situation and its consequences. If the violation is severe or may involve significant consequences, reasonable efforts will be made to contact the parents as soon as possible. When deemed appropriate or necessary by the parents or the administration, a parent-faculty conference will be arranged.

### Discipline and Student Leadership

Titus 1: 7-9 states that those in leadership must be above reproach. This would apply to behavior both in and outside of school. For those in leadership who require discipline, a process of restoration and reconciliation will be worked through. This may involve stepping away from leadership for a time until the process is complete.

## DRESS CODE

The purpose of a uniform dress code is to provide a minimum standard of attire appropriate for the pursuit of academic and moral excellence. The following general principles and specific guidelines apply to all NICS students during school and during all school-sanctioned activities such as sports events, awards nights, field trips, etc. Any exceptions made for special events will be communicated in advance.

### The following dress code guidelines are for grades K - 12.

**Pants and shorts:** Uniform pants and shorts may be worn by boys and girls. All pants and shorts should be straight-legged cotton twill cloth. Pants and shorts are allowed in the following colors: black, navy blue, and khaki. No boot-cut, skinny styles, cargo pants, athletic shorts, sweatpants or jeans are allowed. The hem length of shorts needs to be within 2 inches of the top of the knee.

**Dresses, Skirts and Cardigans:** Skirts and dresses may be worn by girls only. Dresses and skirts should not be form-fitting and should be knee-length. Items more than 2 inches above the knee will be considered in violation of the dress code. Skirts must be uniform style. Skirts may be Black, Khaki, Plaid (any color), or Navy Blue. Polo-shirt style dresses are allowed in Dark Green, Light Blue, or Navy Blue. We do recommend that leggings or shorts be worn under dresses or skirts.

**Shirts, sweaters, and sweatshirts:** Students may wear single-color polo shirts, short or long sleeve, in any of the following colors: Dark Green, Light Blue, Black, Navy Blue and White. Light Blue, Cream, or Black hooded sweatshirts, t-shirts and long sleeve t-shirts *must* be purchased at NICS. Hoods are to remain in the lowered position during school hours. All polos and soft shell jackets (no hoods) must include the NICS logo, which has been provided to local embroidery providers.

**Footwear and hats:** Shoes are to be appropriate and safe for school wear. Especially for elementary students, shoes should be weather-appropriate so students may comfortably enjoy recess time and be prepared for possible emergency evacuations. Hats are allowed on campus and may be allowed in classrooms with teacher approval. Headwear must provide for proper eye contact, and not cover the ears, and must be removed for pledges, prayer, and Chapel services.

**Jewelry, hair, and makeup:** Jewelry, hair, and makeup should be considered an opportunity for students to put forth their best appearance. Girls may wear two earrings in the lobe of each ear; no other piercing jewelry is allowed (pre-approved dainty nose-rings will be allowed for high school students only). Natural hair color and moderate hairstyles should be worn by both boys and girls. Moderate makeup may be worn by girls and should serve to highlight natural, unique, God-given beauty. All personal appearance choices should demonstrate respect for the Christian learning environment. Extremes in all areas of appearance are to be avoided. To maintain the school's dress and appearance standards, tattoos must not be visible and must be appropriately covered while on campus and during school-sponsored activities.

Periodic dress code checks will be conducted by administration. Teachers and other staff members may report students to administration for dress code violations. Non-compliance with dress code may include, but is not limited to, any of the following actions, and not necessarily in the order below:

- Student will be given an RI (Rule Infraction)
- Student will be asked to wash off makeup.
- Student will be asked to go home and change clothing.
- Parents will be asked to bring a change of clothing to school.
- Student may be required to cover hair with a hat until it grows out.
- Student may not be able to attend classes for the remainder of the day
- Parent and student may be required to conference with administration.
- A written warning is sent home for the parent's signature.
- A phone call is made to parents requesting a compliant uniform.

