



The Music Box Risk assessment Waterloo Mills

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Unit 12, Waterloo Mills, Waterloo Road, Pudsey LS28 8DQ

Table 1: hazard/risk assessment

Significant Hazard	Existing Control Measures	People Affected	Final Score Rating (AxB, see Table 2)
Injury from vehicle ie car or lorry	The entrance to Waterloo Mills is located in a busy courtyard where there are occasionally lots of cars, vans or lorries entering the entrance to the mill space and to the back of our building which is used for a martial arts school. We advise that our student must be careful when walking around the courtyard and ideally they stick to the perimeter and walk around on the double yellow lines. We have a sign up in the inside of the door so that when students leave, they are conscious of vehicles directly outside the venue we use. All parents, responsible people and other students are warned of the danger of the vehicles outside our venue before they attend.	All	2x4 = 8
Fire	There is a fire exit located next to the toilet in the building. This must be left open in the instance of a fire in the building	All	1x4 = 4

Tripping/ Tangling in Cables	Wires wound round table legs, behind tables, under boxes or fastened down with duct tape where necessary and possible	All	1x1 = 1
Electrocution	No drinks, food near equipment. No person to move equipment or alter any cabling unless supervised. Furniture checked as suitable and sturdy before commencement. If raining all participants checked for moisture on hands/wrists before approaching equipment. All Participants and Workers briefed on safety issues at beginning of session/project. All Equipment earthed, PAT tested and regularly maintained.	All	1x2 = 2
Damage to hearing	Master Volume under the control of workshop host at all times and show participants where a suitable volume level is. Participants aren't allowed to touch volume settings on other people's equipment	All	1x2 = 2
Access to sharp objects	As there are sharp objects and knives in the kitchen area, this area is out of bounds for young people unauthorised to enter the kitchen. Keep blind open so that if a young person needs to use the toilet (as this is next door to the kitchen) that they can't enter the kitchen area. Student are told of places that are out of bounds in the building	All	1x4 = 4

Table 2

A = Severity Rating	B= Likelihood Rating	C = Final rating
5 = death/permanent injury 4 = Serious Injury/ Long term illness 3 = Temporary Disability/ 3 days off sick 2 = Will need medical Attention	5 = Will almost certainly happen 4 = Highly likely to happen 3 = Possibly likely	1-2 Low risk. No Further Action required 3-5 Fairly low risk, consider taking action 6-9 Medium risk. Do something as soon as possible 10-15 High risk. Take action now. 16-25 Unacceptable risk. Do not begin activity before remedial action

1 = Minor Injury, eg bruise, graze	to happen 2 = Less likely to happen 1 = unlikely to happen	is taken.
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Signed by assessor



date 4.4.24