**The faculty or staff may give an undocumented verbal warning at their discretion.

**Guidelines for non-uniform days:** Students are allowed to wear loose-fitting pants and loose-fitting shorts (the length of shorts needs to be within 2 inches of the top of the knee). Shirts need to be long enough to cover the midriff when the student raises hands overhead. If wearing jeans with holes or rips, please make sure the holes and rips have a backing or wear leggings underneath. Ladies may wear skirts that are within 2 inches above the knee or longer (also, it is our recommendation that you encourage your child to wear shorts under skirts, as the stairs at the school have a steep incline). Shirts need to have sleeves and high-cut necklines. Clothing with suggestive or political logos, phrases, or other distractions are not allowed. Outside coats and jackets should be worn to protect students from the elements - especially for elementary students at recess - but may not be worn in classrooms or hallways.

## DROPPING A COURSE

### High School Courses:

Students may make schedule changes with parent and administrative consent. Courses dropped during the first eight (8) days of the course will be removed from the schedule and will not be placed on the transcript. After eight days, but before the end of day 20, a “W” for withdrawal will be placed on the transcript. Dropping a course after day 20 will result in a 59% for final grade.

### High School Credit for a course taken in Junior High:

When a junior high student takes a high school level course, the parent must choose within two weeks of the start of the course whether or not the course will be added to the high school transcript. This must be discussed with the school administration. Changes cannot be made once it has been decided.

## DUAL CREDIT POLICY

North Idaho Christian School students may take dual credit classes at North Idaho College based on the following guidelines:

- Parent(s) and student must meet with NICS administrator to discuss the student's desire to take dual credit courses and their eligibility to do so.
- Must be a junior or senior
- Must have a 3.0 cumulative high school GPA
- Dual credit student must meet all NICS graduation requirements
- Students who leave NICS campus for dual enrollment classes will not be allowed to return to NICS campus until after NICS classes have ended for the day, unless arrangements are made with administration. This applies to students picking up siblings after school as well.
- NICS will not be responsible for the student once he/she leaves NICS campus for the day.
- Families must pay full NICS tuition while taking dual credit course(s).
- A tuition credit or refund from NICS may be issued for the allowed amount if and when the following requirements are met as determined by administration:
    - No more than six (6) college credits will be considered per semester
    - No more than $390 per college semester will be considered for NICS tuition credit
    - Submitting NIC tuition receipts and report card showing successful completion (grade of "C" or better) to NICS administration
    - Courses must be taken during normal NICS school hours for consideration for tuition credit
    - Courses may be taken in the following subject areas: mathematics, social sciences, science, English, or foreign language, to be considered for tuition credit.

## EARLY GRADUATION (High School)

NICS does not offer early graduation. A high school student must complete a full complement of high school courses according to the prescribed number of NICS graduation requirements. No correspondence credit will be accepted unless it is pre-approved by the NICS administration. NICS seniors are encouraged to take advantage of our dual enrollment program with North Idaho College.

## EMERGENCY DRILLS

Emergency drills at designated intervals will be performed to ensure that the proper preventive actions are taken to ensure student safety in the event of fire or intruder.

## EXTRA-CURRICULAR ACTIVITIES

Class time will not be used to prepare extra-curricular activities, unless such arrangements are approved and a pass issued by both the advisor and the instructor whose classes are affected. This policy extends to all extra-curricular activities, including but not limited to athletics, choir trips, student council, and the like.
Parents of ineligible students are to be notified immediately upon the determination of ineligibility.
Student's progress will be monitored at quarter intervals by means of the report card. This policy is based on quarter grades and is not cumulative. The period of ineligibility is set at one quarter. Students must maintain a minimum 2.0-grade point average in the following classes: English, Science, Social Science, Math, Bible, Language, Speech, Reading, and Health. An "F" grade in any subject renders a student ineligible despite the grade point average.
An ineligible student may regain eligibility with probation status if satisfactory academic grades are consistently maintained through the quarter in which the student is ineligible. The activity director or supervisor will review the status of those whose eligibility is in question at the mid-quarter and quarter interval. An eligible student may lose their eligibility during the quarter if grade point averages are in jeopardy

due to poor grades during any quarter or if an "F" average is resulting in any class during any quarter. A student must attend classes on the day of an event to be eligible to participate in that event.

## GRADE SCALE

Grades are computed on the following scales

| E/S/N scale | | A/B/C scale | | Corresponding GPA |
|---|---|---|---|---|
| 100.00 – 92.50 | E | 100.00 – 92.50 | A | 4.00 |
| 92.49 – 90.00 | E- | 92.49 – 90.00 | A- | 3.70 |
| 89.99 – 83.29 | S+ | 89.99 – 87.50 | B+ | 3.30 |
| 83.28 – 76.58 | S | 87.49 – 82.50 | B | 3.00 |
| 76.57 – 70.00 | S- | 82.49 – 80.00 | B- | 2.70 |
| 69.99 – 67.50 | N+ | 79.99 – 77.50 | C+ | 2.30 |
| 67.49 – 62.50 | N | 77.49 – 72.50 | C | 2.00 |
| 62.49 – 00.00 | N- | 72.49 – 70.00 | C- | 1.70 |
| | | 69.99 – 67.50 | D+ | 1.30 |
| | | 67.49 – 62.50 | D | 1.00 |
| | | 62.49 – 60.00 | D- | 0.70 |
| | | 59.99 – 00.00 | F | 0.00 |

## GUM

Gum chewing is a problem because it's often disposed of in the wrong way and in the wrong places. Gum chewing is only allowed when a teacher gives students permission. Students found in violation may be subject to disciplinary action, including monetary fines.

## HOMEWORK

Homework provides meaningful activities that reinforce classroom instruction and provides your student the opportunity to practice newly acquired skills. When you enroll your student at NICS you are agreeing to provide a time and place that enables your student to complete such work. As parents, it is your responsibility to determine which after-school activities will help your student achieve your goals for your child and family. If an activity regularly keeps a child from having time to complete homework, academic progress will be hindered. It is not in the best interest of a student to excuse a child from homework because after school activities prevented time or energy to complete their homework.

## Secondary Late-Work Guidelines

Effective learning requires consistent effort and timely completion of assignments. In order to maintain a productive learning environment, the following late submission policy will be implemented for all homework assignments:

1. Submission Deadline:
All homework assignments are expected to be submitted by the specified deadline, as mentioned in the assignment instructions or class syllabus.

2. Late Submission Window:
Late submissions will be accepted within a designated window after the original deadline has passed. This window is typically 24 hours but may vary based on the instructor's discretion or the specific assignment. After the late submission window closes, assignments will not be accepted for grading.

3. Late Work Penalty:

If an assignment is submitted late, a penalty of 30% will be applied to the assignment's overall score. This means that if an assignment is submitted within the late submission window, the maximum grade a student can receive is 70% of the total points.

4. Exceptions:
In exceptional cases where a student is unable to submit their assignment on time due to documented medical reasons, family emergencies, or other valid circumstances, the student must notify the instructor as soon as possible. The instructor will either verify this case or receive approval from the administration to find an appropriate solution, which may involve an extension or an alternate arrangement.

5. Communication:
Open communication is key. Students are encouraged to reach out to the instructor well in advance if they foresee any difficulties in meeting an assignment deadline. Timely communication can sometimes lead to mutually beneficial solutions.

6. Long-Term Assignments:
For assignments with longer timeframes (e.g., projects, research papers), students are expected to manage their time effectively to avoid last-minute submissions. The 30% deduction for late work still applies to such assignments.

7. Academic Integrity:
Late submission policy aside, all work submitted must be the student's original work, unless otherwise specified. Plagiarism or academic dishonesty will result in appropriate consequences as outlined in the institution's academic integrity policy.

It is the responsibility of each student to familiarize themselves with this late submission policy and plan their work accordingly. By adhering to these guidelines, students will ensure their own academic success and contribute to a fair and consistent grading process.

## Elementary Late-Work Guidelines

At North Idaho Christian School, we want to help students grow in responsibility and learn the importance of completing assignments on time. These guidelines provide structure while also allowing for grace when needed.

Kindergarten – 3rd Grade:

- All assignments are expected to be turned in on time.
- If work is not turned in **within one week**, the assignment will receive a **zero** unless special arrangements have been made with the teacher.
- Parents are encouraged to communicate with the teacher if there are extenuating circumstances.

4th – 6th Grade:

Homework and assignments are expected to be completed and turned in on time.
If a student is present in class but does not turn in their work:

- Assignments turned in **up to 48 hours late** will not receive a **penalty**.
- Work turned in **after 48 hours** will receive a 10 % deduction from the final grade.
- Work turned in after 1 week will receive a zero

- Parents are encouraged to communicate with the teacher if there are extenuating circumstances.
- If a student is absent, the teacher will provide an appropriate timeline for completing missed work without penalty.

**Reminder for Families:**

These guidelines are in place to help students build strong study habits, personal responsibility, and respect for deadlines while still showing grace when communication is made in advance.

## LOCKERS

Student lockers are the property of the school and are provided as a service for students to secure their belongings. Any locker may be opened and its contents may be searched or examined by school authorities without the permission of the student at any time when, at the sole discretion of the school authorities, they deem it necessary to do so. Students must understand clearly the following guidelines:

### Locker guidelines

- Students should not switch lockers with another student. If a student uses a locker, it must be the one to which that student was assigned. Students who violate this rule will be subject to discipline.
- Students must not share their own locker with another student unless that student was specifically assigned as their individual locker partner.
- Lockers must be kept clean inside and out. Stickers are not allowed on any part of the lockers. Students must not place anything on the lockers that they cannot easily remove without affecting the surface of the locker. Any pictures or other media hung in the lockers is to be clean, decent, and appropriate. Offensive and inappropriate materials are not to be placed in lockers. Writing or painting on any part of the lockers is not allowed.
- It is unwise to leave valuable items in a locker. Students should leave valuable items at home.
- Students should not enter anyone else's locker without permission from the student who is assigned to that locker.
- Students are responsible to pay for any locker damage they do in violation of the above rules.
- Violation of any of the above rules can result in temporary or permanent suspension of locker privileges.
- Any problems with a locker should be reported to the office.
- The school is not responsible for lost, stolen, or damaged goods belonging to students.

## LUNCH TIME

All students in grades 7-12 eat lunch in the lunch areas or outside. No food is to be taken out of the lunch areas except for meetings approved by the teachers. Students are not permitted in hallways or to go to their lockers without a pass. NICS is a closed campus. Students may not leave for lunch unless signed out by a parent or guardian.

**Senior Off-Campus Lunch Privilege**

To honor our seniors, students in their final year are permitted to leave campus for lunch once a month. This privilege requires prior parental approval and is scheduled on designated days as organized by the school administration. **Please note that off-campus lunch is a privilege for seniors only and is subject to review based on individual student behavior and overall compliance with school policies.

## MEDICATION

Health regulations forbid schools to dispense any medication without parental approval. If a student is taking medication during the school day, the school should be notified. Medications are to be held in the office during the school day.

## MOVIE POLICY

The NICS Board recognizes that movies and other digital media specifically relating to the curriculum being taught may be of educational value. However, whenever possible, rather than show the media in its entirety, use short clips from the media that have been reviewed by the teacher prior to being shown in the classroom. Any movie to be shown in grades 1-6 must be rated G according to the Motion Picture Association of America (MPAA). Movies shown in grades 7-12 must be rated G or PG only, and movies with profanity, sexual content, or gratuitous violence have no place at NICS. Any movie that will be viewed in its entirety must be approved by the administration five days in advance of the planned classroom screening. Teachers should refrain from showing movies as a classroom reward or for entertainment purposes only.

## MUSIC

Students may not listen to personal music nor use an apparatus that plays music during campus hours from 7:45 a.m. to 3:45 p.m.

## NAME USAGE

Students should use their given names during all academic activities, including but not limited to classes, discussions, presentations, and examinations (recorded on their birth certificate). The use of nicknames or alternative names should be reserved for informal settings. The name on the birth certificate or court documents given names used by students in official records during enrollment or registration will be considered their primary identification for all academic and administrative purposes.

## PARENTAL CHILD ABUSE/NEGLECT REPORTING

In accord with state law and school policy, school staff is obligated under penalty of fine and jail term to report the reasonable suspicion of physical abuse, sexual abuse, or child neglect. In this very serious and legally narrow area, the school reserves the right not to contact parents in advance of making a report to authorities.

## PASSING TIME AND HALLWAY

Passing time is sufficient time for locker and bathroom activities. Students need to move efficiently and quietly between classes and activities. The purpose of passing time is to adequately prepare for the next class activity. Any behavior that prevents anyone from such preparation, or is disruptive or potentially injurious, is not appropriate. Running and being rough in the hallway, stairway, and bathrooms isn't allowed. All non-classroom areas are to be considered as hallways.

## SCHOOL BOUNDARIES

At no time will students be allowed off school property during school hours, unless given permission by school staff.

## SEXTING

In keeping with the school's responsibility to provide a safe learning environment for all students, the board has established the following policy regarding the issue of "sexting". *Sexting* is the act of sending, receiving, or forwarding sexually explicit or suggestive messages, photos, or images via cell phone, computer, or other

digital device. Students engaged in such activities are subject to state laws and school discipline. The school considers sending, sharing, or possessing, or even viewing pictures, text messages, or e-mails that contain a sexual message or image a violation of this policy; a violation that will result in school discipline, up to and including expulsion, and in the notification of local law enforcement. Students are required to immediately report any such activities to a teacher or a school administrator.

## SEXUAL IMPROPRIETY

In accordance with the standards set by the Bible in the areas of love, sex, intimacy, and marriage (1 Thessalonians 4:3-8, Romans 13:13-14, 1 Timothy 4:12) every student should strive to live a life which would be evidence of that student's desire to be obedient to the Lord and considerate to the intimacy of marriage. This lifestyle of purity should encompass all facets of a student's life. Under no circumstance will public displays of affection be allowed on campus or during school sponsored events.

## SNOW DAYS

RenWeb Parent Alert will be used to notify families of a school closure. The NICS administration will adhere to the advice and decisions for full day school closure given by the superintendent of public school District #271 (Coeur d'Alene.) If District 271 calls for a late start or delay due to inclement weather, NICS will operate on regular school hours. Excessive school closures will result in make-up days.

## STUDENT RELEASE DURING SCHOOL HOURS

**For appointments, family business, etc. (prearranged)**

Students must have a note signed by parent or legal guardian stating:

- purpose for release
- time and date of release
- time of return, if same day, and must be signed by parents.

Students are not to leave class until the time specified on the note. They may then get their things and check out in the school office. Transportation may not be arranged with other students as drivers.

Upon returning to school, students are to report immediately to the office for admittance.
Any notes that are not complete or do not contain the necessary information must be confirmed by contact with parent or legal guardian. Absences are UNEXCUSED until the necessary information has been supplied.

### For illness while in school

The parents or legal guardians of the ill student are to be contacted regarding the symptoms of the student. If the student is to leave, the transportation arrangements are the responsibility of the parent. The student is to wait in the office area until the parent (or a person designated by the parent) comes to pick up the student and sign a release form. A note for re-admittance is not necessary if a release form was signed at the time the student left school.

## STUDENT SUPPLIES

It is expected that all students come to class prepared with all necessary materials and equipment.

## TARDIES

All students need to be in their seats when the morning tardy bell rings. Should a student arrive later than the morning tardy bell, he or she needs to first check in at the office and provide a note from their parent stating the reason for the late arrival. This will be taken into consideration when deciding if the tardy is excused. Students who are tardy to school due to problems with transportation, poor planning, or sleep habits may find those tardies to be unexcused. These problems need to be resolved as soon as possible so as not to incur unexcused tardies. Three unexcused 1st period tardies (or late arrival to school) for secondary

students will result in detention. Accumulative detentions may result in suspension. Five tardies either excused or unexcused will equal an absence. Three tardies for elementary students in a semester will result in a letter home and possible grade deduction.

Unexcused tardies are a serious disruption to the student's educational progress as well as to the processes in the classroom. Additionally, unexcused tardies represent an irresponsible lifestyle choice if they are a pattern in a student's behavior. Unexcused tardies may result in detention.

A student must be in class when the tardy bell begins to ring and in the assigned seat when the bell stops ringing in order to be considered in class on time. Students must be careful to plan the use of time in order to complete any necessary tasks during the passing time between classes. The passing time is adequate for visiting lockers and restrooms. Tardies during the school day may be excused by procuring a note from the teacher or activity director involved and bringing it to the class in which the student is late.

### Tardy/Partial Attendance in Regard to Homework, Quizzes and Tests Requirements

If a student is tardy or missing any part of the school day, but not absent for a full day, that student is still responsible for homework, quizzes and tests assigned for that day even in the classes that were missed.

### TEACHER CONTACTS

If parents would like contact with a teacher they may email the teacher. Email addresses are available through RenWeb. Parents may also leave a message in the school office for the teacher to call the parents when the teacher is free. Parents may wish to make an appointment through the school office to meet with the teacher. This is welcomed, and must be arranged in advance.

### TELEPHONE USE

Students will not be permitted to use the school telephones unless it is of an urgent or emergency nature.

### TEXTBOOKS

Students are responsible to take care of the books assigned to them, and are not to mark or write in them. Any book damaged, defaced, destroyed or lost by a student is the sole responsibility of the student. The full replacement value of a book rendered unusable or lost will be assessed. Students will pay a fine for damaged books, the amount to be determined by the administrator. Students are held individually and completely responsible for the books assigned to them regardless of circumstances surrounding the loss or damage of said books. All books must be covered with an appropriate book cover.

### VALEDICTORIAN/SALUTATORIAN

Grade point average will be determined by the averaging of grades from the seven semesters of a student's high school course work. Grades earned during the final semester will not count in calculating grade point average. All transfer grades will be based on the 4.0 scale used at NICS and from an official transcript. Transfer grades, home school grades, and grades not on a 4.0 scale will be reviewed by the administration prior to calculation. A student must have attended NICS during their entire junior and senior years and must meet graduation requirements to be eligible for Valedictorian and Salutatorian honors.

### VISITORS

(Closed Campus) - North Idaho Christian School is a "closed" campus, which means that students are not allowed to leave campus during school hours nor are visitors allowed on school grounds (including the parking area) during the school day without permission from the school administration. The term **visitor** includes all who are not employees or current NICS students. Those wishing to visit the NICS campus should make arrangements in advance with the principal by stating reason, date, and time of the proposed visit.

Upon arrival at the school, a visitor will sign into the Visitor's Register in the school office and will be given a Visitor's Pass which must be worn while on campus. If a visitor arrives at the school without pre-approval the principal or vice principal will determine if the time is appropriate for a visit. If it is not an appropriate time, the admin team will make an appointment for the visitor to return. If at any time a staff member requests that a visitor not proceed to a classroom, but the visitor ignores the request and continues to the classroom, the visitor will be considered an intruder and appropriate action will be taken including the possibility of calling law enforcement.

**WORK CONSIDERATION**

While some students may need to work to meet expenses, school attendance is a student's primary responsibility. Permits for work release are not granted by the school. Students are expected to attend school during the normal school day. Considerations may be made by the school administration.

***NICS Policy and Procedure Changes*** *- The NICS School Board reserves the right to change any policy or procedure at any time in its sole discretion.*

# Student Dress Code

The purpose of a uniform dress code is to provide a minimum standard of attire appropriate for the pursuit of academic and moral excellence. We get to show the world a minimum standard of care for oneself. All clothing must be neat, clean, and in good condition. Students are allowed to wear loose-fitting uniform-style pants and loose-fitting uniform-style shorts (the length of shorts needs to be within 2 inches of the top of the knee). Ladies may wear skirts that are within 2 inches above the knee or longer (also it is our recommendation that you encourage your child to wear shorts under skirts, the stairs at the school have a steep incline). Shirts need to be long enough to cover the midriff when the student raises hands overhead. NICS provides suggestions for uniform providers. Other retailers and stores may provide similar products, which may be acceptable as long as they meet the guidelines.

## Approved Local Embroidery Shops

**StandOut!**
9883 N. Government Way
Hayden
Phone:
208-777-9358
Email:
info@standoutpromotion.com
www.standoutpromotion.com

**ECI Custom Embroidery**
10318 N. U.S. 95
Hayden
Phone:
208-772-4044
Email:
rla@eci-embroidery.com

**Pyramid Printing**
1006 N 4th St
Coeur d'Alene
Phone:
208-664-0254
Email:
info@pyramidprintingcda.com
www.pyramidprintingcda.com

## Guidelines for Non-Uniform Days

Students are allowed to wear loose-fitting pants and loose-fitting shorts (the length of shorts needs to be within 2 inches of the top of the knee). Shirts need to be long enough to cover the midriff when the student raises hands overhead. If you are wearing jeans with holes or rips, please make sure the holes and rips have a backing or wear leggings underneath. Ladies may wear skirts that are within 2 inch above the knee or longer (also it is our recommendation that you encourage your child to wear shorts under skirts, the stairs at the school have a steep incline). Shirts need to have sleeves and high-cut necklines. Clothing with suggestive or political logos, phrases, or other distractions are not allowed. Outside coats and jackets should be worn to protect students from the elements and especially for elementary students at recess but may not be worn in classrooms or hallways.

## Footwear and Hats

Shoes are to be appropriate and safe for school wear. Especially for elementary students, shoes should be weather-appropriate so students may comfortably enjoy recess time and be prepared for possible emergency evacuations. Hats are allowed on campus and may be allowed in classrooms with teacher approval. Headwear must provide for proper eye contact, and not cover the ears, and must be removed for pledges, prayer, and Chapel services.

## Jewelry, Hair, and Makeup

Jewelry, hair, and makeup should be considered an opportunity for students to put forth their best appearance. Girls may wear two earrings in the lobe of each ear; no other piercing jewelry is allowed (pre-approved dainty nose rings will be allowed for high school students only). Natural hair color and moderate hairstyles should be worn by both boys and girls. Moderate makeup may be worn by girls and should serve to highlight natural, unique, God-given beauty. All personal appearance choices should demonstrate respect for the Christian learning environment. Extremes in all areas of appearance are to be avoided.



## Pants & Shorts

Uniform pants and shorts may be worn by boys and girls. All pants and shorts should be straight-legged cotton twill cloth. Pants and shorts are allowed in the following colors: black, navy blue, and khaki. No boot-cut, skinny styles, cargo pants, athletic shorts, sweatpants or jeans are allowed. The hem length of shorts needs to be within 2" of the top of the knee.

Black
Navy Blue
Khaki

## Shirts, Sweatshirts & Jackets

Students may wear single-color polo shirts, short or long sleeve, in any of the following colors: Dark Green, Light Blue, Black, Navy Blue, and White. Light Blue, Cream, or Black hooded sweatshirts, t-shirts, and long sleeve t-shirts *must* be purchased at NICS. Hoods are to remain in the lowered position during school hours. All polos and soft shell jackets (no hoods) **must** include the NICS logo, which has been provided to local embroidery providers.

Black
Dark Green
White
Light Blue
Navy Blue

## Dresses, Skirts & Cardigans

Dresses, Skirts & Cardigans may be worn by girls only. Uniform dresses and skirts should not be form-fitting and should be knee-length. Items more than 2" above the knee will be considered in violation of the dress code. Uniform skirts may be Black, Khaki, Plaid (any color), or Navy Blue. Polo-shirt style dresses are allowed in Light Blue, Navy or Dark Green. All dresses and cardigans **must** include the NICS logo, which has been provided to local embroidery providers. We do recommend that leggings or shorts be worn under dresses or skirts.

Dark Green
Black
Light Blue
Khaki or Plaid (any color)
Navy Blue
Navy Blue

Black-logo not pictured

Black-logo not pictured but required
Light Blue-logo not pictured but required

Black
Light Blue

Plain gray P.E. Shirt (7th-12th)

Black
Cream
Light Blue

All screen printed shirts and sweatshirts must be purchased through NICS.
**Please contact us if you have questions or concerns.